

Burton Green Parish Council

Minutes of the remote meeting held on Monday 19th October 2020 at 7:30pm

Present: **Parish Councillors:** Councillors Grant (Chair), Gibbs, Deeley, Heyes, Marshall, Taylor, and Hatton
District and County Cllrs: Councillors Illingworth and Cooke
Clerk: Paul Knight
Public Attendees: 10 members of public were in attendance and Mel Ryan, HS2 LM Engagement Manager, was present for the HS2 item

Min No.	
61.	Apologies
	Apologies were received and accepted from Councillors Watkin and Paine
	None declared.
63.	Minutes of the Meeting of the Parish Council held on 21st September 2020
	RESOLVED: The minutes of 21 st September 2020 were approved as an accurate record. The updated minutes to be signed by the Chair following the meeting.
64.	Community Reports
64.1	County Council – Councillor John Cooke’s report was circulated prior to the meeting. During the meeting he updated councillors on developments at County on the unitary authority issue – a Government White Paper is still expected and there remains much disagreement between authorities on the future structure of local government. -he acknowledged that COVID cases are on the increase in Warwickshire but that cases centred on Warwick University had distorted local figures which remained within the medium tier. He reported that County were actively encouraging the public to take up the flu jab and reported that the County had been successful in securing a commonwealth games cycling event.
64.2	District Council – Councillor Illingworth’s written report was circulated prior to the meeting. He advised councillors that local figures for COVID cases should separate from those of the University as this may have lockdown implications for the whole community. He also advised councillors of his suspicions that population figures currently being referred to are nine years out of date, and that the recent planning White Paper represented an imposition of national views on local communities. He also advised councillors that discussions were being held on how to hold Remembrance Sunday. It is likely that groups will be discouraged with individuals invited to represent them. Councillor Heyes offered to represent the parish council at this year’s event.
64.3	Burton Green C of E Primary School – Councillor Hatton advised councillors that the school continued to operate normally with special provision made for pupils to get to the school despite road closures.
64.4	Burton Green Village Hall Committee – with Standing Orders suspended Cheryl Wall advised councillors as follows: -that HS2 were in the final stages before being able to confirm funding for the new village hall -that £10k had been added to the cost to allow for electrical charge points for electric vehicles. -a new manager had been appointed who is happy to take questions -that it is unlikely that work will commence this year -a decision on sewage provision was still awaited
64.5	Burton Green Residents’ Association – Councillor Deeley reported that, despite social distancing, Mike and Judy will put up and decorate a live tree on Jubilee verge; that the Bugle deadline was 17 th November; that littered gas canisters had been removed from Red Lane and that Hilary and Mary were planting bulbs for winter.

