



# BURTON GREEN PARISH COUNCIL



## MINUTES

of the **Ordinary meeting** held in Burton Green Village Hall, Red Lane at 7:30pm on **16<sup>th</sup> September 2024.**

**Present:** Councillors McColl (Chairman), Marshall (Vice Chair), Aizlewood, Deeley, Gibbs, Hatton, Larsen, Paine, Taylor, Webster and the Clerk (Helen du Bois). Cllr Webster joined the meeting at item 5.2.

**Others present:** Cllr Cooke (WCC)

**Public:** Four

No.	
1.	<b>Apologies for absence</b> Cllr Armstrong (WDC) and Cllr Hales (WDC) sent apologies.
2.	<b>Declaration of Interests</b> None.
3.	<b>To approve the minutes of the Ordinary meeting held on 15<sup>th</sup> July 2024</b> The minutes were approved and signed without amendment.
4.	<b>To consider any matters arising from the minutes of the previous meeting that are not included on the agenda</b> <ul style="list-style-type: none"><li>The new waste bin will be installed at Burrow Hill car park this week</li><li>The relocation of the Cromwell Lane noticeboard has been delayed following the discovery of a boundary box underneath the new location (revealed after the hedge at no. 283 Cromwell Lane was cut back.) The Clerk has contacted Severn Trent Water to receive written confirmation that the noticeboard can be safely positioned either side of the boundary box.</li></ul>
5.	<b>Community reports</b>
5.1	<b>County Councillor, Lapworth and West Kenilworth: Cllr Cooke</b> Cllr Cooke's report had been circulated prior to the meeting, see Appendix A.
5.2	<b>District Councillors, Kenilworth Abbey and Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong</b> Cllr Hales' report had been circulated prior to the meeting, see Appendix A. Cllr Marshall raised a query about recycling cans. Cllr Aizlewood confirmed that residents are no longer required to crush their cans and explained that new guidance is due to be issued by WDC shortly.
5.3	<b>Community Summary Reports</b> <b>Burton Green Primary School:</b> <ul style="list-style-type: none"><li>A team from HS2 have landscaped the new land at the school and will be returning to carry out further work in the near future.</li><li>Mr Andrew Morris has been appointed as Headmaster.</li></ul>



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	<ul style="list-style-type: none"><li>- The September 2024 Reception year is full, with a waiting list – a high % of pupils in this new year reside within the Parish.</li></ul> <p><b>Village Hall Committee:</b></p> <ul style="list-style-type: none"><li>- The Committee recently met with residents from Broadwell Woods to discuss their concerns about noise from events held at the hall. The Committee has taken advice from WDC’s Environmental Protection Officers on changes that could be made to the hall to mitigate noise levels; these include adding acoustic panelling in the main hall and fitting a noise limiter. Also, the Committee have decided to not accept bookings with a live DJ, live band or drums.</li><li>- A local grounds contractor has been appointed to maintain the grounds for the next few months and in November, Warwickshire Wildlife Trust will be sowing wildflower seeds at the grounds.</li><li>- The Committee are considering installing a petanque area and are running a public consultation on the designs. They plan to apply for a grant for the works from HS2’s Community and Environment Fund.</li></ul> <p><b>Residents’ Association (RA):</b></p> <ul style="list-style-type: none"><li>- The AGM will be held on 14<sup>th</sup> October 2024 (<i>this has since been changed to 4<sup>th</sup> November 2024</i>), Officers from the Safer Neighbourhoods Policing Team may be invited.</li><li>- The committee members are considering arranging a welcoming event for residents of Westwood Park.</li><li>- There are a number of uneven pavements around the Hodgetts Lane/Cromwell Lane; Cllr Aizlewood encouraged residents to report uneven pavements to Report It on the WCC website (<a href="http://www.warwickshire.gov.uk/reportit">www.warwickshire.gov.uk/reportit</a>)</li></ul> <p><b>University of Warwick:</b></p> <ul style="list-style-type: none"><li>- No update.</li></ul>
<b>6</b>	<p><b>Public participation</b></p> <p>A member of the public commented on the following:</p> <ul style="list-style-type: none"><li>- Two of the BESS planning applications have gone to appeal</li><li>- HS2 has funded the installation of average speed cameras in Berkswell, Hampton in Arden, Meriden and Balsall Common, could these be installed in Burton Green?</li><li>- The Planning Officer at Solihull Borough Council has confirmed that comments from Parish Councils will carry weight when the planning application for the Almshouses is considered.</li></ul> <p><i>It was agreed to consider agenda item 15 at this point.</i></p>
<b>15.</b>	<p><b>To consider matters relating to the proposed development of 37 Almshouses on land west of Cromwell Lane/Hob Lane</b></p> <p>It was noted that at the recent public consultation Berkswell Charities confirmed plans to submit the Almshouses planning application to SBC by early October 2024.</p> <p>A suggestion was made that the Parish boundary be moved so that the development would be under the jurisdiction of the area it is located in. The Clerk confirmed that this suggestion had been raised with WDC who have contacted the Boundary Commission for guidance.</p>



