

## Burton Green Parish Council

**Minutes of the Meeting held on Monday 21<sup>st</sup> October 2019 at 7:30pm at Burton Green Village Hall, Hodgetts Lane, Burton Green**

**Present:**     **Parish Councillors:** Councillors Grant (Chair), Deeley, Gibbs, Heyes, Marshall, Paine and Watkin  
**District and County Cllrs:** George Illingworth and John Cooke  
**Clerk:** Paul Knight  
**Public Attendees:** 5 members of public were in attendance

Min No.	Item
	<p>The meeting was preceded by a presentation on strategic needs assessment by Warwickshire County Council's Localities and Partnerships Team Manager, Charles Barlow.</p> <p>Health and well-being assessment involves multiple partners including NHS bodies such as GP's, mental health services, the police, Councils at all levels, etc. The outcomes of this assessment drives spending locally providing a robust evidence base for key priorities and recommendations and an action plan. The role of PC is to encourage residents to complete surveys to ensure the data is as robust as possible. Cllr Deeley agreed to send out details of the survey via the email loop to residents and will provide details to Mary Webb for the next edition of The Bugle</p> <p>George Illingworth, the Chair of WDC was formally introduced to the Parish Council and described his role within the District Council.</p>
61	<p><b>Apologies</b>            No apologies were received.</p>
62	<p><b>Declarations of Interest</b>            None declared</p>
63	<p><b>Minutes of the Meeting of the Parish Council held on 18<sup>th</sup> September 2019</b>  <b>RESOLVED:</b> The minutes of 18<sup>th</sup> September 2019 having been circulated and read were signed and approved as an accurate record.</p>
64	<p><b>Community Reports</b></p>
64.1	<p>County Council – Councillor Cooke read out his report which included the following matters:</p> <ul style="list-style-type: none"> <li>- Works at Northgate in Warwick are complete</li> <li>- Works on the Stanks Island are in progress</li> <li>- There are reports of a bogus Health lottery scam across Warwickshire</li> <li>- WCC has secured new funding to support family services</li> <li>- HS2 complaints helpline is available</li> </ul> <p>In addition, Councillor Cooke commented on a scheme to improve the safety of the route to a local school which crossed Beehive Hill in Kenilworth.</p>
64.2	<p>District Council - Councillor Illingworth reported on the following matters:</p> <ul style="list-style-type: none"> <li>- He attends the meeting as Chair of the District Council as well as his District Council role.</li> <li>- Only two council meetings have been held so far.</li> <li>- The executive has issued new parking fees and charges with limited rises. This is an important source of income to the District Council. Kenilworth parking charges will shortly be raised in line with those in Leamington and Warwick.</li> <li>- The Local Authority have produced their annual monitoring report on the District's progress with housing.</li> </ul>