64.6	<p>Kenilworth Greenway</p> <p>With Standing Orders suspended Ross McClean advised the councillors that WCC Parks are to carry out substantial maintenance this autumn and winter including flailing hedges, replacing signage, and rebuilding the horse mount. A meeting is planned with LM to identify what fixtures will need to be removed from that part of the Greenway which is due to be levelled to accommodate the HS2 line.</p>
64.7	<p>Warwick University – The Chair advised councillors on the following: -</p> <ul style="list-style-type: none"> -figures for COVID infections on campus – there are 103 current cases out of 8000 students -arrangements made to detect new cases and to assist students having to self-isolate -how lessons are being conducted both remotely and face to face, and -events and activities have been arranged to encourage interactions whilst maintaining social distance.
65.	Public Participation
	-With standing orders suspended an invitation was extended to members of the public to ask questions of the Parish Council. There were no questions from the public.
66.	HS2
	<p>Following a meeting with Cllrs Marshall and Deeley, Mel Ryan LM Engagement confirmed the outcomes of their discussions as follows:</p> <ul style="list-style-type: none"> -Design changes to the pedestrian crossing mean that it is no longer necessary to remove the oak tree on Red Lane. -Road closures associated with the new Hob Lane crossing are due to lift soon although a two-day closure and one more of a week will be needed before Christmas to complete the work. However, Red Lane will remain closed until 8 December. An update on this and other traffic management including construction of the Haul Road will be issued shortly. -Dealing with COVID cases and securing compliance with regulations, including temporary closures to allow deep cleans to take place, have caused delays. Works have now recommenced. -Extra woodchip will be provided for the temporary, temporary section of the Greenway and additional signage will be provided for cyclists. -An issue was raised about the air quality implications arising from contractors parked up for periods of time with their engines running. Mel will raise this with partners. -She will also raise the issue of concerns about emergency vehicles being unaware of road closures at the appropriate fora. -Design updates are expected shortly on the Crackley area of the HS2 line. -Mel confirmed the intention to return the Red Lane/Hobb Lane to its original layout with a pedestrian refuge. Councillor Gibbs sought assurances that residents would not suffer from significant long-term road closures whilst the original road layout was reinstated. Might be worthwhile compromising on the extent of reinstatement to limit traffic delays. Mel agreed to take this point up and will report back.
67.	Road Transport Matters
67.1	<p>Speeding in the village: to consider matters relating to the issue of speeding in the village Councillor Heyes and Taylor advised councillors of their thoughts on how to best achieve traffic calming through the village given the various constraints encountered.</p> <ul style="list-style-type: none"> -A proposal for the installation of “cushions” (described as square parcels which can easily be straddled by emergency vehicles), and paid for by the parish council from funding sourced from Community Infrastructure Levy (CIL), was considered the most likely option to succeed. -Councillors considered the need to commission County, at a cost of £500, to conduct a Traffic Management Plan incorporating cushions. -The 75% level of support required for a traffic management proposal to succeed was considered excessively high and Councillor Cooke was asked to challenge this figure formally with County.

	<p>-The council's aim to secure a whole village solution, in accord with the aims of the Neighbourhood Development Plan, was complicated by the exclusion of Red Lane from these proposals as cushions cannot be installed on roads with 40mph. Councillors agreed that it was important to press on despite this limitation because it was important to make a start on addressing speed in the village even if the installation of cushions was restricted to Cromwell Lane.</p> <p>RESOLVED: Councillors unanimously approved funding of £500 to commission County to produce a Traffic Management Plan incorporating the use of cushions to control speed through the village.</p> <p>RESOLVED: Councillor Cooke to formally challenge the requirement for traffic control proposals to obtain a level of support by survey of at least 75% of residents.</p>
67.2	<p>The A46 Link Road: to discuss issues arising from the construction of the A46 Link Road.</p> <p>RESOLVED: Councillors instructed the Clerk to invite Nicola van der Hoven to present on developments on the A46 Link road and arrange for a 7pm start to the November parish council meeting to accommodate her briefing.</p>
68	Red Lane Playing Field: to consider matters relating to the Red Lane Playground.
68.1	<p>To receive and consider the contents of the annual health and safety report.</p> <p>-Councillors noted the contents of the circulated annual health and safety report which highlighted several low risk issues requiring maintenance work.</p> <p>RESOLVED: Councillors noted the annual Red Lane Playground Health and Safety Report.</p> <p>Councillor Illingworth confirmed that the district council's dog control order powers included Red Lane Playground despite it being owned by the parish and not the district council.</p>
68.2	<p>8.2 To consider re-tendering the maintenance contract.</p> <p>Councillors agreed that the transfer of the common land to the parish council should be used as an opportunity to retender the maintenance contract with the aim of attracting a business more able than the current contractor to carry out maintenance to play equipment as well as grass and hedge cutting.</p> <p>RESOLVED: Once timescales for the transfer of the Cala Homes common land to the parish council became clear the Clerk was instructed to put an expanded grounds maintenance contract out to tender.</p>
69.	Burton Green Village and Neighbourhood Design Statement
	-Nothing new to report.
70.	Housing
70.1	<p>Cala Homes – transfer of land from Cala Homes</p> <p>-Nothing to report – await word from Cala Homes who have advised that they do not intend to transfer the land until the development has been completed.</p>
70.2	Land to the south of Westwood Heath Road
70.3	<p>Land to the west of Cromwell Lane – an objection to the latest application has been submitted. The council discussed this case in relation to long challenged population statistics used the Coventry City Council. Issues have arisen regarding the developer's plans to use the roadway alongside Tile Hill Station (Alan Higgs Way) as an access route from Cromwell Lane for emergency vehicles. It is understood that Network Rail has expressed concern that this would prohibit any future plan to provide a 2nd pair of tracks towards Berkswell. It is understood Network Rail's concerns have not been reported to councillors on Coventry City planning committee.</p> <p>RESOLVED: Councillors agreed unanimously to be a co-signatory of the Council for the Protection of Rural England's letter to the UK's statistics regulator (UKSA) which seeks to challenge projected population figures which are used to justify local housing provision.</p>
70.4	The Kings Hill development – nothing to report.

