

Burton Green Parish Council

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10th April 2019

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 15th April 2019 at 7.00pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Paul Knight
Clerk to Burton Green Parish Council

When the parish council meeting is concluded the Annual Parish Meeting will be held for which a separate agenda will be circulated.

Members of the public and press are welcome to attend.

A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - 2.1 Councillors are reminded of the need to register their interests
 - 2.2 To declare any interests in items on the agenda and their nature
 - 2.3 To receive and consider any dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 18th March 2019
4. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing order the Parish Council may discuss and agree actions to be taken on any matters raised.
5. **Pavement Parking:** to discuss and agree a response to consultation on combatting pavement parking.
6. **Housing:** to discuss and consider matters relating to the Parish Council's approach to housing
 - 6.1 To consider the purchase of legal assistance to assist with the transfer of common land to the ownership of the parish council.

7. **Neighbourhood Plan:** to discuss and consider matters relating to the work of the Neighbourhood Steering Group

8. **Finance:**

8.1 To consider and approve accounts for payment

Creditor	Purpose	Amount
Avon Planning Services Ltd	Neighbourhood planning consultation	180.00
Stratford District Council	Printing costs associated with NP consultation process	102.97
WALC	Annual Subscription	331.00
Advanced Coaching Solutions	Neighbourhood planning facilitation	510.00
Paul Knight	April Salary	279.77
Paul Knight	April tax refund	186.00
Paul Knight	Office costs and expenses – March to April 2019	30.90
CPRE	Annual Gift	50.00
WCC	Employers pension payment	115.34
WCC	Employee pension payment	27.11
Chair	Chairman's Allowance	200.00
Leicestershire Gardens	Red Lane Playground Maintenance March 2019	50.00

(Further cheques may be considered and issued that are not shown on this list)

8.2 To decide which insurance quote to accept

8.3 To consider payment of a Chair's allowance (last year it was £200)

8.4 To consider a report on the ongoing challenge from the external auditors PKF Littlejohn of the 2017/18 accounts

8.5 To receive a report on the accounts for 2018/19 including a reconciliation and the level of reserves held by the Council.

8.6 To receive notification that Burton Green Parish Council are to shortly receive a Community Infrastructure Levy for 2017/18 of £41,500 equivalent to 415 properties eligible for Council Tax payments.

9. **Communications:** to receive and discuss communications received and circulated by the clerk and comment/action if appropriate those not dealt with elsewhere on the agenda.

10. **Councillor's reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

11. **Planning:** to discuss, agree and confirm responses to planning matters

11.1 To consider and ratify responses to planning matters including those subject to use of delegated powers

Ref	Address	Details of Application	Response
W/19/0391	Chymera House, 287 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN	Erection of first floor extensions to dwelling with new porch and lean-to roof to front (Re-Submission of W/18/2241)	
W/18/2335	Lodge Farm House, Westwood Heath Road, Coventry, CV4 8AA	Erection of 2no. dwellings.	

W/19/0504	192 Cromwell Lane, Burton Green, Kenilworth, CV4 8AP	Erection of a two storey side extension and part single storey part two storey rear extension, re-submission of W/18/0101.	
W/19/0295	University of Warwick, Land to the west of Gibbet Hill Road, Coventry, CV4 7EU	Variation of conditions 2, 3 and 10 of planning permission W/18/00731 (redevelopment of residential accommodation) to allow a re-design of Buildings G, H and M and minor amendments to design, fenestration and finishes to Buildings D, J and K together with re-design/re-location of cycle stores and landscape amendments in association with the proposed changes.	

(Further planning matters received after the agenda was issued may be addressed using delegated powers)

12. **Date of Next Meeting:** 7.30pm on Monday 20th May 2019 at Burton Green Village Hall.

ENDS

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.