

Burton Green Parish Council

Minutes of Meeting held on Monday 18th June 2018 at 7:30pm at Burton Green Village Hall, Hodgetts Lane, Burton Green

Present: **Parish Councillors:** Councillors Taylor (Chair), Grant (Acting Chair), Watkin, Marshall, Clay, Leeson and Gibbs
District and County Cllrs: Councillors Illingworth and Coker (from 20:20) and Hill (from 20:30) Cooke (from 20:45)
Clerk: Paul Knight
Public Attendees: 10 members of public were in attendance

The meeting was preceded from 19:10 by a presentation from Warwickshire County Council's Nicola Van Der Hoven and Coventry City Council's John Seddon on proposals for phases 1 and 2 of the A46 Link Road

Min No.	Item
36	Apologies
	RESOLVED: Council Deeley had previously offered her apologies for not attending the meeting and this apology was accepted.
37	Declarations of Interest
	None declared
38	Minutes of the Parish Council Meeting held on 21st May
	The draft minutes of the meeting of 21st May 2018 had not been returned by the Louise who stood in as clerk for the meeting. The Clerk will continue to chase the minutes and Cllr Grant offered to produce them from her notes if they are not returned. Paul will let Cllr Grant know if the minutes are returned in the next week.
39	Community Reports
39.1	County Councillor Councillor Cooke's report containing updates on the Castle Road pedestrian crossing, potholes and manhole covers, the success of a local dementia awareness event, a Trading Standards prosecution for illegal sale of cigarettes to underage children and the successful hosting of the Women's Tour cycle event.
39.2	District Councillors -Councillor Illingworth reported that the district council's licensing policy was out for consultation. Councillor Coker reported on proposals for development of leisure facilities in Kenilworth, the future of Leamington Spa's golf course and intentions regarding the proposed new council HQ in Covent Garden.
39.3	Burton Green C of E Primary School Nothing to report
39.4	Burton Green Village Hall -With Standing Orders suspended Deidre advised councillors that HS2 now owned the village hall having exercised compulsory purchase powers but that negotiations continue on the planning application for the new village hall. Deirdre reported that the MP may have to be involved in progressing a way forward. -Councillors were advised about the success of the "Made in Burton Green" including the community art trail, exhibition at the village hall and scarecrows. It was noted that the residents on Red Lane had made a noticeable contribution this year

