



# BURTON GREEN PARISH COUNCIL



7<sup>th</sup> January 2025

Dear Councillors,

Members are hereby summoned to attend a meeting of the **Finance Committee**, to be held in the Tacon Room at Burton Green Village Hall, Red Lane on **Monday 13<sup>th</sup> January 2025 at 6:45pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.

Helen du Bois  
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

## AGENDA

1. **Election of Chairman for the remainder of 24/25**
2. **Apologies for absence:** To receive apologies submitted to the Clerk and approve reasons for absence.
3. **Declarations of Interest:**
  - Councillors are reminded of the need to update their register of interests.
  - To declare any interests in items on the Agenda and their nature.
  - To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
4. **Public participation:** Residents are invited to give their views and raise questions to the Committee solely on items listed on this agenda, during which:
  - Individual members of the public are permitted to speak for no more than 3 minutes
  - Committee members cannot pass a resolution on matters raised during the public participation session
  - Members of the public may not take part in any other part of the meeting without requesting the permission of the Chairman
5. **To determine the scope of the Finance Committee and review the draft Terms of Reference**
6. **To receive the Finance Report and consider the invoices for payment for recommendation to Full Council on 20.1.25**

- 7. To review the bank reconciliation for w/e 31.12.24**
- 8. To receive an update from the Internal Controls Councillor**
- 9. To finalise the 2025-26 Budget for Expenditure and Precept Demand for recommendation to Full Council on 20.1.25**
- 10. To determine the signatories and signing instructions for the new Cambridge Building Society and Hinckley & Rugby Building Society savings accounts for recommendation to Full Council on 20.1.25**
- 11. To note receipt of the VAT126 reclaim for 2023-24**
- 12. To note the change of supplier for the Red Lane verge cut**
- 13. Close**

**END**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.

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