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	<ul style="list-style-type: none"> <li>- The supply of housing has exceeded the amount required for 5 years, therefore speculative housing applications are less likely to succeed. The Local Authority required 1008 houses each year. The percentage of housing assessed as affordable is 38.9%. Affordable is defined as 80% of the market rate.</li> <li>- CIL has been required in only two places in the District; one of which is Burton Green. Our CIL has been capped at £41,500.</li> <li>- Figures for Coventry housing supply are as yet unknown and Cllr Illingworth urged the Parish Council to monitor the situation.</li> <li>- Cllr Cooke commended the District Council's policy on canals to the Parish Council.</li> </ul>
64.3	<p>Burton Green C of E Primary School – Councillor Watkin</p> <ul style="list-style-type: none"> <li>- The Green Leek 10k run was a success, raising 8k to share between Burton Green and Leek Wootton schools.</li> <li>- Burton Green school is currently oversubscribed.</li> <li>- A Christmas Fayre is planned and the school choir have been invited to Radio Coventry to sing carols.</li> </ul>
64.4	<p>Burton Green Village Hall – Councillor Deeley</p> <ul style="list-style-type: none"> <li>- Limited progress has been made on the new village hall which is due to be built by October 2020. Building tenders to be approved by HS2 are still to go out. A meeting with HS2 is due to be held on 31<sup>st</sup> October.</li> <li>- A bid created for HS2 community funding for stained glass windows for the new Village Hall is ready to submit.</li> </ul>
64.5	<p>Burton Green Residents' Association -</p> <p>BGRA held a successful AGM on 30<sup>th</sup> September, achieving a good turnout including new residents.</p> <ul style="list-style-type: none"> <li>- The most recent litter picking day was postponed owing to poor weather.</li> <li>- Monitoring of recycling has found no evidence of dumping.</li> <li>- Autumn flower tubs have been planted, with daffodils ready to go in to the verges on Red Lane.</li> <li>- Engineers visiting a gas leak on Cromwell Lane left the site in a poor state of repair. A complaint has been made to the County Council.</li> <li>- A Christmas card competition is due to be held.</li> <li>- HS2 spoil lorries have been spotted on Hodgetts Lane.</li> </ul> <p><b>RESOLVED:</b> The Parish Council will write to HS2 to request they use the dedicated routes for this purpose.</p>
64.6	<p>The Greenway Trust – no report received</p> <p>Cllr Paine pointed out that the HS2 Greenway Group is separate from the Greenway Trust which includes the whole length of the line.</p>
64.7	<p>Warwick University – The Chair reported on the following matters:</p> <ul style="list-style-type: none"> <li>- Kirby Corner Road regularly floods – this has been surveyed with aim of developing a plan to remedy the issue.</li> </ul> <p>The Chair has raised air quality issues and the closure of roads on Crackley Lane with the relevant authorities – a response has yet to be received.</p>
65	<p><b>Public Participation</b></p> <ul style="list-style-type: none"> <li>- There had been a recent accident at the junction of Waste Lane/Hodgetts Lane in which two persons were injured. A discussion was had about accident prevention measures at the location. It was noted that plans may require adjustment in view of new housing planned on Barratts Lane.</li> <li>- The verge on Hob Lane is being churned up by lorries and farm vehicles which have to go around parked cars.</li> <li>- Cala Homes had recently paid to repair a pothole on Hob Lane.</li> </ul>
66	<p><b>HS2</b></p>

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	<p>Cllr Illingworth reported that the Leader of WDC has written to HS2 regarding their apparent failure to account for the protection of ancient woodlands and other related ecological matters.</p> <p>-Cllr Marshall reported that the review of HS2 will continue for some time amid much speculation. There is strong political pressure from northern England regarding failure of HS2 to go ahead. At least two possible alternative options are being considered, with one being the construction of a new route following the Chiltern Line down to Euston.</p> <p>-There needs to be discussion with HS2 regarding footpaths which cross the line as this is important for the Neighbourhood Development Plan.</p> <p>-Cllr Heyes is to meet with Andy de Bell of HS2 regarding road layout, including traffic calming on Cromwell Lane and incorporating a way to access the top of the tunnel.</p> <p>-With regard to the hedgerow issue on Red Lane/ Hob Lane, options are being considered with Highways and their contractors. Cllr Deeley will share the reply to her August enquiry regarding a reduction in height of the hedgerow as opposed to its removal.</p> <p>-It was reported that Andy de Bell maintains that Canley Brook will be crossed without major works.</p> <p>-Alternative uses for 36 Hodgetts Lane have already been discussed. The Clerk is still to write to HS2 asking them to address the ongoing deterioration of this property.</p>
67	<p><b>Speed Limits</b></p> <p>- Cllr Marshall reported that Peter Hallam, WCC Highways, has yet to respond to the Parish Council's letter on speed limit concerns. He noted the need for a comprehensive transport plan, incorporating a 30 mph speed limit around Burton Green. Cllr Cooke noted that expert advice would be needed as transport planning is highly technical and based on multiple factors and regulations.</p> <p>- Cllr Paine observed that speeding is getting worse, noting that this issue concerns many residents and asked if feedback on police monitoring of speed levels on Cromwell Lane had been received.</p> <p>- Cllr Cooke advised the Parish Council that only enforcement works to address speed levels.</p> <p>- Cllrs were not aware of any feedback received from monitoring of speed levels near Hickories.</p> <p><b>RESOLVED:</b> The Clerk to raise the issue of speed limit concerns with Peter Hallam, copying in Cllr Cooke.</p> <p><b>RESOLVED:</b> The Clerk to request feedback on both the police monitoring exercise and the temporary monitoring which was in place outside Hickories.</p>
68	<p><b>Housing</b></p> <p>- It was noted with serious concern that the whole length of hedging on the planned Westwood Heath Road development has been removed without any consultation with the Parish Council. Councillor Paine offered to act as the Parish Council's prime point of liaison with WDC and Crest Nicholson in respect of this development going forward.</p> <p>- Cala Homes are about to commence works to the Red Lane entrance to replace the existing temporary entrance.</p>
69	<p><b>Red Lane Playground</b></p> <p>-The health and safety report produced by Playsafety Ltd was considered. The findings highlighted a number of low risk issues similar to last year.</p> <p><b>RESOLVED:</b> The Clerk to investigate the costings of work needed.</p>
70	<p><b>Burton Green Village and Neighbourhood Design Statement</b></p> <p>-It was noted that drafts had been prepared and circulated, in readiness for formal consultation.</p> <p>- The inspection stage will require a hard copy of the Neighbourhood Development Plan and a link on website to the WDC.</p> <p>- The Burton Green Parish Plan map shows the old boundary and needs to be replaced. All Steering Group meeting minutes need to go on the website.</p> <p><b>RESOLVED:</b></p>

