

Minutes of the meeting of Burton Green Parish Council
Held on Monday 20th June 2016 at 7.30pm
At Burton Green Village Hall

Cllrs present: Cllr Ray Watkin (acting Chair throughout meeting)
Cllr Archie Taylor
Cllr Dipa Jethwa
Cllr Caryll Green
Cllr John Vine
Cllr Andy Gibbs

In attendance: Paul Knight (Clerk)
Cllr George Illingworth, WDC
Cllr Michael Coker, WDC
Cllr John Whitehouse, WCC

91/16 Apologies for absence

RESOLVED: Cllr Grant had offered her apologies for the meeting which were accepted.

92/16 Declarations of interest

A declaration of interest was tabled from Cllr Jethwa in respect of Agenda item 18.3 which relates to a planning application for her neighbours at 273 Cromwell Lane.

RESOLVED: that Cllr Jethwa absents herself from the meeting whilst agenda item 18.3 is considered.

93/16 Minutes of previous meeting

RESOLVED: that subject to the following two amendments the public minutes of the meeting held on 16th May 2016, having been circulated and read, be signed as a correct record.

93.1 The time of the meeting be amended from 7pm to 7.30.

93.2 80.1 be amended to read *"The chair commented that the sites at both Westwood Heath and the Coventry part of Cromwell Lane had in previous years been rejected as they were in breach of the principles of green belt. However in the present political climate, they were likely to go ahead.....Christine advised councillors that there was an increase of 90 properties but there would be a provision for a playing field and parking for the school."*

94/16 Community reports

94.1 County Councillor Kenilworth Abbey – Cllr Whitehouse advised the Parish Council that the police had designated Red Lane as a top priority road for speed monitoring but warned that speed levels on Red Lane would be difficult to reduce without extensive engineering work for which no funding was available. He reported that Warwickshire County Council had joined with the West Midlands Authority as a non-constituent member with a view to becoming a full constituent member following a public consultation process, and that full membership would come with a high cost and involve merging of functions. On the new education bill Cllr Whitehouse reported that the timetable requiring all schools to obtain academy status had been lengthened and this has allowed County to consider setting up a multi-agency team to



manage schools across the County. He also reported that a spade in the ground event was planned for 29th July to mark the commencement of the construction of Kenilworth Station.

Amendment
94.2 District Councillors – Cllr ^{Coburn} Illingworth advised the Parish Council that the District Council had failed to identify any benefits from joining a unitary authority, and with the lowest unemployment rate in Warwickshire coupled with significant involvement with the Local Enterprise Partnership the authority was satisfied with this stance. On the Local Plan he advised that the Planning Inspector will be inviting the thoughts of residents and local bodies during a nine week process due to commence in September and that plans are in place to mitigate cross boarder issues arising from housing development. Cllr Illingworth advised that he Chairs the Licensing Committee and that the licence for Hickory Smokehouse had been approved with conditions and asked that if any residents suffered nuisance or disturbance once the premises opened to report them to him.

At this point the Chair interjected to advise that the car park to the Greek Church had been closed because of poor drainage and that works to create hard standing for this area would require planning permission.

- 94.3 Burton Green C of E Primary School – Cllr Watkin reported that the Garden Party had been success and all were looking forward to the 10k two schools run in October.
- 94.4 Burton Green Village Hall Committee – with Standing Orders suspended Cheryl was invited to update the Parish Council. Cllrs were informed about concerns raised by residents of Broad Woods Park Home regarding how the new village hall would affect their outlook and also give rise to the potential for noise nuisance. The latter is to be controlled by careful management of outdoor events and the use of triple glazing. Cheryl reported on a successful Ascot Ladies Day with 25 residents in attendance. Cllrs were reminded that that “Made in Burton Green” and a BBQ for the village would be held in July. Cheryl advised that the committee had been waiting since April for a demolition date from HS2.
- 94.5 Burton Green Residents’ Association – with Standing Orders remaining suspended Rona was asked to update Councillors. Councillors were advised of the success of an event to welcome new residents to the village with 15 showing up including many from Broadwell Woods. She advised that a meal for retired residents was planned for the 15th July with the theme being to mark the Queen’s 90th birthday. Rona advised that she had attended the Kenilworth Forum where Red Lane was voted in as a speed monitoring hotspot but reported that the on-line voting system to choose roads effectively excluded many elderly people, and she made a plea for volunteers for Speedwatch.
- 94.6 Kenilworth Greenway Trust – no report received
- 94.7 Warwick University – Cllr Illingworth reported that the results of the Vice Chancellors Commission would be presented in July – Cllr Green is to attend

95/16 Public participation

Standing Orders remained suspended to allow for public participation. Councillors were advised that as part of “Made in Burton Green” 20 scarecrows were now registered and that the various public knitted items of on display in the village were a popular attraction. It was reported that the local woods and the Greenway would be decorated in the same manner.



96/16 Red Lane play area

With Standing Orders restored the registration form (TR1) with the necessary signatures was provided to the Clerk and Cllrs expressed concerns about the proposed charge by the District Council of up to £750 to cover the legal costs associated with the change in ownership of the playground.

RESOLVED: the Clerk was tasked with ensuring that the legal charge was supported by a breakdown of the costs incurred and then paid.

97/16 HS2

Councillors were advised by Cllr Gibbs that there were no current significant developments on HS2 although there was an effort underway to arrange a meeting with representatives from the Parish Council, Village Hall, and Greenway Trust to demonstrate the extent of noise disturbance that would arise from HS2.

