

**Minutes of the meeting of Burton Green Parish Council
Held on Monday 21st November 2016 at 7.30pm
At Burton Green Village Hall**

Cllrs present: Cllr Tracey Grant (Acting Chair)
Cllr Archie Taylor
Cllr John Vine
Cllr Caryl Green
Cllr Ray Watkin
Cllr Alan Marshall
Cllr Tom Leeson

In attendance: Cllr John Whitehouse
Cllr George Illingworth
Cllr Michael Coker
Cllr Rowena Hill
Paul Knight (Clerk)
11 members of the public were present

161/16 Co-option of Cllrs

161.1 To discuss and agree basis for co-option.

Following a brief discussion the Chair proposed that the basis for co-opting parish councillors would be the order in which the applications were received.

RESOLVED: it was agreed unanimously that the order in which applications were received be the basis for appointing applicants to the Parish Council.

161.2 To receive details of interested parties and agree co-options.

The two candidates were asked to leave the room whilst their applications were considered.

RESOLVED: it was unanimously agreed to appoint Tom Leeson and Alan Marshall as co-opted councillors.

161.3 Welcome and introductions from appointed councillors.

The Chair welcomed the new councillors onto the Parish Council. Councillors Leeson and Marshall introduced themselves and gave brief summaries of their particular associated interests and links to Burton Green.

162/16 Apologies for absence

RESOLVED: Cllr Andy Gibbs had offered his apologies for the meeting and these were accepted.

163/16 Declarations of interest

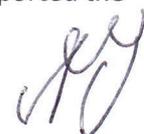
Cllr Vine advised that he had a personal interest in agenda item 9 and Cllr Watkin in item 14.

164/16 Minutes of previous meeting

RESOLVED: The public minutes of the meeting held on Monday 17th October 2016, having been circulated and read, be signed as a correct record.

165/16 Community reports

165.1 **County Councillor Kenilworth Abbey** – Cllr Whitehouse advised Cllrs that Crackley Lane was not on the winter list to be gritted because it was not considered as high a priority as Cromwell Lane and Red Lane, he pointed out that resources were finite and that adding a road to the list of roads to be gritted meant that another road would have to be excluded. He reported the



- intention of County to provide a temporary fix to a bridge over The Greenway with dangerously loose bricks. A more permanent solution will not be implemented because the bridge was due for demolition as part of HS2. Cllr Whitehouse aired his dissatisfaction with the circulation on Paddy's Loop of the Inspector's report on plans for an A46 link road. The report contains three phases for development, the first being to upgrade the A46 Stoneleigh Island, which he fully supports, as he considers it will assist with future HS2 development. He is less supportive of phases 2 and 3 because the strategic implications for traffic routing between the A46 Stoneleigh Island and Balsall Common are unclear. He advised that he would present his views to Cabinet on 8th December and urged others to make comment by this date. Having already exhausted the more straightforward savings choices, and at a time when service provision for elderly people was growing strongly, Cllrs were advised of tough times ahead given the need for County to save £72 million over the next four years.
- 165.2 **District Councillors** – Cllr Illingworth reported his attendance at a quarterly meeting of Birmingham Airport Committee where noise nuisance from overflights was considered. He advised that flights straying over Burton Green were off route and were most likely to be attributable to the airport establishing new routes to the north. Having urged local people to direct noise complaints either to him, or directly to the airport, he advised that he would continue to represent the area at these meetings. Cllr Coker reported that forthcoming works to upgrade the leisure centres at Leamington and Warwick were due to commence in the new year. Kenilworth would be excluded from this investment until the implications of local housing development became clear.
- 165.3 **Burton Green C of E Primary School** – Cllr Watkin reported on a recent visit to see 17 new pupils at the school who, as part of a “democracy in action” initiative, had provided a list of 26 things that they thought the Parish Council should do. A summary of the school visit will be displayed on the Parish Council notice board.
- 165.4 **Burton Green Village Hall Committee** – with Standing Orders suspended Deidre advised Cllrs that there was no update to report on plans for the new village hall or on HS2. She reported on the success of a lunch for the retired and a whist drive, and announced that a quiz will be arranged in the new year.
- 165.5 **Burton Green Residents' Association** – with Standing Orders still suspended Rona offered congratulations to the two newly appointed Cllrs, and in response to Cllr Watkins liaison with the school on the theme of “democracy in action”, suggested that their views on the new village hall and landscaping for the HS2 tunnel be considered as topics. Rona advised that Santa will visit the village hall between 5:30 and 8:30pm on 16th December and arrangements will be in place to accept donations to a food bank. She reported that the village forum arrangement for the recent AGM had worked well provoking widespread discussion from residents. Rona is trying to organise 30 mph stickers for domestic bins and advised that the RA may apply for a grant to maintain plant tubs in the village.
- 165.6 **Kenilworth Greenway Trust** – Ian Cox reported that he was pleased with the response obtained from HS2 in relation to the Greenway Trust. He will submit a report to this effect.
- 165.7 **Warwick University** – with Standing Orders reinstated Cllr Grant reported on difficulties with students suffering racial abuse in Coventry, and that students had conducted a “sleep out” which had helped to raise £8000 for the homeless in Leamington.

