

Burton Green Parish Council

Minutes of the remote Zoom meeting held on Monday 20th July 2020 at 7:30pm

Present: **Parish Councillors:** Councillors Grant (Chair), Gibbs, Deeley, Heyes, Marshall, Paine, Taylor, and Hatton
District and County Cllrs: Councillors Illingworth and Cooke
Clerk: Paul Knight
Public Attendees: 9 members of public were in attendance

The meeting was preceded from 7pm with an update from LM and HS2 engagement representatives Mel Ryan, Engagement Manager, LM, JV, and Andy de-Bell, Community Engagement Manager, and Gucharan Singh of Balfour Beatty VINCI Joint Venture

| Min No. | |
|------------|---|
| 30. | Apologies Apologies were received and accepted from Councillor Watkin |
| 31. | Declarations of Interest None declared. |
| 32. | Minutes of the Meeting of the Parish Council held on 15th June 2020 RESOLVED: Subject to incorporating updates proposed by Councillors Paine, Deeley and Taylor the minutes of 15 th June 2020 were approved as an accurate record. The updated minutes to be signed by the Chair following the meeting. |
| 33. | Community Reports |
| 33.1 | County Council – Councillor John Cooke’s report was circulated prior to the meeting. He covered the following points during the meeting: opposition of traders to the closing down of shopping streets as part of lockdown measures: confirmation that traders are concerned that customers are not coming back to shop in sufficient numbers and the postponement of Coventry’s City of Culture year to May 2021 to May 2022 |
| 33.2 | District Council – Councillor Illingworth’s written report was also circulated prior to the meeting, he reported on the following matters to the Parish Council: the reopening of leisure centres on 25 th July; joint working and possible future unitary status between Warwick and Stratford District Council; and the introduction of Public Space Protection Orders throughout the district which has relevance for enforcement of dog exclusion from Red Lane Playground. |
| 33.3 | Burton Green C of E Primary School – Councillor Hatton advised councillors that the school aimed to fully re-open in September with all students expected to return. Councillor Hatton had obtained details of the schools Waterplus account which will allow the Council to raise ongoing sewerage issues with them. |
| 33.4 | Burton Green Village Hall Committee – Councillor Deeley advised the Parish Council that there were no further developments to report on the tender process for the construction of the new village hall. She also reported that consideration was being given to using the village hall to host a pop-up produce market. |
| 33.5 | Burton Green Residents’ Association – Councillor Gibbs reported on how increased use of the Greenway was giving rise to friction between cyclists, walkers, and dog walkers. The Residents’ Association will liaise with the Greenway Trust on how best to tackle this issue. He also reported that the Children in Need Ramble was on hold; that consideration was being given to the purchase of a fake Christmas tree; the possibility of arranging celebrations for VJ day, and that the AGM is to be held remotely in September. Concerns were also expressed about the state of the pavement on Cromwell Lane in front of the new builds next to the bus stop opposite the parish notice board, where building works |

| | |
|-------------|---|
| | <p>are underway, and the need to trim the hedgerow separating Red Lane from the Cala Homes development.</p> <p>RESOLVED: The Clerk will report the damaged pavement, and the need to carefully trim the hedgerow, to Peter Hallam at County Highways.</p> |
| 33.6 | <p>Greenway Trust / HS2 Greenway Group – further to points made under 33.5 above, and with standing orders suspended, Ross McClean reported that he can arrange for 6 or signs to be put up asking for users of the Greenway to ‘share with care’. He advised that lack of enforcement was an issue although the police patrolling the Greenway on cycles. He informed councillors that the cyclist accused of assaulting a pedestrian after an altercation on the Greenway was likely to be charged with GBH.</p> <p>RESOLVED: The Clerk was tasked with emailing local police to express the support of the Parish Council for police patrols on the Greenway.</p> <p>With Standing Orders remaining suspended Ross McClean also advised councillors that the gating off the Greenway was working effectively to deny access to horse riders and motorbikes. The Chair reported that overgrown hedgerows adjacent to the University will be addressed by university gardeners returning from furlough.</p> |
| 33.7 | <p>Warwick University – The Chair reported that on the holding of a virtual degree ceremony and the reopening of the sports centre at the end of July. In response to a question about whether students from China would return in numbers given the level of infection within the UK, she reported that owing to the campus being contained with the University, rather than based around a city centre, it was thought that students from abroad may feel safer to return.</p> |
| 34. | Public Participation |
| | <p>-With standing orders suspended an invitation was extended to members of the public to ask questions of the Parish Council. No questions were forthcoming.</p> |
| 35. | HS2 |
| 35.1 | <p>The proposed pedestrian crossing and traffic lights on the Red Lane and Hob Land junction.</p> <p>RESOLVED: It was agreed that Councillor Marshall will write to Jeremy Wright MP and/or HS2’s Andy de Bell to express concerns about the lack of timely responses from HS2; the apparent loss of contacts with Susan Bridges and others said to be leaving HS2; and the noise and visual impact implications associated with the raising of the track through the Crackley gap and over the Canley Brook. The Parish Council to require that the appropriate noise and environmental impact analysis be carried out for the adjusted track.</p> |
| 36. | Speeding in the village |
| 36.1 | <p>To consider use and application of speed limiting measures including flashing speed signs.</p> <p>- In recognition of speeding being the number one concern of residents in Burton Green a discussion was had on various issues relating to the control of speeding vehicles through the village including the funding of repairs to traffic safety signs, the paying of residents to undertake Speedwatch, the use of speed cameras, the use of CIL for related spend, and potential for using speed bumps or humps or chicanes. The following actions were agreed.</p> <p>RESOLVED: It was agreed that Councillor Taylor would continue to investigate the possible installation of a speed camera on Cromwell Lane.</p> <p>RESOLVED: The Chair will circulate collated ideas on dealing with speeding to which councillors are asked to contribute. This collation to be used as the basis for a meeting to be held with County Highways</p> <p>RESOLVED: The Clerk to set up a virtual meeting with the County Council to discuss speeding issues in the village, access to speed monitoring data, and the financing of speed control measures including the repair of the Cromwell Lane flashing speed sign.</p> |
| 36.2 | <p>To consider funding the repair of the electronic flashing speed sign adjacent to 245 Cromwell Lane.</p> |