98/16 Noise from aircraft overflights

Cllr Illingworth advised Councillors that recent changes to aircraft routes going in and out of Birmingham Airport had given rise to fresh complaints about noise. He assured Cllrs that Burton Green was not underneath any of the new or amended flightpaths and therefore it was not anticipated that this would be a problem for the village. Despite this assurance Cllr Illingworth requested that any residents who wish to make complaints contact him as he is on the Civil Aviation Committee (CAA) which dealt with such matters. He advised Councillors that the Committee was already unwieldy and overly large and he suggested that he represent the Parish Council should this be necessary. Cllr Gibbs proposed that Cllr Illingworth represent the interests of the Parish Council on this Committee, this was seconded by Cllr Taylor and agreed unanimously by the Parish Council.

RESOLVED: That Cllr Illingworth continues to represent the interests of Burton Green Parish Council on the CAA Committee.

99/16 Annual Parish meeting

In light of a communication regarding the format of the meeting and a recent visit to the Annual Parish Meeting of Berkswell Parish Council a brief discussion was held on the possible format for next years meeting.

RESOLVED: Councillors agreed to defer this decision for 6 months and consider this point nearer to the meeting early next year.

100/16 Broadwell Woods Homes

Nothing to report – item to be removed from agenda

101/16 Housing

101.1 Coventry Local Plan – Councillors were advised by the Chair that he had been accepted as speaking on planning matters on behalf of the Parish Council.

101.2 Warwick District Local Plan – nothing further to report – the next stage in the development of the Local Plan rested with the Planning Inspector.

101.3 Neighbourhood Plan – Councillors held a discussion on the possibility of commencing with a Neighbourhood Plan and also considered the viability of pursuing a Village Design Statement. Councillors agreed that the Parish Council need to be ready to take advantage of any opportunities to source funding streams for investment in the village including that which will arise from the HS2 community funding. Cllr Illingworth advised councillors that the first step on



a Neighbourhood Plan would be to register with the planning authority the area that it will cover.

RESOLVED: It was unanimously agreed that the Chair and the Clerk should establish the first steps towards the process of making a Neighbourhood Plan and to bring a proposal for the geographical area this should cover for consideration at the next meeting.

102/16 Gritting

Nothing to report – this item to be removed from the agenda until the autumn.

103/16 Website

Councillors considered various website proposals for the new website.

RESOLVED: It was unanimously agreed that Cllrs Jethwa and Gibbs and the Clerk would meet to consider the different quotes and bring their proposals to the next meeting for consideration.

104/16 Finance

104.1 Accounts for payment

RESOLVED: that the following accounts be approved for payment:

Salary Services – Annual payroll fee	£84.00
Mr Knight – June salary payment plus 15.5 addition hours	£84.20
WCC Pension Fund – Employer Contribution, April 2015 to June 2016	£1286.56
WCC Pension Funds - Employee Contribution, April 2015 to June 2016	£345.08
Mr Knight - Expenses, mileage and office costs	£84.55
Mr Knight – refund of PAYE payments to HMRC for April/May 2016	£151.60
Mr Knight – refund of PAYE payments to HMRC for June 2016	£56.00

104.2 To receive a report from the Internal Auditor; to agree the Annual Return for 2015/16 including the Accounting Statement and the Annual Governance Statement

RESOLVED: The Internal Auditor's report was accepted and the Annual Return was signed of as approved by the Chair and the Clerk/Responsible Financial Officer

104.3 To add new signatories to mandate form. This item having already approved by the Parish Council will be actioned by the Clerk before the next meeting.

104.4 To consider and agree website update provider from quotes provided –see item 103/16 above.

105/16 Communications: to receive and discuss communications received and comment/action as necessary.

105.1 Email from Mr Stanworth on housing development matters: Councillors considered the need for an independent survey including advice from Cllr Illingworth and concluded that such a survey was unnecessary at this stage and that to object to the Local Plan and the housing development proposals therein would be outside the remit of the Parish Council.

RESOLVED: It was unanimously agreed that to write to Mr Stanworth advising him that the Parish Council will not commission an independent survey of housing development needs.

106/16 Councillors reports and items for future Agendas

Cllrs discussed the need to recruit more Councillors.



RESOLVED: It was agreed that all councillors would encourage any potential new councillors to contact the Clerk with a view to be co-opted onto the Council

A discussion was held by Councillors on the issue of the waterlogged area of the Greenway and possible solutions to make this area passable to walkers. Lots of possible solutions were aired including use of wood chippings which would require significant mobilisation of residents.

The Chair advised councillors that he is still trying to obtain the barrister's cost breakdown for presenting at the HS2 hearing and will now attempt to go directly to the chambers to obtain the same.

107/16 Training – nothing to report

108/16 Planning

- 108.1 W/16/0806 – Installation of external plant and smoking shelter to the north east of Scarman House, University of Warwick, Scarman Road, Coventry, within confines of the car park – no objection to be logged.
- 108.2 W/16/0965 – variation of condition 2 to W/15/1082 to remove 60 car park places and substitute plan numbers at University of Warwick, Scarman Road, Coventry - no objection to be logged.
- 108.3 W/16/0982 – Erection of rear extension at 273 Cromwell Lane, Burton Green - no objection to be logged.
- 108.4 W/16/1040 – erection of two storey side and rear extension at 262 Cromwell Lane, Burton Green - no objection to be logged.

109/16 Date of next meeting

The next meeting of the Parish Council would be held on 18th July 2016 at 7.30pm at Burton Green Village Hall.

110/16 Confidential matters

Councillors considered the exclusion of the public and press under the Local Government Act.

RESOLVED: to discuss recent developments on the Clerks salary and pension under confidential session

111/16 Termination of meeting

The public meeting closed at 9:40pm

Signed *J Taylor* (Chair)
Date *18th July 2016*