

Neighbourhood Plan Steering Group Summary 2018-11-12

Present: Ray Watkin, Mike Lynch, Andrew Gibbs.

1. Apologies were received from Cheryl Wall, Paddy Deeley, Liz Saxon, Deirdre Vernon and Kristin Watkin. Neil Pearce was welcomed to the meeting.

2. The meeting summary of 22-10-2018 was confirmed. The following actions were addressed

- Ray contacted Paul Knight to place the Community Survey and Housing Needs Survey reports on the PC website.
- Emma Kailey was presented with the winning £50 voucher and a photo taken for inclusion in the next Bugle.
- Barston does not appear to have a NP- The Kenilworth NP, whilst it is for the town and therefore more extensive than we need to produce nevertheless addresses Kenilworth's issues within the context of the Warwick District Local Plan as we shall have to do. Neil advised against using the Berkswell NP and recommended we concentrate on Harvington and Ilmington.

3. Advice on the way forward – Neil Pearce.

- Neil provided a framework for carrying out a SWOT analysis using the Community Survey results as the evidence base for making SWOT judgements.
- The framework includes suggested chapter headings for the Neighbourhood Plan and the issues we may wish to address within the chapter – these areas would probably be derived from the Community Survey. However if an issue arises in the SWOT exercise which is not addressed in the survey we can obtain Parish feedback on that issue via emailing the community and using that response to progress the issue.
- When we have identified the issues which need to be addressed in the plan Neil will provide us with a word based template for drafting the NP response.
- Neil recommended a reader friendly way of drafting the plan. Each issue to be identified – the policy statement – the supporting evidence base – photographs and maps to locating the issue within the community.
- Now we have the Community Survey results Neil recommended we use this as our evidence base, as appropriate, when addressing planning issues from Warwick District Planning.
- With respect to Home Farm being outside of the Parish Growth Envelope Neil advised that the Neighbourhood Plan could not recommend any adjustment. However the WDC Local Plan has to be revised every 5 years so lobbying the District Council may lead to a growth envelope adjustment.
- Of interest to us was Neil's explanation of a 'Strategic Gap Policy' which could be included in the NP. Such a policy would identify areas which cannot be used for further housing development – eg the land

between the proposed Crest Nicholson development and the gardens on Cromwell Lane.

Neil was thanked for his input (First Class from Mike!)

4. Evaluation Report

- How effective has the meeting been?
Very effective – Neil set out the way forward and provided useful tools to enable us to proceed.
- Key points from the meeting
We need a focus meeting to respond to Neil's SWOT analysis framework and map the way forward.
- What issues remain unresolved?
The main issue is to identify the key issues to be addressed in the NP
- Actions for the next meeting
 - Ray to contact Peter Stanworth regarding Home Farm
 - Ray to circulate the SWOT framework and search addresses for Harvington and Ilmington neighbourhood plans
 - Everyone to look at the recommended neighbourhood plans and use the SWOT framework to begin to identify the key issues to be addressed in the plan using the Community Survey Report.

Date of the next meeting – we agreed we needed as many group members as possible for the next Focusing meeting. We suggest Wednesday 12th December at 7.30 – in the Green Room if available (Deirdre please check), if not we'll meet at the Hollies. Please let Ray know if you can make it. If there is a problem then please let me know which evening in the following week you can make. I will then let everyone know which evening we are going to use.