

Burton Green Parish Council

Clerk to the Council : Ms Louise Baudet,
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23rd January 2013

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green C of E Primary School, Hob Lane, Burton Green, Kenilworth, CV8 1QB on Monday 28th January 2013 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Mrs Louise Baudet
Clerk to the Parish Council

Members of the public and press are welcome to attend.

A G E N D A

1. **Apologies** : To receive apologies and approve reasons for absence
2. **Public participation** : To adjourn to allow public participation. Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council can not pass a resolution on matters raised during public participation.
3. **Declarations of Interest** :
 - (a) Councillors are reminded of the need to update their register of interests
 - (b) To declare any interests in items on the agenda and their nature
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interest) Dispensations on items relating to the Agenda.
4. **Minutes** :

To approve the minutes of the Council meeting held on 19th November 2012 (attached)
5. **Progress reports for information** :
 - (a) Representatives on Warwick District Joint Standards Board
 - (b) Update on grit bins
6. **Community Reports** : To receive reports, and agree any action, from :
 - (a) Warwickshire Police
 - (b) County Councillor – Kenilworth Abbey – John Whitehouse
 - (c) District Councillors – Kenilworth Abbey – Ann Blacklock, Michael Coker and George Illingworth
 - (d) Link Councillor with Burton Green C of E Primary School – Cllr Hickinbottom
 - (e) Link Councillor with Burton Green Village Hall Committee – Cllr Stewart
 - (f) Link Councillor with Burton Green Neighbourhood Watch – Cllr deWorringham
 - (g) Link Councillor with Burton Green Residents' Association – Cllr Taylor
 - (h) Link Councillor with Kenilworth Greenway Trust – Cllr Hills (written report attached)
 - (i) Link Councillor with Burton Green HS2 Action Group – Cllr Taylor

7. **Noticeboards** : To discuss and agree action in relation to the development of a Parish Council noticeboard (a) agree location in Red Lane (b) to consider action relating to repair or replacement of noticeboard in Hodgetts Lane and associated costs
8. **Hedging** : To agree action to be taken (VO)
9. **Red Lane Play Area** : To discuss and agree action relating to ownership and management of facilities
10. **Finance** :
 - (a) To consider and agree budget and precept request for 2013/14 (to include ratification of financial matters within Clerks Contract of Employment and Parish Plan funding)
 - (b) To consider and approve accounts for payment
 - (c) To consider draft Risk Assessment for adoption, including review effectiveness of internal financial controls
11. **HS2** : To consider and agree response to HS2 Compensation consultation (draft circulated)
12. **Planning** :
 - (a) to update on progress relating to application W/12/1237 – Le Van, for Certificate of Lawfulness for proposed use of caravan site for 20 caravans, including ratification of communication sent on behalf of Parish Council
 - (b) to consider and comment on any other planning applications received
 - (c) to receive, for information, details of planning application decisions – 7 Hob Lane and 195 Cromwell Lane approved
 - (d) to discuss Neighbourhood Planning and agree action to be taken, as appropriate (VO)
13. **Communications** : To receive and discuss communications received (and comment/action if appropriate)
14. **Councillor's reports and items for future Agenda** : Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
15. **Dates of future meetings** : (a) To agree dates and location of future meetings. (b) To agree attendance of Mr S Hay at February meeting (c) to note future Forum meeting dates.