

## Burton Green Parish Council

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11<sup>th</sup> July 2018

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 16<sup>th</sup> July 2018 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Paul Knight

Clerk to Burton Green Parish Council

*Members of the public and press are welcome to attend.*

### AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
  - 2.1 Councillors are reminded of the need to register their interests
  - 2.2 To declare any interests in items on the agenda and their nature
  - 2.3 To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **Co-option of a Councillor:** Appointment of a Councillor (a) to discuss and agree basis for the appointment of a Councillor. (b) to receive details of the interested party and agree detail of co-option (c) welcome and introduction from appointed Councillor.
4. **Minutes of previous meeting:**

To approve the minutes of the Annual Meeting of the Parish Council held on 21<sup>st</sup> May 2018 and the meeting of the Parish Council on 18<sup>th</sup> June 2018.
5. **Community Reports:** To receive reports, and agree any action, from:
  - 5.1 County Councillor – Kenilworth Abbey – County Cllr John Cooke
  - 5.2 District Councillors – Kenilworth Abbey – Cllrs Michael Coker, George Illingworth and Rowena Hill
  - 5.3 Burton Green C of E Primary School – Cllr Watkin
  - 5.4 Burton Green Village Hall Committee
  - 5.5 Burton Green Residents' Association
  - 5.6 Kenilworth Greenway Trust
  - 5.7 Warwick University – Cllr Grant
6. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot

pass a resolution on matters raised during public participation. Upon restoration of standing order the Parish Council may discuss and agree actions to be taken on any matters raised.

7. **Red Lane Play** – to discuss and agree matters relating to the ongoing adoption, maintenance and inspection of the play area.
8. **HS2:** to discuss and agree any matters relating to HS2
  - 8.1 To consider and action proposals that would benefit from HS2 community funding.
9. **Housing:** to discuss and consider matters relating to the Parish Council’s approach to housing
  - 9.1 To consider the response to Cala Homes to take over the management of common land associated with the Borough Hill Nursery site development
10. **Burton Green Village and Neighbourhood Design Statement:** to discuss and consider matters relating to the work of the Burton Green Village and Neighbourhood Design Statement Steering Group.
11. **Finance:**
  - 11.1 To consider and approve accounts for payment

Creditor	Purpose	Total (£)
WALC	Annual Membership dues	330.00
Village Hall	Room rental	54.00
Paul Knight	July Salary	223.68
WCC Pension Fund	Employer Contribution - July 2018	92.44
WCC Pension Fund	Employee Contribution - July 2018	21.73
Paul Knight	Refund of HMRC payment - July deduction	149.60
WALC	Training documents for new Cllrs	10.00
Amanda Morris	Website Training	125.00
Leicestershire Gardens	May maintenance of Red Lane Park	50.00
Paul Knight	Expenses and office costs – June/July	39.66

(Further cheques may be considered and issued that are not shown on this list)

11.2 To receive a report of the quarterly reconciliation of accounts and balance of reserves held by the parish council

12. **Communications:** to receive and discuss communications received not mentioned on other parts of the agenda and comment/action if appropriate.
  - 12.1 To discuss and consider making an application to the Warwick District Community Grant Fund
13. **Councillor’s reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
14. **Standing Orders:** To consider utilising the WALC model Standing Orders to replace the existing orders.
15. **Planning:** To consider and ratify responses to planning matters including those responded to using delegated powers

Ref	Address	Details of Application	Response
W/18/0889	Gardeners Store, University of Warwick, Leighfield	Proposed erection of two new buildings to provide a gardeners' welfare unit and tractor shed within the existing	

	Road, Coventry	gardeners' compound, together with the creation of a disabled parking bay.	
W/18/1095	231 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN	Erection of a two storey side/rear extension and single storey rear extension.	Application supported – submission made on 10 <sup>th</sup> July 2018

(Further planning responses to applications received after the agenda was issued may be considered using delegated powers)

- 16. Date of Next Meeting:** 17<sup>th</sup> September 2018, 7.30pm at Burton Green Village Hall.