



BURTON GREEN PARISH COUNCIL



9th July 2024

Dear Councillors,

You are hereby summoned to attend the Ordinary meeting of Burton Green Parish Council in Burton Green Village Hall, Red Lane on **Monday 15th July 2024 at 7.00pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.

Helen du Bois
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

- 1. Apologies for absence:** To receive apologies submitted to the Clerk and approve reasons for absence.
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
- 3. Guest speaker: Warwickshire's Police and Crime Commissioner, Mr Philip Secombe**
- 4. To approve the minutes of the Ordinary meeting held on 17th June 2024**
- 5. To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
- 6. Community reports:**
 - 6.1.** County Councillor, Lapworth & West Kenilworth: Cllr Cooke
 - 6.2.** District Councillors, Kenilworth Abbey & Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong
 - 6.3.** Community reports: Burton Green Primary School, Village Hall Committee, Residents Association and University of Warwick
- 7. Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting

itself and the Parish Council cannot pass a resolution on matters raised during public participation.

8. Planning: to consider the following planning application:

[W/24/0734](#)

Description: Proposed realigned driveway, dropped kerb and hard standing

Address: Tudor Lodge, 7 Hob Lane, Burton Green, Kenilworth, CV8 1QB

Comments by 16/7/24

9. Finance:

- 9.1. To receive the Finance Report and approve the invoices for payment
- 9.2. To note the bank reconciliation for w/e 30.6.24
- 9.3. To receive an update from the Internal Controls Councillor
- 9.4. To consider a request to donate £300 to the Burton Green Speedwatch group for the purchase of a new speed measuring device
- 9.5. To consider a request to donate up to £100 for replacement electrode pads for the public defibrillator at Hedgerow Nursery

10. Red Lane bus shelter:

- 10.1. To consider the quotes received and chose a supplier and shelter design
- 10.2. To consider a recommendation to provide dropped kerbs on either side of the road to provide an accessible route to the bus stop

11. Red Lane play area:

- 11.1. To consider a quote to remove weeds under the swings at Red Lane play area
- 11.2. To receive an update from the Red Lane Play Area working group and consider recommended next steps

12. To consider investigating the cost of a .GOV.UK domain name and .GOV.UK email accounts for Councillors and staff

13. To note the findings of the recent Health & Safety inspection and consider any recommendations

14. Burrow Hill car park: to approve the purchase of a public waste bin at the car park, and to consider the quotes provided for the installation of the bin and a regular emptying service

15. Road Safety: to review the costs provided for village gates and consider the next steps

16. Biodiversity: to consider the costs provided for cutting the proposed wildflower area on Red Lane and to consider next steps

17. To review and approve the following documents:

- Risk Management Policy
- Internal Controls checklist

18. Housing and development: to consider matters relating to any of the following:

- Land to the south of Westwood Heath Road
- Land to the west of Cromwell Lane
- The Kings Hill development

- Warwick University's Eco Park
- Solihull Local Plan Examination
- A46 Link Road

19. Correspondence/communications: to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate:

20. Councillor's reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

21. Date of next meeting: 16th September 2024 at 7:30pm, Burton Green Village Hall

22. Close

END

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.

Clerk to the Council: Helen du Bois

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