| | |
|------------|--|
| | -See above |
| 37. | Burton Green Village and Neighbourhood Design Statement |
| | Key documentation is now ready for submission to Warwick District Council with the aim of holding a referendum on the Neighbour Development Plan by May of next year. The Parish Council expressed their thanks to Councillor Watkin and his team for the hard work that had gone into this long and complex project. |
| 38. | Public Rights of Way: to consider issues relating to cyclists using pathways through the village |
| 38.1 | To consider issues relating to cyclists using pathways through the village. Councillors discussed the problem of cyclists and vehicles parking on pavements through the village. Ongoing. |
| 39. | Housing |
| 39.1 | Cala Homes – to confirm matters raised in email from Gowling WLG, Solicitors acting on behalf of the Parish Council, regarding searches relating to the transfer of land from Cala Homes to the Parish Council. RESOLVED: Apart from a highways search (Cala Homes have confirmed that all roads associated with the Red Lane development are to be adopted) Councillors approved that searches proposed by the Parish Council's solicitors, Gowling WLG, in connection with the adoption of the car park and playing field on the Cala Homes development site, be conducted. |
| 39.2 | To confirm matters raised in a second email from Gowling WLG Solicitors regarding the agreement to be reached with Cala Homes relating to the transfer of land from Cala Homes to the Parish Council. RESOLVED: The Clerk will continue to take legal advice on this matter and arrange to meet with Cala Homes to start the process of setting out a formal agreement for the transfer – this to include issues such as, fencing, drainage, access, bin provision, use as a sports field, location of equipment, suitability of surfaces for games and parking, handover, maintenance, provision of marked parking places, etc Councillors also discussed issues such as school involvement in developing the use of the land and consultation with residents on the new estate in which the land is situated. |
| 39.3 | Ongoing maintenance of car park and playing field post transfer of land. Carried forward Cala Homes Section 106 Contributions - Councillors Cooke and Illingworth have facilitated contact for the Parish Council with County and District Council officers, in order to ascertain and consult on how S106 Contributions directly pertaining to Burton Green are to be spent. Councillor Paine offered to follow up with these enquiries. |
| 39.4 | Land to the south of Westwood Heath Road Nothing to report – no movement on the sale of the land. RESOLVED: Councillor Paine to invite Crest Nicholson to attend the September Parish Council meeting. |
| 39.5 | Land to the west of Cromwell Lane Reserved matters application still to be heard – the Parish Council will be notified in order that representations can be made. |
| 39.6 | The Kings Hill development A discussion was held on the possible implications of the Secretary of State's decision on whether to call in the scheme. The knock-on effects of school provision, a new secondary school would not be constructed unless 800 homes were provided, a primary school would require at least 100 houses to be sold. |
| 40. | Future Parish Council Spending Plans (including CIL) Councillor Grant has circulated to Councillors the outcomes from the Parish Council CIL meeting on 2nd March. Councillor Paine advised that any ideas on spending would be |

