

Burton Green Parish Council

Minutes of the remote meeting held on Monday 21st September 2020 at 7:30pm

Present: **Parish Councillors:** Councillors Grant (Chair), Gibbs, Deeley, Heyes, Marshall, Paine, Taylor, and Hatton
District and County Cllrs: Councillors Illingworth and Cooke
Clerk: Paul Knight
Public Attendees: 9 members of public were in attendance and Mel Ryan, HS2 LM Engagement Manager, was present for the HS2 item

Min No.	
46.	Apologies Apologies were received and accepted from Councillor Watkin
47.	Declarations of Interest None declared.
48.	Minutes of the Meeting of the Parish Council held on 20th July 2020 RESOLVED: The minutes of 21 st July 2020 were approved as an accurate record. The updated minutes to be signed by the Chair following the meeting.
49.	Community Reports
49.1	County Council – Councillor John Cooke’s report was circulated prior to the meeting. He informed Councillors that the County were due to discuss a proposal for Warwickshire to be served by one unitary authority, this in the context of a government White Paper on the subject which is expected early in the new year. He advised that this year had been a bumpy one although COVID cases locally continued to occur at relatively low levels.
49.2	District Council – Councillor Illingworth’s written report was circulated prior to the meeting. He advised councillors of his opinion that the aforesaid White Paper may be delayed by ongoing COVID issues, and opposition to single unitary status from the shires. He also reported that powers delegated to the planning committee to allow decisions normally reserved for the planning committee had been withdrawn, and advised of a potential change to planning arrangements which will result in the withdrawal of ‘use classes’.
49.3	Burton Green C of E Primary School – Councillor Hatton advised councillors that the school had successfully started the term on 3 rd September; that complaints about the diversion around the Red Lane, Cromwell Lane road works had been partially mitigated by Cala Homes but presented ongoing challenges including the poor state of pavements. She also reported that a school trip had to be cancelled owing to COVID requirements. With regard to the ongoing issues with the sewers, and frustrated attempts to communicate this to Severn Trent and Water Plus, Councillor Hatton will seek the views of the Head on how best the Parish Council can support the school on this matter. RESOLVED: Councillor Hatton will seek the views of the Head Teacher on how best the Parish Council can support the school in seeking to improve its sewerage provision.
49.4	Burton Green Village Hall Committee – Councillor Deeley advised the Parish Council that HS2 were due to present on how the field will look post HS2 construction, including how cut and cover will look and how it will mitigate nuisance. She reported that the hall was now in regular use and advised councillors on the nature of the restrictions used to comply with COVID requirements. RESOLVED: The Clerk will ask HS2/LM engagement if this presentation can be shared with the Parish Council.
49.5	Burton Green Residents’ Association – Councillor Gibbs reported that a remote AGM was planned for 28 th November and that there was not much to report owing to restrictions on activities.


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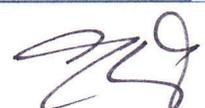
49.6	<p>Kenilworth Greenway Trust</p> <p>With Standing Orders suspended Ross McClean advised the councillors on the following:</p> <ul style="list-style-type: none"> -Signage is to be moved in anticipation of the forthcoming closure of much of the Greenway. Ross will continue to take up complaints about signage issues with HS2/LM. -The state of part of the temporary footpath to the Greenway along Red Lane was causing problems owing to it being a field which will deteriorate and consequently not support the passage of cyclists, pushchairs, wheelchairs, etc. Ross is taking this issue up with HS2/LM as they have an ongoing obligation to ensure that the path is suitable for all users. A meeting is planned with LM/HS2 to discuss this issue. -Maps showing the new route are to be produced as they are currently inaccurate.
49.7	<p>Warwick University – The Chair advised councillors of the following: -</p> <ul style="list-style-type: none"> -The University was to be used as an athlete’s village for the 2022 Commonwealth Games -Teaching on site is currently being restricted to lessons requiring attendance. -The University has developed its own track and trace system for students and staff. -Students from certain overseas countries are being quarantined on arrival and are then self-isolating. -The campus aims to accommodate 7000 students with arrivals staggered over five days. -A project group has been convened to look at the proposal to construct a football ground for Coventry City Football Club - no details available as yet.
50.	Public Participation
	<p>-With standing orders suspended an invitation was extended to members of the public to ask questions of the Parish Council. See 51.1 below for HS2 related matters</p> <p>Ross McClean advised councillors that consultation on stage 2 of the A46 link road project was due in early autumn.</p> <p>RESOLVED: The Clerk will ask if Nicola Van der Hoven, WCC Project Manager, is able to speak on the latest developments on the A46 Link Road.</p>
51.	HS2
51.1	<p>51.1 The proposed pedestrian crossing and traffic lights on the Red Lane Hobb Lane junction.</p> <p>On this and other related matters Mel Ryan, HS2/LM Engagement Manager, attended part of the meeting to update councillors on current and future plans, and to allow councillors and members of the public to ask questions. With Standing Orders suspended the discussed matters are summarised as follows:</p> <ul style="list-style-type: none"> -It was acknowledged that the temporary pathway discussed in 49.6 was a problem and options on how to address this were currently being considered. -There was no assurance available on the future of the oak tree on Red Lane. -In response to concerns expressed about difficulties with temporary signage she explained that this matter will be sorted once the full diversion is finalised. HS2/LM invite feedback from residents and will continue to work with WCC and Solihull MBC to keep public rights of way open. -She will feedback to the Project Team concerns expressed about the apparent lack of management and coordination of multiple road closures across and around the village. Councillors are attending a meeting with Mel on the 29th September where more information on the above matters, and the proposals for the pedestrian crossing and traffic lights on the Red Lane Hobb Lane junction will be announced. <p>RESOLVED: Councillors on the Residents’ Association will consider the possibility of celebrating the opening of the temporary pathway as a community event.</p>
52.	Speeding in the village
	<p>Councillors had met with officers from the County’s Road Safety Team on Cromwell Lane to discuss how best to tackle speeding in the village. Councillor Heyes reported as following: -</p> <ul style="list-style-type: none"> -WCC will not fund works for roads where there is no significant associated history of death or injury.


