

Burton Green Parish Council

Clerk to the Council: Paul Knight

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10th June 2020

Dear Councillor

You are hereby summoned to attend a remote meeting of Burton Green Parish Council on Monday 15th June 2020 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Paul Knight

Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the remote Council meeting held on 18th May 2020. The minutes of the meeting to be signed off by the Chair as soon as is convenient after the meeting
4. **Community Reports:** To receive reports, and agree any action, from:
 - 4.1 County Councillor – Kenilworth Abbey and Arden– Cllr John Cooke
 - 4.2 District Councillors – Kenilworth Abbey and Arden– Cllr George Illingworth
 - 4.3 Burton Green C of E Primary School – Cllr Lucy Hatton
 - 4.4 Burton Green Village Hall Committee – Cllr Deeley
 - 4.5 Burton Green Residents' Association
 - 4.6 Kenilworth Greenway Trust
 - 4.7 Warwick University – Cllr Grant
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot

pass a resolution on matters raised during public participation. Upon restoration of standing orders the Parish Council may discuss and agree actions to be taken on any matters raised.

6. **HS2:** to discuss and agree any matters relating to HS2.
 - 6.1 The proposed pedestrian crossing and traffic lights on the Red Lane Hobb Lane junction.
7. **Speeding in the village:** to consider matters relating to the issue of speeding in the village.
 - 7.1 To consider use and application of speed limiting measures including flashing speed signs.
 - 7.2 To consider funding the repair of the electronic flashing speed sign adjacent to 245 Cromwell Lane.
8. **Burton Green Village and Neighbourhood Design Statement:** to discuss and consider matters relating to the work of the Burton Green Village and Neighbourhood Design Statement Steering Group.
9. **Public Rights of Way:** to consider issues relating to rights of way on pathways across the village
 - 9.1 To consider access issues from the middle Red Lane stile to the Greenway.
10. **Housing:** to consider housing related matters.
 - 10.1 Cala Homes – to confirm matters raised in email from Gowling WLG, Solicitors acting on behalf of the Parish Council, regarding the transfer of land from Cala Homes to the Parish Council.
 - 10.2 Ongoing maintenance of car park and playing field post transfer of land.
 - 10.3 Land to the south of Westwood Heath Road
 - 10.4 Land to the west of Cromwell Lane
 - 10.5 The Kings Hill development
11. **Future Parish Council Spending Plans (including CIL)**
12. **Finance:**

All payments and associated evidence to be checked and initialled, and cheques signed and countersigned as soon as is convenient after the meeting (the use of cheques may be superseded by the availability of electronic banking).

 - 12.1 To receive a report on the 4th quarter financial analysis and reconciliation
 - 12.2 To receive note and consider the report from the Internal Auditor for the 2018/19 accounts
 - 12.3 To agree the Annual Return for 2018/19 including the “Accounting Statement” and “Annual Governance Statement”.
 - 12.4 To consider and approve accounts for payment.

Creditor	Purpose	Total (£)
Paul Knight	Salary May 2020	517.50
Paul Knight	Office expenses May/June 2020	41.70
WCC Pension Fund	Employers contribution May 2020	124.44
WCC Pension Fund	Employees contribution May 2020	32.44
Paul Knight	Refund of tax payment to HMRC May 2020	39.80
Paul Knight	Salary June 2020	481.21
WCC Pension Fund	Employers contribution June 2020	114.33
WCC Pension Fund	Employees contribution June 2020	29.80
Paul Knight	Refund of tax payment to HMRC June 2020	30.80
Leicestershire Gardens	Payment for maintenance in May 2020	50.00
BHIB Insurance	Annual Insurance Premium	308.37

(Further cheques may be considered and issued that are not shown on this list)

13. **Communications:** to receive and discuss communications received not mentioned on other parts of the agenda and comment/action if appropriate.
14. **Councillor's reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
15. **Planning:** To consider and ratify responses to planning matters including those responded to using delegated powers:

Ref	Address	Details of Application	Response
W/20/0536	237 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN	Erection of a two-storey rear extension and a detached garage	Consider previous response " <i>No observations, but Burton Green Parish Council seeks clarification that semi complete groundworks associated with the previous application, which was refused, are not to be built on.</i> " In light of notification that previous application was approved
W/20/0636	26 Red Lane, Burton Green, Kenilworth, CV8 1NZ	Demolition of the existing summer house and sheds. Construction of a new single storey annex to provide additional accommodation for a full time carer for the applicants disabled son.	
W/20/0678	Existing Lawful Development Pools Cottage, Crackley Lane, Kenilworth, CV8 2JW	Application for a Lawful Development Certificate for existing use of the site as 1 dwelling, 9 self-contained apartments, wooden chalet and swimming pool.	
W/20/0762	18 Hodgetts Lane, Burton Green, Kenilworth, CV8 1PJ	Proposed erection of side roof dormer extension.	

16. **Date of Next Meeting:** 20th July 2020

ENDS

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.

