

Burton Green Parish Council

Minutes of the Meeting held on Monday 17th June 2019 at 7:30pm at Burton Green Village Hall, Hodgetts Lane, Burton Green

Present: **Parish Councillors:** Councillor Grant (Chair), Watkin, Paine, Deeley, Gibbs, Heyes and Marshall
District and County Cllrs: Councillor Cooke, Illingworth and Hales
Clerk: Paul Knight
Public Attendees: 4 members of public were in attendance

Min No.	Item
19	Apologies No apologies were received
20	Declarations of Interest None declared
21	Minutes of the Meeting of the Parish Council held on 20th May 2019 RESOLVED: The minutes of 20th May 2019 having been circulated and read were signed and approved as an accurate record.
22	Community Reports
22.1	County/District Councillors Cllr Illingworth advised councillors that the district election results had resulted in no party having overall control and that he had the casting vote as the Chair. He advised that his new constituency took in 7 parish councils, so he may have difficulties in attending all future meetings. Cllr Hales advised that he had been appointed finance portfolio holder. Cllr Cooke reported on the following: <ul style="list-style-type: none"> - personnel changes since the election - speeding issues near the Boot in Lapworth which were a cause of complaint. The County are looking at anti speed measures but are limited to some extent because the level of signage allowed on B roads is restricted. - Warwickshire Switch and Save - 7000 residents registered. - works around Shire Hall in Warwick and the Saltisford roundabout are to commence shortly - County's commitment to the use of foster carers rather than children's centres for disadvantaged children is viewed as a big success – they are looking to recruit more foster carers - training is provided and the applicants are subject to a detailed selection process - Kenilworth school – 13th July for planning of new school
22.2	Burton Green C of E Primary School – Cllr Watkin reported that Cala homes are working hard on their community profile and have shown a willingness to support the school with topsoil being provided for land development, a “reading arbour” is planned, and they have offered to provide safety talks.
22.3	Burton Green Village Hall Committee – Cllr Deeley - nothing to report
22.4	Burton Green Residents' Association – with Standing Orders suspended Mary Webb advised the parish council about a presentation of £360 to the helping hands charity; the installation of anti-littering signs; Cala Homes interest in current residents' association projects. This included the wardens shelter in Red Lane - but it was now suspected that the roof may contain asbestos which may limit any development.
22.5	Kenilworth Greenway Trust – Ross McClean reported on tree felling, cutting of verges, seeding and the provision of additional litter bins. He reported that his main contact with HS2 has left and is due to be replaced - he has chased HS2 to reinstate the monthly

	HS2/Greenway liaison meetings, last meeting was in February. He also reported that grants from Warwickshire Wildlife Trust and HS2 have been earmarked for spending within a specified range of the proposed track and that he has been enquiring how the money is to be spent – he has also applied for a £10,000 grant.		
22.6	Warwick University – Councillor Grant reported on ongoing activities at the university including a planned family day on 24 th July with live music on the campus.		
23	Public Participation		
	With Standing Orders remaining suspended members of the public raised the following issue with councillors: planning permission had been granted for the Gospel Hall car park - construction due to begin soon, residents are encouraged to report nuisance from construction activities.		
24	HS2: To discuss and agree matters relating to HS2.		
	<p>24.1 Kenilworth & Southam HS2 Implementation Forum - 5 July 2019. The Forum was set up by Jeremy Wright MP and all residents groups are invited. Both Cllr Marshall and Archie have represented the parish council, but he is unable to make the next meeting on 5th July. Between them councillors will try to ensure the parish council is represented.</p> <p>24.2 Hedge removal at village hall site - to consider making complaint to the HS2 Construction Commissioner regarding lack of consultation by HS2 Ltd Complaints have been logged by councillors about the extent of the hedge removal – Councillor Deeley suggested that contact be made by email as the phone-based system was poor. Councillors agreed that the proposal to remove a tree to provide additional sight lines for the 10 lorry loads expected on site daily was unnecessary. A response was expected from County Highways on the justification for the removal of a 200-year-old oak by tomorrow. Councillors have explored various ways to protect the tree including the use a temporary injunction and physical occupation of the tree itself. It is hoped that Highways, who have not attended protest meetings, can be persuaded to leave the tree.</p>		
25	Housing		
	<p>Cala – Councillors discussed representation at the forthcoming Housing Liaison Meeting for housing south of Coventry. The meeting is to be held in Room 312 at Riverside house at 10 am on Wed 19th June.</p> <p>It was reported that Cala have sold the new houses on Burrow Hill and are due to complete by the end of June.</p>		
26	Neighbourhood Plan		
	Cllr Watkin summarised the outcome of a meeting of the Steering group on 3 rd June. They have decided not to include the electricity station sportsground as designated green space but hope to include the Jubilee verge. A small working group will draft a consultation version of draft NP. He reported on an ongoing dialogue with the district council on planning and boundary issues.		
27	Finance		
27.1	To receive note and consider the report from the Internal Auditor for the 2018/19 accounts Councillors noted the report from the internal auditor		
27.2	To agree the Annual Return for 2018/19 including the “Accounting Statement” and “Annual Governance Statement”. RESOLVED: Councillors approved the Accounting Statement which was duly signed by the Chair having already been signed by the Responsible Financial Officer. Councillors then approved the Annual Governance Statement which was duly signed by the Chair and the Clerk.		
27.3	RESOLVED: The following payments were unanimously approved by councillors.		
	Councillor Deeley	Costs – printing/stationary - community meeting	17.99
	Paul Knight	June Salary	335.38