	That the Parish Council: 1. Formally adopt the community consultation report. 2. Adopt evidence reasoning and justification to be tweaked as required then submitted for Regulation 16 Statutory consultation. 3. The Parish Council approved any necessary spending to ensure the NP webpage is fit for purpose.																					
71	<b>VE Day 2020 celebrations</b>																					
	It was resolved that this item be carried forward to the next meeting.																					
72	<b>Air Warden Shelter</b>																					
	A working group led by Councillor Heyes had investigated the viability of refurbishing the former Air Warden shelter, which is currently overgrown with vegetation and used informally as a bus shelter. It was found that refurbishment was the least cost-effective option, given its limited use and potential safety concern. An offer to demolish the shelter free of charge had been received from Peter Hallam at WCC. The working group will review options for a flat paved area to be positioned in a more suitable place for the school bus. <b>RESOLVED:</b> To request WCC to demolish the shelter as offered.																					
73	<b>Finance</b>																					
73.1	<b>RESOLVED:</b> The following payments were approved unanimously by councillors.																					
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73.2	To receive and note a report on the 2nd quarter reconciliation and analysis of accounts. <b>RESOLVED:</b> The quarterly accounts were noted.																					
73.3	Burton Green Residents Association Funding Application <b>RESOLVED:</b> Councillors approved the additional proposals submitted by the BGRA for use of the £1275 Parish Council grant.																					
73.4	The Parish Council Risk Assessment was reviewed and approved.																					
73.5	The Parish Council Asset Register considered and approved the updated Asset Register; noting the disposal/replacement of the following items: Briefcase, Toshiba C855 Laptop and software, Canon PG540 Printer, filing cabinet.																					
73.6	The Parish Council Finance Regulations were reviewed and approved. All the above documents can be located on the website.																					
73.7	The Byng Report <b>RESOLVED:</b> It was agreed that no further outlay was required on the Byng report.																					
74	<b>Community Infrastructure Levy Spending</b> It was noted that the sum of £41,500 was still to be paid to the Parish Council by WCC. <b>RESOLVED:</b> That a separate meeting of interested parties be held once the Neighbourhood Design Statement was in place to determine a spending plan.																					
75	<b>Temporary Assistance for the Clerk</b> The Clerk wishes to take a short sabbatical from his role and it was proposed that a temporary replacement be found to cover in the interim. <b>RESOLVED:</b> That a temporary replacement be found to cover the Clerk's role during his sabbatical. The Clerk to approach WALC and local contacts to find a suitable replacement.																					
76	<b>Review of Standing Orders</b> This had been completed. <b>RESOLVED:</b> The Clerk to publish updated Standing Orders on the website.																					

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<b>77</b>	<b>Communications</b> All communications received had been actioned.								
<b>78</b>	<b>Councillors reports and items for future Agenda</b> The next agenda will include the following items: - Community Infrastructure Levy Spending - Transfer of land from Cala Homes to BGPC. <b>RESOLVED:</b> The Clerk to confirm with the solicitors what the latter process will involve.								
<b>79</b>	<b>Planning: to consider and ratify responses to planning matters including those subject to the use of delegated powers</b>								
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<b>80</b>	<b>Date of Next Meeting</b> The next meeting of Burton Green Parish Council is at 7:30pm on Monday 18 <sup>th</sup> November 2019 at Burton Green Village Hall.  The meeting finished at 9:30pm								

Signed..........

Dated.....18<sup>th</sup> November 2019.....