



# BURTON GREEN PARISH COUNCIL



13<sup>th</sup> January 2026

Dear Councillors,

Members are hereby summoned to attend a meeting of the **Finance and General Purposes Committee**, to be held in the Tacon Room at Burton Green Village Hall, Red Lane on **Monday 19<sup>th</sup> January 2026 at 6.45pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.

Helen du Bois  
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

## AGENDA

1. **Apologies for absence:** To receive apologies submitted to the Clerk and approve reasons for absence.
2. **Declarations of Interest:**
  - Councillors are reminded of the need to update their register of interests.
  - To declare any interests in items on the Agenda and their nature.
  - To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **To approve the minutes of the Finance and General Purposes Committee meeting held on 17<sup>th</sup> November 2025**
4. **To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
5. **Public participation:** Residents are invited to give their views and raise questions to the Committee solely on items listed on this agenda, during which:
  - Individual members of the public are permitted to speak for no more than 3 minutes
  - Committee members cannot pass a resolution on matters raised during the public participation session
  - Members of the public may not take part in any other part of the meeting without requesting the permission of the Chairman
6. **To review the Committee's Terms of Reference for recommendation to Full Council**

- 7. To receive the Finance Report and consider the invoices for payment**
- 8. To note the bank reconciliation for w/e 31.12.25**
- 9. To receive an update from the Internal Controls Councillor for Q3 2025**
- 10. To finalise the recommended Budget for Expenditure and Precept Demand for 2026/27**
- 11. Community Infrastructure Levy (CIL) – for recommendation to Full Council:**
  - 11.1. To review the draft CIL Projects Plan and recommend an amount of CIL to ringfence for planned projects**
  - 11.2. To review the draft CIL Spending Policy and updated Grant Awarding Policy**
- 12. To consider recommending that the Council opens a Local Council 45 and/or 90 Day Notice Deposit account with Hinckley & Rugby Building Society for long term CIL funds**
- 13. To approve the purchase and installation of Council information signs at the Red Lane Play Area and the Burrow Hill car park**
- 14. To note the new requirement for quarterly Operational Inspections of the Red Lane play area and consider suppliers/training**
- 15. To consider installing a Parish Council noticeboard at Westwood Park**
- 16. To consider a request to install a grit bin at Westwood Park**
- 17. Close**

**END**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.

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