166/16 Public participation

A brief discussion was held involving Cllrs and the public regarding the relative merits of the various housing developments under consideration. Cllr Illingworth clarified the role of the Inspector in respects to the Local Plan. He explained that the role of the Inspector was to determine if the plan is sound – and this would not be the finding if the housing plans specified are judged to be inadequate.



167/16 Red Lane Play Area

With Standing Orders restored the Clerk reported that he had established that the playground was a designated dog exclusion area meaning that dog owners who took their dogs onto the playground could be fined, and that the dog Warden would carry out patrols in response to the complaint about dog fouling inside the playground. The Clerk advised that he was completing weekly checks of the playground and negotiating with local residents who may be able to contribute to this process.

168/16 HS2

Cllr Taylor reported that no further progress had been made in organising a noise demonstration, but hoped to arrange one for January. Cllr Illingworth advised Cllrs that district council planners are anticipating receiving up to 100 planning applications in the next few years relating to HS2.

169/16 Housing

169.1 **Coventry Local Plan** – In the absence of Cllr Vine who had declared an interest Councillor Taylor repeated concerns about lack of joined up thinking between the various housing authorities around Burton Green all of whom are planning housing developments that may impact upon the village. He anticipates that a decision will be forthcoming from the Inspector in December/January. Councillors discussed the writing of a letter to the Inspector advising that the parish council support the proposal for housing development at the Burrow Hill Nursery Site.

169.2 **Warwick Local Plan** – Cllrs agreed that the recent application for a screening and scoping opinion in respect of 610 houses on land at Westwood Heath be scrutinised and receive a response.

170/16 – Community Based Environmental Group

With Standing Orders suspended an open discussion involving Cllrs and representatives of other local groups was held on the subject of neighbourhood planning.

RESOLVED: It was unanimously agreed that Cllrs Watkin and Marshall meet up with representatives from the Village Hall Committee and the Residents Association before Christmas to develop Terms of Reference for a representative group to discuss planning development and the creation of a strategic local response – this to be reported for consideration to the next parish council meeting.

171/16 Website – to discuss and consider matters relating to the review and updating of the Parish Council's website – carried forward to the January meeting

172/16 Gritting

Cllr Taylor reported that he had provided the Swindells with grit. He advised that he still awaited a call from the officer in charge at County regarding the discharge of water across the road which caused icy conditions.

RESOLVED: It was agreed that Cllr Taylor be reimbursed for the cost of purchasing grit.