	Paul Knight	Refund of HMRC contribution for June	224.00												
	WCC Pension Fund	Pension June - employers contribution	142.07												
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	Paul Knight	May/June - office costs and expenses	40.80												
	BG Residents' Association	Expenses claimed @ £3 per Burton Green Property x 425	1,275.00												
	BHIB Insurance	Annual Insurance Premium	308.37												
	RESOLVED: The Clerk was asked to confirm to the Residents' Association what the funding was to be spent on.														
27.4	To discuss and agree matters relating to spending the recent CIL allocation. Councillors were advised that the clerk would arrange for the CIL Contribution Agreement to be countersigned by the district council which would in turn allow the parish council to invoice the district council for the sum of £41,500.														
28	Communications														
	11.1 Discuss and consider publicising Armed Forces Covenant – councillors did not consider this to be an issue for the village but will keep an eye out for any residents who may benefit from this initiative. 11.2 Discuss and agree participation in the VE day celebrations RESOLVED: Councillors agreed to participate in the celebrations – this matter to be kept on the agenda 11.3 Discuss and agree possible ways to support and promote this year's Green Leek Run on 13th October – Councillors agreed to support this event by displaying posters.														
29	Councillors reports and items for future Agenda														
	RESOLVED: The following matters to go on the agenda -VE celebrations -WDC bin outside Hickories - The Chair will send a card on behalf of the Parish Council commiserating on the loss of Gary Crooks, a Coventry City Councillor who was always supportive of Parish Council matters														
30	Planning: to consider and ratify responses to planning matters including those subject to the use of delegated powers														
	<table border="1"> <thead> <tr> <th>Ref</th> <th>Address</th> <th>Details of Application</th> <th>Response</th> </tr> </thead> <tbody> <tr> <td>W/19/0725</td> <td>348 Cromwell Lane, Burton Green, Kenilworth, CV8 1PL</td> <td>Proposed demolition of existing detached garage and single storey rear extensions. Proposed erection of a single storey rear extension.</td> <td>Granted</td> </tr> <tr> <td>W/18/0643</td> <td>Land at Kings Hill Lane, Stoneleigh</td> <td>Site clearance and mixed-use development of land at Kings Hill for the provision of up to 2,500 dwellings (Use Class C3), 4,000 sq.m. of mixed use floorspace (Use Classes A1, A3, A4, C2, D1 and D2) in a district centre, a primary school, a secondary school, formal and informal open space and enabling infrastructure including new roads within the site and improvements to the existing road junction at Stoneleigh Road. Outline application with all matters</td> <td>An objection to be logged based on the lack of a proper traffic infrastructure plan and associated air quality plan including the use of hedgerows to trap traffic emissions, particularly where traffic is stationary.</td> </tr> </tbody> </table>			Ref	Address	Details of Application	Response	W/19/0725	348 Cromwell Lane, Burton Green, Kenilworth, CV8 1PL	Proposed demolition of existing detached garage and single storey rear extensions. Proposed erection of a single storey rear extension.	Granted	W/18/0643	Land at Kings Hill Lane, Stoneleigh	Site clearance and mixed-use development of land at Kings Hill for the provision of up to 2,500 dwellings (Use Class C3), 4,000 sq.m. of mixed use floorspace (Use Classes A1, A3, A4, C2, D1 and D2) in a district centre, a primary school, a secondary school, formal and informal open space and enabling infrastructure including new roads within the site and improvements to the existing road junction at Stoneleigh Road. Outline application with all matters	An objection to be logged based on the lack of a proper traffic infrastructure plan and associated air quality plan including the use of hedgerows to trap traffic emissions, particularly where traffic is stationary.
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			reserved except for access.	
31	Date of Next Meeting The next meeting of Burton Green Parish Council is at 7:30pm on Monday 15 th July 2019 at Burton Green Village Hall. The meeting finished at 9:15 pm			

Signed.....

Dated.....

DRAFT