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	<p>-WCC will not carry out works to repair the flashing speed sign in Cromwell Lane even if the Parish Council provide the funding as such signs are not considered effective at reducing speeds.</p> <p>-This leaves the option of installing either chicanes, speed bumps or cushions (as in Duggins Lane). Chicanes are not favoured because they would cause too much congestion at peak traffic times and would contribute to traffic pollution.</p> <p>-WCC prefer cushions to a road wide speed bumps as emergency vehicles can operate over them and because they are effective in reducing speed.</p> <p>-Prior to the installation of bumps or cushions in a road a local survey will have to be carried out to determine if the proposal has public support.</p> <p>-If public support is obtained WCC will do a traffic plan which is estimated to cost £500.</p> <p>-Councillor Heyes advised that officers from the Road Safety Team were unable to provide an idea of the costs of installing cushions.</p> <p>-Councillor Cooke advised the parish council of the importance of obtaining local support for the installation of such measures, and that road bumps could not be installed in Red Lane owing to most of it not having a 30mph speed limit. He also advised that such matters as street lighting and that regulations relating to the installation of speed bumps will throw up unexpected issues.</p> <p>RESOLVED: Councillors will enquire with Joanne Edwards, Team Leader for the County's Safety Engineering Team, on the potential cost of installing road bumps or cushions; what level of support would be needed from the local population to allow the project to proceed; and how the Parish Council can work towards achieving its aim of establishing a 30mph speed limit for the entire length of Red Lane.</p> <p>RESOLVED: Councillors Heyes and Taylor will submit an article to the Bugle to promote the road cushions option as part of a solution to address the problem of speeding through the village and to gauge the level of support such measures may receive in the village.</p>
53.	Burton Green Village and Neighbourhood Design Statement
	Councillors were advised by Councillor Deeley that the Steering Group awaited feedback on documents submitted to Warwick District Council – nothing to report at this stage.
54.	Housing
54.1	<p>Cala Homes – transfer of land from Cala Homes</p> <p>The Clerk had submitted a list of issues to Cala Homes on the transfer of common land into the ownership of the Parish Council and awaited a response.</p> <p>Regarding S106 funding Councillor Paine had obtained confirmation from Rose Winship, Head of Cultural Services at Warwick District Council, that the Parish Council's allocation arising from the Cala Homes estate amounted to £6336. Councillors were advised that this money would be paid after 50% of houses on the estate had been sold, currently at 42%, and that the Parish Council had 5 years to spend this money or risk the developers claiming it back.</p> <p>Councillor Paine circulated a response from County on S106 allocations for public rights of way (£4893), road safety (£6750) and larger funding for the provision of a pathway/cycle way (£90,000) to connect with Kenilworth Greenway and more strategic highway matters and funding for education. Councillor Paine had also circulated a letter from Alison Greenwood, Senior Road Safety Education Officer at County, asking if Burton Green Parish Council wanted to have a role on a pilot promoting SAfER (Safe and Active travel Focusing on Environment and Road Safety). He will continue to gather details of potential sources of funding which will inform his paper on future expenditure within Burton Green.</p> <p>RESOLVED: Councillor Paine asked councillors to consider how these allocations, particularly the £324,000 highways contribution, might be used to address the problem of speeding on Red Lane and throughout Burton Green.</p>
54.2	Land to the south of Westwood Heath Road – Councillor Paine reported that he was expecting a response from Mark Foyle of Crest Nicholson confirming no progress on the


