



BURTON GREEN PARISH COUNCIL FINANCE REPORT



This report was presented to the Council on **16th September 2024**.

Balance of Unity Trust Current Account T1 as of 9/9/24: £17,482.78
Expected balance of Unity Trust Current Account T1 account after all payments: £15,746.21

Other accounts:

Unity Trust Instant Access Account	EARMARKED	£48,344.45
Lloyds Treasurers Account	GENERAL RESERVES	£55.70
Lloyds Business Bank Instant Account	CIL	£171,827.69

Interest received across all accounts between 1/4/24 – 9/9/24: £1209.66

Payments from Current Account since 9/7/24:

	DATE	PAYEE	DESCRIPTION	TYPE	AMOUNT
1	12.7.24	H DU BOIS	Salary June 2024	SO	£1500.00
2	23.7.24	JM EVANS	Hedgerow Nursery: defibrillator pads	BACS	£134.40
3	12.8.24	H DU BOIS	Salary July 2024	SO	£1478.91
4	20.8.24	HMRC	Tax & NIC due July 2024	BACS	£333.00
5	20.8.24	WCC Pension Fund	Employer's contribution for HdB July 2024	BACS	£372.66
6	20.8.24	WCC Pension Fund	Employee's contribution for HdB July 2024	BACS	£102.92
7	20.8.24	Glasdon UK Ltd	Keys for Burrow Hill bin	BACS	£14.23
8	20.8.24	Leicestershire Gardens	Grounds Maintenance 4th/18th June	BACS	£360.00 ¹
9	20.8.24	Leicestershire Gardens	Grounds Maintenance 4th/16th/29th July	BACS	£540.00
				Total	£4836.12

Credits into Current Account since 9/7/24:

	DATE	PAYEE	DESCRIPTION	TYPE	AMOUNT
1	18.8.24	From Instant Access account	Burrow Hill grounds maintenance (June 2024)	TRF	£240.00
2	18.8.24	From Instant Access account	Burrow Hill grounds maintenance (July 2024)	TRF	£360.00
				Total	£600.00

Payments from Current Account to be approved on 16/9/24:

	PAYEE	DESCRIPTION	TYPE	AMOUNT*
1	Topsource Worldwide Ltd	Monthly Payroll July 2024	BACS	£12.94
2	Burton Green Village Hall	Room rental July 2024	BACS	£138.00
3	HMRC	Tax & NIC due Aug 2024	BACS	£371.40
4	WCC Pension Fund	Employer's contribution for HdB Aug 2024	BACS	£392.50
5	WCC Pension Fund	Employees contribution for HdB Aug 2024	BACS	£108.40
6	Topsource Worldwide Ltd	Monthly Payroll Aug 2024	BACS	£12.94
7	Colley Gardening Services	Weeding at Red Lane play area	BACS	£60.00
8	H DU BOIS	Office costs and expenses Aug/Sept 2024	BACS	£175.39
9	Glasdon UK Ltd	Burrow Hill litter bin	BACS	£522.00
10	Moore	External Audit 2023-24 fees	BACS	£378.00
			Total	£2171.57

*Statutory Power used for all payments: General Power of Competence, Localism Act 2011

¹ Approved in advance on 17.6.24 but invoice was not received until mid-august
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Internal Transfers to be approved on 16/9/24:

	FROM	TO	DESCRIPTION	TYPE	AMOUNT*
1	Unity Internal Access acct	Lloyds Business account	Burrow Hill litter bin (CIL)	TFR	£435.00
				Total	£435.00



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2024/25 Expenditure vs Budget

	2024-25	
	Budget	To date
£ PAYMENTS		
HW allowance/broadband	£372.00	£186.00
HMRC	£3,000.00	£1,975.05
Wages (Net)	£18,800.00	£7,424.03
Pension costs (employer & employee)	£6,100.00	£2,207.56
Payroll costs	£165.84	£65.02
Office costs	£550.00	£247.16
Travel expenses (Clerk)	£300.00	£99.81
Travel expenses (Cllrs)	£0.00	£0.00
Advertising	£200.00	£0.00
Audit	£870.00	£655.00
Banking charges	£72.00	£18.00
Burrow Hill	£0.00	£78.46
Biodiversity/Climate change grants	£500.00	£0.00
Capital (equipment purchase)	£0.00	£0.00
Chairman's Allowance	£300.00	£41.69
CIL expenditure	£0.00	£6,479.28
Community grants/donations (s137)	£5,000.00	£134.40
Defibrillator	£0.00	£0.00
Election fees	£0.00	£0.00
Grounds Maintenance	£5,000.00	£1,860.00
HS2	£0.00	£0.00
Insurance	£319.24	£339.06
Legal/professional fees	£2,000.00	£0.00
Neighbourhood Plan	£5,000.00	£80.00
Playground inspection/repairs	£330.00	£160.00
Publications	£0.00	£0.00
Room hire	£548.00	£426.00
Speed Reduction Measures	£50.00	£0.00
Subscriptions	£1,137.00	£924.00
Training	£350.00	£130.36
Unforeseen exp/misc.	£200.00	£782.25
Website	£100.00	£0.00
TOTAL EXPENDITURE exc VAT	£51,264.08	£24,313.13
VAT	£1,543.50	£1,716.36
TOTAL EXPENDITURE inc VAT	£52,807.58	£26,029.49
£ RECEIPTS		
Bank interest	£3,000.00	£1,209.66
Precept	£30,034.00	£15,017.00
VAT refund	£2,280.00	£0.00
Community Infrastructure Levy	£0.00	£26,504.89
Grants	£0.00	£0.00
Miscellaneous	£0.00	£0.00
TOTAL INCOME	£35,314.00	£42,731.55