71.	<p>Future Parish Council Spending Plans (including CIL) Councillor Illingworth confirmed that unspent CIL funding would pass to the District Council who would be required to spend it locally. Unspent s106 funding could be reclaimed by the developer. Councillors also discussed the possibility of funding a community orchard on the village hall field, and that HS2 might release land during the construction phase to allow works such as path and cycleways and tree planting to commence.</p> <p>RESOLVED: The Clerk was instructed to contact Warwick District Council to enquire about the possibility of extending the time limit of 5 years for spending CIL funding to allow for the investment to be made once HS2 had completed construction works.</p>																																	
72.	Finance																																	
72.1	To consider and approve accounts for payment.																																	
	<p>RESOLVED: The following payments were approved by Councillors.</p> <table border="1" data-bbox="261 595 1509 1043"> <thead> <tr> <th>Creditor</th> <th>Purpose</th> <th>Total (£)</th> </tr> </thead> <tbody> <tr> <td>Paul Knight</td> <td>Salary October 2020</td> <td>422.10</td> </tr> <tr> <td>Paul Knight</td> <td>Office expenses September/October 2020</td> <td>37.60</td> </tr> <tr> <td>WCC Pension Fund</td> <td>Employers contribution October 2020</td> <td>97.82</td> </tr> <tr> <td>WCC Pension Fund</td> <td>Employees contribution October 2020</td> <td>25.50</td> </tr> <tr> <td>Paul Knight</td> <td>Refund of tax payment to HMRC October 2020</td> <td>16.00</td> </tr> <tr> <td>Play Safety Limited</td> <td>Red Lane Playground health and safety inspection</td> <td>82.20</td> </tr> <tr> <td>Leicestershire Gardens</td> <td>Payment for maintenance in September 2020</td> <td>50.00</td> </tr> <tr> <td>Warwickshire County Council</td> <td>Payment to complete a traffic plan for measures to reduce speed through Burton Green</td> <td>500.00</td> </tr> <tr> <td>Scribe</td> <td>Scribe Accounts Annual Software Licence.</td> <td>345.60</td> </tr> </tbody> </table>				Creditor	Purpose	Total (£)	Paul Knight	Salary October 2020	422.10	Paul Knight	Office expenses September/October 2020	37.60	WCC Pension Fund	Employers contribution October 2020	97.82	WCC Pension Fund	Employees contribution October 2020	25.50	Paul Knight	Refund of tax payment to HMRC October 2020	16.00	Play Safety Limited	Red Lane Playground health and safety inspection	82.20	Leicestershire Gardens	Payment for maintenance in September 2020	50.00	Warwickshire County Council	Payment to complete a traffic plan for measures to reduce speed through Burton Green	500.00	Scribe	Scribe Accounts Annual Software Licence.	345.60
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73.	Communications																																	
	-All items detailed in the communications list had been dealt with or noted.																																	
74.	Councillors reports and items for future Agenda																																	
	A46 Link Road to be added to the next agenda. Councillors agreed that the annual AGM should be held in February 2021																																	
75.	Planning																																	
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76.	Date of Next Meeting – 16th November 2020																																	
	The meeting concluded at 9:35 pm																																	