| | considered for inclusion on his paper linking potential spends of CIL and other forms of funding to the Neighbourhood Development Plan. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------------------|--|---|---|------------------------|----------|-----------|---|---|---|--------|-------------|------------------|--------|------------------|----------------------------------|--------|------------------|----------------------------------|-------|-------------|----------------------|-------|-------------|-----------------------------------|-------|------------------------|---|--------|
| 41. | Finance | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 41.1 | To receive a report on the 1 st quarter financial analysis and reconciliation 2020/21. RESOLVED: The 1 st quarter reconciliation and analysis, appended to these minutes, was noted. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 41.2 | To consider and approve accounts for payment. RESOLVED: The following payments were approved by Councillors. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th>Creditor</th> <th>Purpose</th> <th>Total (£)</th> </tr> </thead> <tbody> <tr> <td>Louise Best</td> <td>Internal Audit 2019/20</td> <td>120.00</td> </tr> <tr> <td>Paul Knight</td> <td>July 2020 Salary</td> <td>485.64</td> </tr> <tr> <td>WCC Pension Fund</td> <td>July 2020 Employers contribution</td> <td>115.58</td> </tr> <tr> <td>WCC Pension Fund</td> <td>July 2020 Employees contribution</td> <td>30.13</td> </tr> <tr> <td>Paul Knight</td> <td>July 2020 Tax refund</td> <td>32.00</td> </tr> <tr> <td>Paul Knight</td> <td>Office running costs and expenses</td> <td>74.96</td> </tr> <tr> <td>Leicestershire Gardens</td> <td>Red Lane Playground maintenance - June 2020</td> <td>125.00</td> </tr> </tbody> </table> | | | | Creditor | Purpose | Total (£) | Louise Best | Internal Audit 2019/20 | 120.00 | Paul Knight | July 2020 Salary | 485.64 | WCC Pension Fund | July 2020 Employers contribution | 115.58 | WCC Pension Fund | July 2020 Employees contribution | 30.13 | Paul Knight | July 2020 Tax refund | 32.00 | Paul Knight | Office running costs and expenses | 74.96 | Leicestershire Gardens | Red Lane Playground maintenance - June 2020 | 125.00 |
| Creditor | Purpose | Total (£) | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Louise Best | Internal Audit 2019/20 | 120.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Paul Knight | July 2020 Salary | 485.64 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WCC Pension Fund | July 2020 Employers contribution | 115.58 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WCC Pension Fund | July 2020 Employees contribution | 30.13 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Paul Knight | July 2020 Tax refund | 32.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Paul Knight | Office running costs and expenses | 74.96 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Leicestershire Gardens | Red Lane Playground maintenance - June 2020 | 125.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 42. | Communications | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | -All items detailed in the communications list had been dealt with or noted. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 43. | Councillors reports and items for future Agenda | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | -A funding application for £350 for replacement consumables for a Cardiac Science Defibrillator will be submitted by the charity Fast Aid Community Responders | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 44. | Planning | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th>Ref</th> <th>Address</th> <th>Details of Application</th> <th>Response</th> </tr> </thead> <tbody> <tr> <td>W/20/0649</td> <td>Land at Hob Lane adjacent The Barn, Burton Green, Kenilworth, CV8 1QB</td> <td>Description: Siting of a holiday cabin</td> <td>Burton Green Parish Council object to this application on the grounds that 1. it will result in development on the greenbelt, 2. It involves the development of land outside the village envelope and 3. there is no related evidence of previous development that supports this application.</td> </tr> </tbody> </table> | Ref | Address | Details of Application | Response | W/20/0649 | Land at Hob Lane adjacent The Barn, Burton Green, Kenilworth, CV8 1QB | Description: Siting of a holiday cabin | Burton Green Parish Council object to this application on the grounds that 1. it will result in development on the greenbelt, 2. It involves the development of land outside the village envelope and 3. there is no related evidence of previous development that supports this application. | | | | | | | | | | | | | | | | | | | |
| Ref | Address | Details of Application | Response | | | | | | | | | | | | | | | | | | | | | | | | | |
| W/20/0649 | Land at Hob Lane adjacent The Barn, Burton Green, Kenilworth, CV8 1QB | Description: Siting of a holiday cabin | Burton Green Parish Council object to this application on the grounds that 1. it will result in development on the greenbelt, 2. It involves the development of land outside the village envelope and 3. there is no related evidence of previous development that supports this application. | | | | | | | | | | | | | | | | | | | | | | | | | |
| 45. | Date of Next Meeting – 21st September 2020 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | The meeting concluded at 21.54pm | | | | | | | | | | | | | | | | | | | | | | | | | | | |