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	<p>It was agreed that once the planning application has been submitted, an extra ordinary meeting should be held for the Council to hear opinions from residents; tentative dates of 7<sup>th</sup> &amp; 28<sup>th</sup> October were agreed for this extra meeting.</p> <p><b>ACTIONS:</b></p> <p><b>The Clerk</b> to enquire if Berkswell Charities plan to meet with the Parish Council again before submitting their planning application.</p> <p><b>The Clerk</b> to enquire when the planning application is to be submitted.</p> <p><b>The Clerk</b> to provisionally book the main room at the village hall for 7<sup>th</sup> and 28<sup>th</sup> October 2024</p> <p><b>The Clerk</b> to ascertain how long SBC's standard consultation period will be for the planning application.</p>
7.	<b>Planning: to consider the following planning applications:</b>
7.1	<p><a href="#">W/24/1100</a></p> <p><b>Description:</b> Proposed erection of a convenience store (Class E) with associated access, car parking, drainage and landscaping.</p> <p><b>Address:</b> Land off Westwood Heath Road, Burton Green, Coventry, CV4</p> <p>BGPC comment: <b>NEUTRAL</b></p>
7.2	<p><a href="#">W/24/1092/HS2</a></p> <p><b>Description:</b> Plans and Specifications submission under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 for works comprising:</p> <p>A building/structure (a triple Span, integral overbridge);</p> <p>A road vehicle park;</p> <p>Earthworks ( to form approach embankments either side of the overbridge, drainage ditches with associated headwalls, maintenance accesses and to divert Bridleway W164 and part of Bridleway W165x);</p> <p>Pedestrian access ( access stairs form maintenance only); and</p> <p>Fences/walls ( a vehicle restraint system with side of the overbridge).</p> <p><b>Address:</b> Land east of A429 Kenilworth Road, Stoneleigh, Warwick CV8 2FD</p> <p>BGPC comment: <b>NEUTRAL</b></p>
8.	<b>South Warwickshire Local Plan:</b>
8.1	<p><b>To consider a recommendation to the Council to support the Case for the re-inclusion of the safeguarded land within the Green Belt as part of the SWLP</b></p> <p>Cllr Aizlewood gave details of the Case; it was <b>resolved</b> to support the recommendation.</p>
8.2	<p><b>To approve a budget for the Case to be reviewed by a Planning Consultant</b></p> <p>It was <b>resolved</b> to approve a budget of up to £2000 for the Case to be reviewed by the Council's Planning Consultant, Neil Pearce of Avon Planning.</p> <p><b>ACTION:</b> Cllr Aizlewood to contact Neil Pearce.</p>
8.3	<p><b>To consider running a public consultation within the Parish</b></p> <p>It was <b>agreed</b> that the Council would run a public consultation on the final proposal before it was submitted to the South Warwickshire Local Plan officers.</p>



