



BURTON GREEN PARISH COUNCIL



15th October 2024

Dear Councillors,

You are hereby summoned to attend the Ordinary meeting of Burton Green Parish Council in Burton Green Village Hall, Red Lane on **Monday 21st October 2024** at **7.30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.

Helen du Bois
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

1. **Apologies for absence:** To receive apologies submitted to the Clerk and approve reasons for absence.
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **To approve the minutes of the Ordinary meeting held on 16th September 2024**
4. **To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
5. **Community reports:**
 - 5.1. County Councillor, Lapworth & West Kenilworth: Cllr Cooke
 - 5.2. District Councillors, Kenilworth Abbey & Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong
 - 5.3. Community reports: Burton Green Primary School, Village Hall Committee, Residents Association and University of Warwick
6. **Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

7. Planning:

- 7.1. To consider how the Council can participate in Solihull Borough Council's planning process on issues relating to Burton Green**
- 7.2. To receive an update from the Planning Committee meeting held on 21.10.24 and to consider any recommendations**
- 7.3. To consider submitting comments to Solihull Borough Council for**

[PL/2024/01948/PPFL](#)

Description: Installation of a battery energy storage system, underground cabling, access, landscaping, biodiversity enhancements, and ancillary infrastructure & equipment, to include security fence, acoustic fence, CCTV & gates

Address: Land At Burton Green Farm Hob Lane Burton Green Solihull

Comments by 24.10.24

8. Berkswell Almshouses:

- 8.1. To consider recent correspondence from Claremont Planning Consultancy re: the Affordable Housing Need**
- 8.2. To consider instructing a Planning Consultant to support the Council when responding to the forthcoming planning application**

9. To consider the draft plan for the Safeguarded Land public consultation

10. Finance:

- 10.1. To receive the Finance Report and approve the invoices for payment**
- 10.2. To note the bank reconciliation for w/e 30.9.24**
- 10.3. To receive an update from the Internal Controls Councillor**
- 10.4. To consider authorising a variable Direct Debit agreement with HMRC for the Council's monthly PAYE for Employers payments**

11. To review and approve the following policies:

- New 2024 model Financial Regulations
- Equality Policy
- Vexatious Complaints Policy
- Anti-Fraud, Theft and Corruption Policy

12. HS2:

- 12.1. To receive an update on the recent tunnel top summit meeting with Jeremy Wright MP**
- 12.2. To receive an update on the recent briefing meeting with BBV**

13. To consider a quote for the installation of the replacement waste bin at the car park

14. Road safety matters: to receive an update on speeding/road safety matters and to consider any further action

15. Red Lane bus shelter:

- 15.1. To note the final design approved by WCC County Highways and the updated quote for the works from GW Shelter Solutions**
- 15.2. To confirm the purchase of a defibrillator to donate to the Burton Green Residents Association for the solar powered cabinet**

16. Red Lane Play Area: to review the 2024 Inspection Report and consider any recommendations

17. Red Lane Play area regeneration project:

17.1. To receive an update from the Play Area Working Group meeting held on 14.10.24 and consider any recommendations

17.2. To consider whether to contact selected play equipment suppliers directly for quotes or to advertise the contract opportunity on the Contracts Finder website

18. To receive an update on the Council's Biodiversity projects

19. WALC AGM 6th November 2024: to agree the Council's voting position on the following motions:

- To agree subscription fees for 2025-2026
- To agree to support NALC Motion from Surrey Association of Local Councils
- To agree to support NALC Motion from Cheswick Green Parish Council

20. Housing and development: to consider matters relating to any of the following:

- Land to the south of Westwood Heath Road
- Land to the west of Cromwell Lane
- The Kings Hill development
- Warwick University's Eco Park
- Solihull Local Plan Examination
- A46 Link Road

21. Correspondence/communications: to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate:

22. Councillor's reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

23. Date of next meeting: 18th November 2024 at 7:30pm, Burton Green Village Hall

24. Close

END

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.

Clerk to the Council: Helen du Bois

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