39.5	<p>Burton Green Residents' Association</p> <p>-Rona offered thanks to the many residents in the village who had contributed to the amazing displays and decorations.</p> <p>-In light of so much happening the Jubilee Group had cancelled their July event and asked that the £100 funding be donated to the Armistice appeal. The Chair advised that in order to obtain funding for the Armistice a fresh application would have to be made. The cheque for £100 was returned to the clerk and will be cancelled.</p> <p>-In light of suggestion from the public parish councillors agreed that an application for funding for a beacon be made by the Clerk</p> <p>RESOLVED: the Clerk was instructed to make an application to Bernadette Alan for funding for the provision of a beacon to be used to commemorate Armistice Day.</p> <p>-Councillor Grant agreed to represent the Parish Council at the remembrance day event in November</p>									
39.6	<p>Kenilworth Greenway Trust</p> <p>None</p>									
39.7	<p>Warwick University</p> <p>-Councillor Grant advised Councillors that the University had been awarded a "Silver" award for the quality of teaching, and that it was currently ranked 10th in UK and 54th best university in the world.</p> <p>-Councillor Grant offered her thanks for the nominations to be awarded an MBE – Councillors and public joined hands to congratulate her on the award.</p>									
40	<p>Public Participation</p>									
	<p>With Standing Orders suspended the public were allowed to raise points to councillors. An enquiry was made about the previously agreed works to tidy up the bus shelter.</p> <p>RESOLVED: the Clerk will chase the trader who previously committed to renovating the bus shelter.</p>									
41	<p>HS2</p>									
41.1	<p>To consider setting up a group with the aim of identifying issues that may attract HS2 community funding</p> <p>Following a discussion of recent developments associated with the HS2 project a further discussion was held on the proposal to form a group to consider options for the village that might benefit from HS2 community funding, including works to the playground.</p> <p>RESOLVED: Councillors approved Cllr Taylor's proposal to convene a community group to explore options around the village that may benefit from HS2 community funding sources. It was also agreed that consideration of funding proposals arising from the group be a standing item on the agenda.</p>									
42	<p>Housing</p>									
42.1	<p>To consider the response to Cala Homes to take over the management of common land associated with the Borough Hill Nursery site development</p> <p>A discussion was held on the implications of taking on ownership of the land.</p> <p>RESOLVED: Councillors unanimously agreed in principle to the adoption of the common land associated with the nursery sight development. The Clerk was instructed to confirm this in writing to Cala Homes.</p>									
43	<p>Neighbourhood Plan</p>									
	<p>Councillor Watkin reported a response rate across the village of almost 60% to the circulated neighbourhood plan survey forms. This was viewed as significant success – the completed forms will now be submitted to Simon Purfield for analysis.</p>									
44	<p>Finance</p>									
44.1	<p>RESOLVED: The following payments were approved by councillors.</p> <table border="1" data-bbox="240 1955 1540 2067"> <thead> <tr> <th data-bbox="240 1955 647 1995">Creditor</th> <th data-bbox="647 1955 1393 1995">Purpose</th> <th data-bbox="1393 1955 1540 1995">Spend</th> </tr> </thead> <tbody> <tr> <td data-bbox="240 1995 647 2029">Paul Knight</td> <td data-bbox="647 1995 1393 2029">June Salary</td> <td data-bbox="1393 1995 1540 2029">423.18</td> </tr> <tr> <td data-bbox="240 2029 647 2067">Paul Knight</td> <td data-bbox="647 2029 1393 2067">Refund of HMRC payment - June deduction</td> <td data-bbox="1393 2029 1540 2067">300.85</td> </tr> </tbody> </table>	Creditor	Purpose	Spend	Paul Knight	June Salary	423.18	Paul Knight	Refund of HMRC payment - June deduction	300.85
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	WCC Pension Fund	Employee Contribution - June 2018	41.69
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	Paul Knight	Expenses and office costs – May/June 2018	73.70
	Leicestershire Gardens	Playground Maintenance – March/April 2018	200.00
	Paul Knight	Refund of payment for WDC plans for NP	9.60
	Louise Best	Internal Audit	95.00
45	Communications		
	<p>-Concerns about pollution arising from increased traffic associated with development particularly that associated with plans for the A46 link road will be forwarded to the Nicola Van der Hoven and John Seddon who presented on this issue prior to the meeting.</p> <p>-Councillors discussed their concerns about HS2 homes which were standing empty and unused and which required maintenance in order to bring them up to a standard suitable for occupation as lettings.</p> <p>RESOLVED: Councillors instructed the Clerk to write to HS2 requesting a response to their concerns about a number of HS2 owned homes which are standing empty and in need of maintenance and which should be rented out.</p> <p>-Councillors received details of a resident for consideration as a new Councillor</p> <p>RESOLVED: The Clerk was instructed to advertise a notice of vacancy for a Councillor in accordance with legal requirements.</p>		
46	Councillors reports and items for future Agenda		
	Items proposed for next month's agenda included co-option of a new councillor subject to the non-response to the notice of vacancy process, and Red Lane playing field maintenance issues including a self-closer on the gate.		
47	Standing Orders		
	RESOLVED: Councillors approved Councillor Grant and the Clerk to review current standing orders against the model policy provided by WALC and to circulate a proposed an updated policy highlighting changes for the parish council to consider.		
48	Planning		
	RESOLVED: Councillors agreed the following responses to applications received.		
	Ref	Address	Details of Application
	W/17/2357		Meeting tomorrow – Cllr Taylor confirmed as a speaker – suggest reapply as the invite does not carry forward to adjourned meeting
	W/18/0643		Kingshill – need to add comments on schooling because Westwood Heath residents are to send kids to BG school – school can accommodate Nursery kids but no WH road – new school would be needed – this point is about both applications King Hill and WH road – can we still submit a concern on this matter -
			Resolved
			Submission already made and agreed – the Chair to make representation to planning committee
			Response in
49	Date of Next Meeting		
	The next meeting of Burton Green Parish Council is at 7:30pm on Monday 16th July 2018 at Burton Green Village Hall		

	The meeting finished at 9:10
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Signed.....

Dated.....

DRAFT