

Burton Green Parish Council

Clerk to the Council: Paul Knight

Correspondence address: 7 Othello Close, Bilton, Rugby, CV22 6LX

Telephone: 07481 636773

Email: burtongreen@hotmail.co.uk

Website: www.burtongreenparishcouncil.org

13th February 2019

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 18th February 2019 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Paul Knight
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - 2.1 Councillors are reminded of the need to register their interests
 - 2.2 To declare any interests in items on the agenda and their nature
 - 2.3 To receive and consider any dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 2st January 2019
4. **Community Reports:** To receive reports, and agree any action, from:
 - 4.1 County Councillor – Kenilworth Abbey – Cllr John Cooke
 - 4.2 District Councillors – Kenilworth Abbey – Cllrs Michael Coker, George Illingworth and Rowena Hill
 - 4.3 Burton Green C of E Primary School – Cllr Watkin
 - 4.4 Burton Green Village Hall Committee
 - 4.5 Burton Green Residents' Association
 - 4.6 Kenilworth Greenway Trust
 - 4.7 Warwick University – Cllr Grant
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing order the Parish Council may discuss and agree actions to be taken on any matters raised.

6. **Red Lane Play** – to discuss and agree matters relating to the ongoing adoption, maintenance and inspection of the play area.

6.1 To discuss and agree matters arising from the 2018 playground inspection report.

7. **HS2:** to discuss and agree any matters relating to HS2

8. **Parish Election:** to discuss and agree matters relating to the forthcoming local elections in May 2019

9. **Housing:** to discuss and consider matters relating to the Parish Council’s approach to housing

9.1 To consider the parish council’s role in taking over the management of common land associated with the Burrow Hill development

10. **Neighbourhood Plan:** to discuss and consider matters relating to the work of the Neighbourhood Plan Steering Group including discussion with Ragu Sittambalam, Site Delivery Officer for Warwick District Council with a special interest in neighbourhood planning.

11. **Finance:**

11.1 To consider and approve accounts for payment

Creditor	Purpose	Amount
Leicestershire Gardens	Hedge cuttings Red Lane Play Area	50.00
Paul Knight	Refund - February 2019 tax	140.80
Warwickshire CC Pension fund	Pension Feb 2019 - Employers contribution	87.15
Warwickshire CC Pension fund	Pension Feb 2019 - Employees contribution	20.49
Paul Knight	February salary	211.11
Avon Planning Service	Neighbourhood Planning Consultation	180.00

(Further cheques may be considered and issued that are not shown on this list)

12. **Communications:** to receive and discuss communications received and circulated by the clerk and comment/action if appropriate those not dealt with elsewhere on the agenda.

13. **Councillor’s reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

14. **Planning:** to discuss, agree and confirm responses to planning matters

14.1 To consider and ratify responses to planning matters including those subject to use of delegated powers

Ref	Address	Details of Application	Response
W/18/2437	173 Cromwell Lane, Burton Green, Kenilworth, CV4 8AN	Erection of a first floor front extension, replacement porch and part two storey part single storey rear extension following the demolition of the existing conservatory.	
W/18/2241	Chymera House, 287 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN	Erection of two first floor side extensions; demolition of existing garage and erection of a two storey front extension.	

W/19/0143	66A Red Lane, Burton Green, Kenilworth, CV8 1PA	Erection of a single storey rear extension.	
-----------	--	--	--

(Further planning matters received after the agenda was issued may be addressed using delegated powers)

15. **Date of Next Meeting:** 7.30pm on Monday 18th March 2019 at Burton Green Village Hall.

ENDS

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.