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<b>9.</b>	<b>Finance</b>																																																												
<b>9.1</b>	<b>To receive the Finance Report and approve the invoices for payment</b>																																																												
	<p>The Clerk presented the Finance Report, see Appendix B.</p> <p>The Finance Report showed a general reserves balance of <b>£17,482.78</b> on 9.9.24 and an expected balance of <b>£15,746.21</b> once all invoices and internal transfers have been paid.</p> <p>It was <b>resolved</b> to pay the following invoices:</p> <table border="1"> <thead> <tr> <th></th> <th>PAYEE</th> <th>DESCRIPTION</th> <th>TYPE</th> <th>AMOUNT*</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Topsorce Worldwide Ltd</td> <td>Monthly Payroll July 2024</td> <td>BACS</td> <td>£12.94</td> </tr> <tr> <td>2</td> <td>Burton Green Village Hall</td> <td>Room rental July 2024</td> <td>BACS</td> <td>£138.00</td> </tr> <tr> <td>3</td> <td>HMRC</td> <td>Tax &amp; NIC due Aug 2024</td> <td>BACS</td> <td>£371.40</td> </tr> <tr> <td>4</td> <td>WCC Pension Fund</td> <td>Employer's contribution for HdB Aug 2024</td> <td>BACS</td> <td>£392.50</td> </tr> <tr> <td>5</td> <td>WCC Pension Fund</td> <td>Employees contribution for HdB Aug 2024</td> <td>BACS</td> <td>£108.40</td> </tr> <tr> <td>6</td> <td>Topsorce Worldwide Ltd</td> <td>Monthly Payroll Aug 2024</td> <td>BACS</td> <td>£12.94</td> </tr> <tr> <td>7</td> <td>Colley Gardening Services</td> <td>Weeding at Red Lane play area</td> <td>BACS</td> <td>£60.00</td> </tr> <tr> <td>8</td> <td>H DU BOIS</td> <td>Office costs and expenses Aug/Sept 2024</td> <td>BACS</td> <td>£175.39</td> </tr> <tr> <td>9</td> <td>Glasdon UK Ltd</td> <td>Burrow Hill litter bin</td> <td>BACS</td> <td>£522.00</td> </tr> <tr> <td>10</td> <td>Moore</td> <td>External Audit 2023-24 fees</td> <td>BACS</td> <td>£378.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>Total</b></td> <td><b>£2171.57</b></td> </tr> </tbody> </table> <p>*Statutory Power used for all payments: General Power of Competence, Localism Act 2011</p> <p><b>ACTION: The Clerk</b> to set up the payments for authorisation.</p>		PAYEE	DESCRIPTION	TYPE	AMOUNT*	1	Topsorce Worldwide Ltd	Monthly Payroll July 2024	BACS	£12.94	2	Burton Green Village Hall	Room rental July 2024	BACS	£138.00	3	HMRC	Tax & NIC due Aug 2024	BACS	£371.40	4	WCC Pension Fund	Employer's contribution for HdB Aug 2024	BACS	£392.50	5	WCC Pension Fund	Employees contribution for HdB Aug 2024	BACS	£108.40	6	Topsorce Worldwide Ltd	Monthly Payroll Aug 2024	BACS	£12.94	7	Colley Gardening Services	Weeding at Red Lane play area	BACS	£60.00	8	H DU BOIS	Office costs and expenses Aug/Sept 2024	BACS	£175.39	9	Glasdon UK Ltd	Burrow Hill litter bin	BACS	£522.00	10	Moore	External Audit 2023-24 fees	BACS	£378.00				<b>Total</b>	<b>£2171.57</b>
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<b>9.2</b>	<b>To note the External Audit Report and Conclusion of Audit from Moore</b>																																																												
	<p>The Council has received the External Auditor Report and Certificate for year ending 31st March 2024.</p> <p>The report states that the information provided to Moore is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The recommendation was noted.</p> <p><b>ACTION: The Clerk</b> to display the Notice of Conclusion of Audit 2023-24 and the External Auditor Report and Certificate 2023-24 on the website and the Burrow Hill Park noticeboard.</p>																																																												
<b>9.3</b>	<b>To consider a grant application for £400.00 from the Friends of Burton Green C of E Primary Academy</b>																																																												
	<p>A payment of £400 was <b>approved</b>.</p> <p><b>ACTION: The Clerk</b> to submit the BACS payment.</p>																																																												
<b>9.4</b>	<b>To approve a donation of £30.00 to the Royal British Legion for a Remembrance Sunday wreath and agree a representative to lay the wreath on 10<sup>th</sup> November 2024</b>																																																												
	<p>A donation of £30.00 was <b>approved</b>; Cllr Deeley volunteered to lay the wreath on behalf of the Council at the Remembrance Sunday service.</p> <p><b>ACTION: The Clerk</b> to submit the BACS payment.</p>																																																												
<b>10.</b>	<b>Biodiversity:</b>																																																												
<b>10.1</b>	<b>To receive an update on the Tree Preservation Order applications and tree planting</b>																																																												



