**Burton Green Parish Council**

Clerk to the Council: Paul Knight

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13th March 2019

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 18th March 2019 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Paul Knight

Clerk to Burton Green Parish Council

*Members of the public and press are welcome to attend.*

**A G E N D A**

**1. Apologies:** To receive apologies and approve reasons for absence

**2. Declarations of Interest:**

2.1 Councillors are reminded of the need to register their interests

2.2 To declare any interests in items on the agenda and their nature

2.3 To receive and consider any dispensations on items relating to the Agenda.

**3. Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 18th February 2019

**4.** **Community Reports:** To receive reports, and agree any action, from:

4.1 County Councillor – Kenilworth Abbey – Cllr John Cooke

4.2 District Councillors – Kenilworth Abbey – Cllrs Michael Coker, George Illingworth and Rowena Hill

4.3 Burton Green C of E Primary School – Cllr Watkin

4.4 Burton Green Village Hall Committee

4.5 Burton Green Residents’ Association

4.6 Kenilworth Greenway Trust

4.7 Warwick University – Cllr Grant

**5. Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing order the Parish Council may discuss and agree actions to be taken on any matters raised.

**6. Red Lane Play Ground**– to discuss and agree matters relating to the ongoing adoption, maintenance and inspection of the play area.

**7.** **HS2:** to discuss and agree any matters relating to HS2 including problems associated with HGVs damaging road surfaces in the village

**8. Phase 3 Link Road:** to discuss and agree matters relating to phase 3 link road

**9. Housing:** to discuss and consider matters relating to the Parish Council’s approach to housing

**9.**1 To consider the parish council’s role in taking over the management of common land associated with the Burrow Hill development

**10. Neighbourhood Plan:** to discuss and consider matters relating to the work of the Neighbourhood

**11. Finance:**

11.1 To consider and approve accounts for payment

|  |  |  |
| --- | --- | --- |
| **Creditor** | **Purpose** | **Amount** |
| Paul Knight | Refund - March 2019 tax | 196.80 |
| WCC Pension fund | Pension Mar 2019 - Employers contribution | 121.75 |
| WCC Pension fund | Pension Mar 2019 - Employees contribution | 28.62 |
| Paul Knight | March salary | 294.85 |
| BG Residents Association | Grant funding for upkeep of village entrance planting | 200.00 |
| Paul Knight | Reimbursement – laptop, associated software, accessories | 578.98 |
| Paul Knight | Jan to March 2019 office costs and expenses | 81.90 |

(Further cheques may be considered and issued that are not shown on this list)

11.2 To consider an application for a grant from the Residents’ Association of £200 towards planting on entry points to the village.

11.3 To consider the annual financial gift to the Campaign for the Protection of Rural England

11.4 To approve a repayment of £9.60 from the Clerk to cover a duplicate payment.

**12. To consider arrangements for the Annual Parish Meeting**

**13.** **Communications:** to receive and discuss communications received and circulated by the clerk and comment/action if appropriate those not dealt with elsewhere on the agenda.

**14.** **Councillor’s reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**15. Planning:** to discuss, agree and confirm responses to planning matters

**15.1 To consider and ratify responses to planning matters including those subject to use of delegated powers**

|  |  |  |  |
| --- | --- | --- | --- |
| Ref | Address | Details of Application | Response |
| W/19/0225 | Address: 329 Cromwell Lane, Burton Green, Kenilworth, CV8 1PG | Erection of a single storey rear extension |  |
| W/19/0266 | 24 Red Lane, Burton Green, Kenilworth, CV8 1NZ | Erection of a side extension. |  |

(Further planning matters received after the agenda was issued may be addressed using delegated powers)

**16.** **Date of Next Meeting:**  7.30pm on Monday 21st April 2019 at Burton Green Village Hall.

**ENDS**

**Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.**