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	sale of land to the developer. He will invite a representative to attend a future Parish Council meeting if there is something to report.																																							
54.3	Land to the west of Cromwell Lane – It was reported that a revised plan had been submitted and councillors agreed to put in a response. RESOLVED: Councillor Taylor will circulate a response based on that previously submitted for the outline application.																																							
54.4	The Kings Hill development – nothing further to report.																																							
55.	Future Parish Council Spending Plans (including CIL) Carried forward to next meeting																																							
56.	Finance																																							
56.1	To consider and approve accounts for payment. RESOLVED: The following payments were approved by Councillors.																																							
	<table border="1"> <thead> <tr> <th>Creditor</th> <th>Purpose</th> <th>Total (£)</th> </tr> </thead> <tbody> <tr> <td>Paul Knight</td> <td>August 2020 Salary</td> <td>427.29</td> </tr> <tr> <td>Paul Knight</td> <td>Office running costs/expenses July/August/Sept</td> <td>208.59</td> </tr> <tr> <td>WCC Pension Fund</td> <td>August 2020 Employers contribution</td> <td>99.25</td> </tr> <tr> <td>WCC Pension Fund</td> <td>August 2020 Employees contribution</td> <td>25.87</td> </tr> <tr> <td>Paul Knight</td> <td>August 2020 Tax refund</td> <td>17.20</td> </tr> <tr> <td>Paul Knight</td> <td>September 2020 Salary</td> <td>453.47</td> </tr> <tr> <td>WCC Pension Fund</td> <td>September 2020 Employers contribution</td> <td>106.57</td> </tr> <tr> <td>WCC Pension Fund</td> <td>September 2020 Employees contribution</td> <td>27.78</td> </tr> <tr> <td>Paul Knight</td> <td>September 2020 Tax refund</td> <td>23.80</td> </tr> <tr> <td>Leicestershire Gardens</td> <td>Red Lane Playground maintenance - Aug 2020</td> <td>195.00</td> </tr> <tr> <td>Gowling WLG</td> <td>Disbursements - Cala Homes land transfer costs</td> <td>1325.30</td> </tr> </tbody> </table>				Creditor	Purpose	Total (£)	Paul Knight	August 2020 Salary	427.29	Paul Knight	Office running costs/expenses July/August/Sept	208.59	WCC Pension Fund	August 2020 Employers contribution	99.25	WCC Pension Fund	August 2020 Employees contribution	25.87	Paul Knight	August 2020 Tax refund	17.20	Paul Knight	September 2020 Salary	453.47	WCC Pension Fund	September 2020 Employers contribution	106.57	WCC Pension Fund	September 2020 Employees contribution	27.78	Paul Knight	September 2020 Tax refund	23.80	Leicestershire Gardens	Red Lane Playground maintenance - Aug 2020	195.00	Gowling WLG	Disbursements - Cala Homes land transfer costs	1325.30
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56.2	To consider providing funding of £350 to Fast Aid Birmingham and Solihull which is to be used to fund replacement consumables for a Cardiac Science Defibrillator – this amounts to one battery and 2 sets of electrode pads. RESOLVED: Councillors unanimously approved the award of a grant of £350 to Fast Aid Birmingham and Solihull																																							
56.3	To confirm an order for a Remembrance Day Wreath and to agree a donation to the Royal British Legion. RESOLVED: Councillors unanimously approved the award of a donation to the Royal British Legion for a Remembrance Day Wreath																																							
57.	Communications -All items detailed in the communications list had been dealt with or noted.																																							
58.	Councillors reports and items for future Agenda A46 Link Road to be added to the next agenda.																																							
59.	Planning																																							
	Ref	Address	Details of Application	Response																																				
	W/20/0999	Land on the South side of Hob Lane, Hob Lane, Kenilworth, CV8 1QB	Application for outline planning for new dwelling	Burton Green Parish Council wish to log an objection because the land associated with this application is in the green belt and the proposal is contrary to the newly emerging Neighbourhood Development Plan. This repeats the objection logged against a similar previous application, ref: W/19/1419																																				


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	W/20/1227	26 Red Lane, Burton Green, Kenilworth, CV8 1NZ	Proposed Lawful Development. Certificate of Lawful Development for a proposed outbuilding located in the existing rear garden of No.26 Red Lane to create a home office, hobby room, bathroom and games room, in accordance with the details shown on drawing 1131/04, submitted on 6th August 2020	Burton Green Parish Council have no objection to this application subject to the outbuilding being restricted from being used as a domestic dwelling, and for this reason request that the use of this outbuilding be conditioned to remain ancillary to the main dwelling.
	W/20/1247	Penfold, Red Lane, Burton Green, Kenilworth, CV8 1PB	Create equine all-weather exercise area	No observations.
60.	Date of Next Meeting – 19th October 2020			
	The meeting concluded at 21.47pm			

 , Chair
19th October 2020