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	<p>Cllr Webster gave an update:</p> <ul style="list-style-type: none"><li>- 12 TPOs were submitted to WDC in January 2024; none of the applications have been processed to date. Cllr Webster has raised complaints about the lack of progress.</li><li>- 6 TPO applications were submitted to Solihull Borough Council, 5 were granted, and the SBC Tree Officer issued TPOs on 4 additional trees.</li><li>- WCC have not yet visited the village to survey potential areas for tree planting as there are currently no trees available in their nursery.</li></ul>
<b>10.2</b>	<b>Wildflower verges:</b>
<b>10.2.1</b>	<b>To receive an update on the wildflower project</b>
	<p>Cllr Webster gave an update:</p> <ul style="list-style-type: none"><li>- WCC have approved the two locations for wildflower verges.</li><li>- The Council is waiting for confirmation from Warwickshire Wildlife Trust (WWT) that they will accept the Terms &amp; Conditions stipulated by WCC. Once received, the Clerk will sign WCC's contracts on behalf of the Council for both planting areas</li><li>- WWT plan to seed both areas in October/November.</li></ul> <p>Cllr Webster recommended that the Council installs signs to remind mowing contractors and residents to not mow the seeded areas.</p>
<b>10.2.2</b>	<b>To agree expenditure for PPE equipment for volunteers</b>
	<p>WCC's Terms &amp; Conditions state that the Council must provide all volunteers with PPE (minimum high visibility jacket and safety shoes/boots). This will not be required until residents carry out the first cut of Site B in March 2025. A cost of up to £300 for the PPE was <b>approved</b>.</p>
<b>10.2.3</b>	<b>To review and approve a Volunteer Policy</b>
	<p>The draft policy was <b>approved</b> and signed.</p> <p><b>ACTIONS:</b></p> <p><b>The Clerk</b> to add the policy to the website</p> <p><b>Cllr Webster</b> to ensure that all volunteers receive the policy before any work commences.</p>
	<p>Thanks were given to Cllr Webster for his efforts driving the various biodiversity projects. Cllr Taylor left the meeting at this point.</p>
<b>11.</b>	<b>Burrow Hill car park:</b>
<b>11.1</b>	<b>To consider a request from a resident to install lighting at the car park</b>
	<p>A resident had suggested that lighting be installed at the car park to help deter criminal activity at night.</p> <p>Cllr Larsen explained that due to the streetlights on Green Leek Lane, the car park is not in total darkness at night and it was felt that incidents of criminal behaviour occurring in the car park had reduced recently.</p> <p>It was agreed to monitor the situation over the next few months and revisit the request if the situation changes.</p>



