

## Burton Green Parish Council

Clerk to the Council: Paul Knight

Correspondence address: 7 Othello Close, Bilton, Rugby, CV22 6LX

Telephone: 07481 636773

Email: burtongreen@hotmail.co.uk

Website: www.burtongreenparishcouncil.org

16<sup>th</sup> January 2019

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 21<sup>st</sup> January 2019 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Paul Knight  
Clerk to Burton Green Parish Council

*Members of the public and press are welcome to attend.*

### AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
  - 2.1 Councillors are reminded of the need to register their interests
  - 2.2 To declare any interests in items on the agenda and their nature
  - 2.3 To receive and consider any dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 19<sup>th</sup> November 2018
4. **Community Reports:** To receive reports, and agree any action, from:
  - 4.1 County Councillor – Kenilworth Abbey – Cllr John Cooke
  - 4.2 District Councillors – Kenilworth Abbey – Cllrs Michael Coker, George Illingworth and Rowena Hill
  - 4.3 Burton Green C of E Primary School – Cllr Watkin
  - 4.4 Burton Green Village Hall Committee
  - 4.5 Burton Green Residents' Association
  - 4.6 Kenilworth Greenway Trust
  - 4.7 Warwick University – Cllr Grant
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing order the Parish Council may discuss and agree actions to be taken on any matters raised.

6. **Red Lane Play** – to discuss and agree matters relating to the ongoing adoption, maintenance and inspection of the play area.  
6.1 To discuss and agree matters arising from the 2018 playground inspection report.
7. **HS2:** to discuss and agree any matters relating to HS2
8. **Parish Election:** to discuss and agree matters relating to the forthcoming local elections in May 2019
9. **Housing:** to discuss and consider matters relating to the Parish Council’s approach to housing  
9.1 To consider the parish council’s role in taking over the management of common land associated with the Burrow Hill development
10. **Neighbourhood Plan:** to discuss and consider matters relating to the work of the Neighbourhood Plan Steering Group.

11. **Finance:**

11.1 To consider and approve accounts for payment

<b>Creditor</b>	<b>Purpose</b>	<b>Amount</b>
Peter Hancock	Refund - gas cylinders used for Armistice Beacon	45.70
Leicestershire Gardens	Red Lane Playground - maintenance - October	100.00
Paul Knight	Refund - December tax	140.80
WCC Pension fund	Pension Dec 2018 - Employers contribution	87.15
WCC Pension fund	Pension Dec 2018 - Employees contribution	20.49
Paul Knight	December salary	211.11
BG Residents Association	Grant funding - Bugel Costs	340.00
Paul Knight	Refund - Information Commissioners Office registration	40.00
Paddy Deeley	Refund - purchase of Neighbourhood Plan gift	50.00
Burton Green Village Hall	Village Hall rent for October and November meetings	36.00
Burton Green Village Hall	Village Hall rent for October and November NP meetings	18.00
Paul Knight	December 2018/January 2019 expenses and office costs	67.84
Paul Knight	Refund - January 2019 tax	194.40
WCC Pension fund	Pension Jan 2019 - Employers contribution	120.47
WCC Pension fund	Pension Jan 2019 - Employees contribution	28.32
Paul Knight	January salary	292.07

(Further cheques may be considered and issued that are not shown on this list)

11.2 To receive a report of the third quarter reconciliation of accounts and balance of reserves held by the parish council

11.3 To agree the Precept and budget for 2019/20

11.4 To consider an application for £340 funding for the production of the Bugel

12. **Communications:** to receive and discuss communications received and circulated by the clerk and comment/action if appropriate those not dealt with elsewhere on the agenda.
13. **Councillor’s reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
14. **Planning:** to discuss, agree and confirm responses to planning matters

**14.1 To consider and ratify responses to planning matters including those subject to use of delegated powers**

Ref	Address	Details of Application	Response
W/18/1957 HS2	Land adjacent to South Hurst Farm, Crackley Lane, Kenilworth, CV8 2JW	Kenilworth Cluster Ecological Mitigation (Creation of three ponds and associated reptile basking banks at sites SK124B and SK130A)	
W/18/2246	196 Cromwell Lane, Burton Green, Kenilworth, CV4 8AP	Two storey rear extension and loft conversion with dormer	
W/18/2241	Chymera House, 287 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN	Erection of two first floor side extensions; demolition of existing garage and erection of a two storey front extension	
W/18/2335	Lodge Farm House, Westwood Heath Road, Coventry, CV4 8AA	Erection of 2 dwellings.	
W/18/0643	Land at Kings Hill Lane, Stoneleigh	Site clearance and mixed-use development of land at Kings Hill for the provision of up to 2,500 dwellings (Use Class C3), 4,000 sq.m. of mixed use floorspace (Use Classes A1, A3, A4, C2, D1 and D2) in a district centre, a primary school, a secondary school, formal and informal open space and enabling infrastructure including new roads within the site and improvements to the existing road junction at Stoneleigh Road. Outline application with all matters reserved except for access.	

(Further planning matters received after the agenda was issued may be addressed using delegated powers)

15. **Date of Next Meeting:** 7.30pm on Monday 18<sup>th</sup> February 2019 at Burton Green Village Hall.

**ENDS**

**Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.**