173/16 Speed Limits

173.1 Cllrs discussed the current speed limit for Crackley Lane and Bockendon Road which was considered to be too fast. Cllr Whitehouse agreed to take this matter up with the County.

173.2 With regard to concerns on the safety of the junction of Hodgetts Lane and Waste Lane the Parish Council await a response to their request for a reduced speed limit and other associated works from Solihull MBC.



174/16 Kiosks and Bus Shelters

In the absence of Cllr Watkin who declared an interest, Cllrs discussed the possibility of the parish council taking an interest in either of the two phone boxes situated in the village – one was due for removal soon and was on notice of removal, the other one was considered important to maintain because of difficulties obtaining a mobile signal, particularly on Red Lane. This matter will be discussed further at the next meeting.

With Cllr Watkin in attendance a discussion was held in respect of what was thought to be a bus shelter but was found to be a former Air Raid Warden shelter. Consideration was given to asking for a volunteer to maintain the shelter – this matter carried forward for discussion at the next meeting.

With the time being 9:30pm it was necessary to obtain the approval of Councillors to continue with the meeting.

RESOLVED: Cllrs unanimously agreed to carry on with the meeting.

175/16 Finance

175.1 To consider writing off unrepresented cheque number 90 for £35 that has been outstanding since 31/3/14.

RESOLVED: Cllrs unanimously agreed to write off the unrepresented cheque.

175.2 **RESOLVED:** that the following accounts be approved for payment:

Paul Knight	Salary November 2016	251.35
Paul Knight	Refund of HMRC payment - November deduction	168.00
WCC Pension Fund	Employer Contribution - November 2016	98.07
WCC Pension Fund	Employee Contribution - November 2016	24.41
WALC	Good Cllrs Guide - Planning event purchase	3.00
WALC	Latest edition of Arnold Baker Local Council Administration	76.50
Paul Knight	Expenses and office costs - October/November	121.75
WALC	CILCA Training Scheme fee	100.00

175.3 To receive bank reconciliation and budget analysis to 30 September 2016, and to appoint a Councillor to verify the bank reconciliation and report back

RESOLVED: Having received conditional initial approval from Cllr Gibbs it was agreed that the attached reconciliation and budget analysis had been received and that Cllr Gibbs be the appointed Cllr to oversee matters relating to the accounts.

175.4 To consider the process of agreeing the precept for 2017/18

RESOLVED: It was agreed that Cllrs will meet before the next meeting to consider the 2017/18 precept and report findings to the next parish council meeting in January.

175.5 To consider purchasing the latest edition of Arnold Baker taking advantage of a reduced price negotiated by WALC

RESOLVED: Councillors unanimously agreed to approve the purchase of the latest edition of Arnold Baker on Local Council Administration.

175.6 To consider placing accounts for payment on the agenda for each meeting

RESOLVED: Councillors unanimously agreed that the accounts for payment be placed on the agenda for each meeting.

176/16 Communications: nothing to report outside of communications dealt with under other agenda items.



177/16 Councillors reports and items for future Agendas: No reports were discussed and no items for future agendas were raised.

178/16 Training: Cllrs Green and Vine attended training on planning consultation on 5th November and reported that the training was very useful in gaining a better understanding of the planning process and the parish council's role. The Clerk will attend training on pensions on 9th December.

179/16 Planning – Reports were received from Councillors Vine and Green.

179.1 W/16/1915 – Erection of children's day nursery and outline planning application for two dwellings at Two Oaks, Red Lane

RESOLVED: Councillors agreed that no objection to be logged.

179.2 W/16/2011 Prior Notification for Larger home extension for the erection of rear single storey flat roof extension.

RESOLVED: Councillors agreed that no objection be logged.

180/16 Date of next meeting

The next meeting of the Parish Council would be held on Monday 16th January 2016 at 7.30pm at Burton Green Village Hall.

The public meeting closed at 9:50pm

Signed *W. Taylor* (Chair)

Date *16th Jan 2017*