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11.2	<b>To consider including a disabled parking space</b>
	<p>It was agreed to seek quotes for marking a disabled space in the wider parking space at the far end of the car park, near the pedestrian exit onto Hob Lane.</p> <p><b>ACTION: The Clerk</b> to provide quotes for line marking.</p>
12.	<b>Road Safety matters: to receive an update on the village gates and the Red Lane speed limit projects</b>
	<p>Cllr McColl gave an update:</p> <ul style="list-style-type: none"><li>- There has been no further action on the village gates project.</li><li>- The Council's request for the 40mph on Red Lane to be reduced to 30mph has been turned down by County Highways. Cllr McColl and Cllr Marshall plan to raise the issue of the 40mph limit on Red Lane at a meeting with Jeremy Wright MP later this week.</li></ul>
13.	<b>Red Lane bus shelter: to receive an update on the project and to approve expenditure of approx. £800 for a Road Safety Audit</b>
	<p>The Clerk gave an update:</p> <ul style="list-style-type: none"><li>- The Council had recently been informed by WCC that the plan for the bus shelter required sign-off from the County Highways' Minor Works Team, and a Road Safety Audit must be carried out before any works could commence.</li><li>- Graham Stanley (WCC Minor Works Team) has reviewed the plans and has requested the following changes to be made:<ul style="list-style-type: none"><li>• The site be moved 5-10 meters south so that a dropped kerb (with tactile paving) can be installed on both sides of the road. The bus shelter will be opposite nos. 13 &amp; 14 Red Lane.</li><li>• Kassel kerbs are not necessary at this location.</li></ul></li></ul> <p>These changes were <b>approved</b>.</p> <p>WCC's Safety Engineering Team had provided an updated quote of £1,210 exc VAT for a Road Safety Audit, this expenditure was <b>approved</b>.</p> <p><b>ACTIONS:</b></p> <p><b>The Clerk</b> to ask GW Shelter Solutions to draw up a new plan (and costs) to include the two dropped kerbs and remove the Kassel kerbs.</p> <p><b>The Clerk</b> to request a Road Safety Audit once final approval of the plans given by WCC's Minor Works Team.</p> <p><b>The Clerk</b> to notify residents at nos. 12-15 Red Lane of the proposed works.</p>
14.	<b>Red Lane play area:</b>
14.1	<b>To receive an update on the Residents' survey</b>
	<p>The Clerk provided an update:</p> <ul style="list-style-type: none"><li>- There have been over 60 responses to the online survey to date and users have provided really useful feedback and recommendations.</li><li>- The survey closes on 22.9.24.</li><li>- The working party will review all the feedback before arranging a date with the School to discuss the plans with pupils.</li></ul>



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14.2	<b>To confirm that all costs will be paid from the Council's Community Infrastructure Levy (CIL)</b>
	The Council has £170,523 of unallocated CIL reserves at present. It was agreed that the full cost of the play area project will be paid using the Council's CIL reserves.
14.3	<b>To agree an approximate budget for the project</b>
	The Council had received quotes from two suppliers so far: costs for the installation of 5-8 pieces of equipment and surfacing were between £51,000 to £87,000 exc VAT.  It was <b>resolved</b> to ringfence a maximum budget of £100,000 for the play area project.
16.	<b>To agree attendees (and a voting representative) to attend WALC's AGM on 6<sup>th</sup> November 2024</b>
	There is no cost for attending the AGM this year. It was agreed that the Clerk would attend the AGM on the Council's behalf and would be the Council's voting representative. <b>ACTION: The Clerk</b> to book a place at the AGM
17.	<b>Housing and development: to consider matters relating to any of the following:</b> <ul style="list-style-type: none"><li>• Land to the south of Westwood Heath Road</li><li>• Land to the west of Cromwell Lane</li><li>• The Kings Hill development</li><li>• Warwick University's Eco Park</li><li>• Solihull Local Plan Examination</li><li>• A46 link road</li></ul>
	No update.
18.	<b>Communications</b>
	None.
19.	<b>Councillors' reports and items for future agenda:</b>
	Items for future agenda: <ul style="list-style-type: none"><li>- Update on the safeguarded land case</li><li>- Review of the Berkswell Charities' Almshouses planning application</li></ul> Cllr Deeley gave apologies for the meeting on 21 <sup>st</sup> October 2024.
20.	<b>Date of next meeting</b>
	The next meeting will be on Monday 21 <sup>st</sup> October 2024, at Burton Green Village Hall, Red Lane.
21.	<b>Close</b>
	The meeting closed at 9:28pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Cllr McColl, Chairman



# BURTON GREEN PARISH COUNCIL



## APPENDIX A

### REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

#### **Warwickshire County Council: CLLR COOKE September 2024**

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##### **Day opportunities for Older People and People with Dementia**

Increased opportunities for socialising, improved quality of life and health, and living longer independent lives in their own communities are the intended outcomes from new contracts for day opportunities for older people and people with dementia.

Warwickshire County Council Cabinet gave approval to tender for provision of day opportunities in the community, ensuring older people and people with dementia can access these opportunities close to where they live.

Warwickshire County Council (WCC) services review highlighted that there is a significant number of older people, people living with dementia and their carers who would benefit greatly from day opportunities which focuses on enhancing what is already in place and looking to identify areas for improvement.

Day opportunities will allow individuals to engage and socialise in meaningful physical, social and mental activities, promoting improved quality of life and independence. They will also provide a vital function to families and carers by offering valuable daytime respite.

##### **Can you help to shape the recovery of nature in the Warwickshire?**

Warwickshire County Council in partnership with the Local Nature Partnership is seeking support from residents, businesses and community groups to shape the development of a new Local Nature Recovery Strategy (LNRS) for the county.

The Warwickshire, Coventry and Solihull Local Nature Partnership is a partnership of local organisations with the purpose of driving positive change for the natural environment and have offered to help prepare the LNRS by reaching out their members and contacts.

The LNRS is a key strategy that will outline a roadmap for restoring and improving Warwickshire's natural environment ensuring that it is sustainable now and for future generations.

A survey is now live in which all the county's stakeholders – from businesses to schools – will be asked to give their overall thoughts on natural environments and biodiversity, to think about their local area and which areas of the recovery of our natural world that they think should be prioritised.

Have your say today: <https://ask.warwickshire.gov.uk/bi/nature-recovery/>

##### **Warwickshire County Council welcomes refreshed Local Councils' Charter**

The Charter reaffirms its commitment to strengthening partnerships with local communities. The Charter outlines how the County Council will work with Borough and District Councils and Town and Parish Councils to improve services and decision-making at a local level.

Councillor Heather Timms, Portfolio Holder for Environment, Climate and Culture, expressed her enthusiasm for the refreshed Charter: "This is a significant step forward in our efforts to empower local communities and ensure that their voices are heard.

"The Charter provides a clear framework for collaboration and partnership, and I am confident that it will lead to even better outcomes for residents across Warwickshire."





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The Charter is key to tackling deprivation and inequality across the county and meeting our collective commitments around climate change and biodiversity.

## **World Alzheimer's Month 2024: Time to Act on Dementia, Time to Act on Alzheimer's**

Over 8,500 people are estimated to be living with dementia in Warwickshire alone. Yet, the impact of dementia affects those not only with a diagnosis, but also families, friends, and carers.

Throughout the course of the month, the council will be highlighting key resources available to individuals living with dementia and their caregivers, ensuring that everyone has the support they need. World Alzheimer's Month is an annual international campaign led by Alzheimer's Disease International. This year's theme, 'Time to Act on Dementia, Time to Act on Alzheimer's,' notably focuses on raising awareness and addressing the stigma that still surrounds those with dementia.

Stress, anxiety, depression, certain physical illnesses, infections, and vitamin or thyroid deficiencies can all contribute to cognitive impairment. If you notice your memory getting significantly worse or it begins to impact your daily life, it's important to book an appointment with your GP as soon as possible, as it could be a sign of dementia. Early diagnosis will allow for effective support and treatment to help slow down the progression of dementia. Unfortunately, nearly half of Warwickshire residents with dementia remain undiagnosed, meaning they miss out on vital information and support.

## **27 all-electric buses on their way as zero-emission scheme is approved**

Warwickshire County Council is moving closer to its ambitions to be net zero by 2050 following the announcement that the county has allocated significant funding to commission 27 all electric buses.

At the cabinet meeting on Thursday, 5 September, 2024, the decision was taken to add £13.864 million to the Capital Programme for the Warwickshire Zero Emission Bus Regional Areas (ZEBRA)2 Scheme.

The funding, which includes contributions from the Department for Transport (DfT), Stagecoach Midlands, and Section 106 developer contributions, will enable the introduction of 27 all-electric buses and associated charging infrastructure on key routes across Warwickshire.

<https://democracy.warwickshire.gov.uk/documents/s38182/Warwickshire%20ZEBRA2%20Scheme.pdf>

## **Warwickshire County Council has announced significant additions – totalling £20.766 million – to its Education Capital Programme for 2024/25.**

This confirmed investment will help to ensure the county can meet its growing demand for school places and early years provision.

The proposed additions to the capital programme include:

**Shipston High School:** £2.188 million additional investment to deliver a 1FE expansion, increasing the school's capacity by 150 pupils.

**Callendar Farm** (a new primary school): £16.500 million investment to deliver a new 2FE primary school with early years and resourced provision places, providing 420 new primary school places.



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Early Years schemes: £418. 000 investment to deliver early years schemes at Kenilworth Nursery, Little Learners Day Nursery (Nuneaton), Happy Days Nursery (Southam), and Shipston Pre-School. These schemes will support with the new childcare entitlements being rolled out this year by central government.

Cllr Kam Kaur, Portfolio Holder for Education at Warwickshire County said “We are committed to providing high-quality education for all children in Warwickshire. This significant investment in our Education Capital Programme will help to ensure that we have the capacity to meet the growing demand for school places and early years provision.”

## Warwick District Council: CLLR HALES September 2024

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### 1. Biodiversity Action Programme

This Biodiversity Action Programme sets out our strategic approach to 2050 to help create a district that is rich in nature by halting biodiversity loss and putting nature on a path to recovery. It also plays an important role in the delivery of our plans for climate change mitigation and adaptation.

Please go to [Biodiversity - Warwick District Council. \(warwickdc.gov.uk\)](https://warwickdc.gov.uk) for more information.

### 2. Green Homes Grants

#### What is the Green Homes Grants scheme?

We have successfully received funding to help residents keep warmer and lower their fuel bills – for free.

#### Who is it for?

This scheme is open to private owner-occupied properties that don't currently heat their home using mains gas. To be eligible for the funding, you need to:

- Own and live in your home, or rent it privately to a tenant within Warwick District; **and**
- Have a gross household income of less than £36,000 per year **OR** live in an [eligible postcode area](#); **and**
- Currently heat your home with alternative fuels other than gas such as oil, liquid petroleum gas (LPG), coal, solid fuels or electricity; **and**
- Live in a home that has an EPC (Energy Performance Certificate) rating of D, E, F or G. If you don't have an EPC, then E.ON will arrange this for you if we think that your property is energy inefficient

#### What measures are available?

- Solar PV panels
- Air source heat pumps
- Loft insulation
- Cavity wall insulation
- Smart heating controls
- External wall insulation



# BURTON GREEN PARISH COUNCIL



## Installation

The energy efficiency improvement(s) for your home will be carried out by an E.ON Trustmark registered contractor.

Eligible postcodes: [Eligible postcodes in Warwick District](#)

## Landlords

The scheme is also available to privately rented properties, subject to the tenant and the property meeting the eligibility criteria.

Please [see the FAQs](#) for further information.

## 3. District Opens Venues for Heritage Open Days

Dozens of buildings in our district, some of which are not normally accessible to the public will be opening their doors for free next month for Heritage Open Days. Running from 6 to 15 September, Heritage Open Days is England's largest festival of history and culture and over the ten days there will be over forty local venues taking part.

During the festival visitors will get a chance to visit the oldest tennis club in the world, the church where JRR Tolkien was married, the ancient location where Guy of Warwick lived and died as a hermit or a historical site dating back to the Knight's Templars. There is also the opportunity to join a variety of themed guided walks around Leamington, Warwick and Kenilworth.

Many of the district's churches will also be open with volunteers on hand to show visitors around their stunning interiors designed by the leading architects and artists of the day. Other local attractions including the Lord Leycester, Packwood House, Baddesley Clinton, Hill Close Gardens and Bagot's Castle will be offering free admission at limited times.

Amongst the venues taking part is the Collegiate Church of St Mary in Warwick, who will be offering visitors the chance to tour the tower and see the Victorian ringing room and bells for the first time in two years following its closure for a £multi-million restoration.

## 4. South Warwickshire Local Plan Update

As you will be aware a proposal has been made for a new settlement in and around Hatton Station. Hatton parish Council and Shrewley Parish Council have been invited to attend a meeting on Friday 27<sup>th</sup> September at 2pm, and while it isn't a public meeting, it's an opportunity for the two parish councils to discuss the proposal with the council and officers will give an update of the Local Plan process moving forward.

On 30<sup>th</sup> July the new government announced a consultation on major changes to the planning system, which runs to the end of September. In this documents there is a proposal regarding changing the number required for WDC to build in to the Local Plan proposals being developed. If the plan goes through would increase the requirement of houses to be built in the new Local Plan from 2027 from 653 to 1080 per year for the next 25 years. This is an increase of 427 houses per year. We will keep you updated once the consultation is over.



# BURTON GREEN PARISH COUNCIL



Your councillors for Abbey and Arden are:

Kyn Aizlewood – [Kyn.aizlewood@warwickdc.gov.uk](mailto:Kyn.aizlewood@warwickdc.gov.uk)

David Armstrong – [David.armstrong@warwickdc.gov.uk](mailto:David.armstrong@warwickdc.gov.uk)

Richard Hales – [Richard.hales@warwickdc.gov.uk](mailto:Richard.hales@warwickdc.gov.uk)

Please feel free to contact us with any issues.

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# BURTON GREEN PARISH COUNCIL



## APPENDIX B

This report was presented to the Council on 16<sup>th</sup> September 2024.

**Balance of Unity Trust Current Account T1 as of 9/9/24:** £17,482.78  
**Expected balance of Unity Trust Current Account T1 account after all payments:** £15,746.21

### Other accounts:

Unity Trust Instant Access Account	EARMARKED	£48,344.45
Lloyds Treasurers Account	GENERAL RESERVES	£55.70
Lloyds Business Bank Instant Account	CIL	£171,827.69

Interest received across all accounts between 1/4/24 – 9/9/24: £1209.66

### Payments from Current Account since 9/7/24:

	DATE	PAYEE	DESCRIPTION	TYPE	AMOUNT
1	12.7.24	H DU BOIS	Salary June 2024	SO	£1500.00
2	23.7.24	JM EVANS	Hedgerow Nursery: defibrillator pads	BACS	£134.40
3	12.8.24	H DU BOIS	Salary July 2024	SO	£1478.91
4	20.8.24	HMRC	Tax & NIC due July 2024	BACS	£333.00
5	20.8.24	WCC Pension Fund	Employer's contribution for HdB July 2024	BACS	£372.66
6	20.8.24	WCC Pension Fund	Employee's contribution for HdB July 2024	BACS	£102.92
7	20.8.24	Glasdon UK Ltd	Keys for Burrow Hill bin	BACS	£14.23
8	20.8.24	Leicestershire Gardens	Grounds Maintenance 4th/18th June	BACS	£360.00 <sup>1</sup>
9	20.8.24	Leicestershire Gardens	Grounds Maintenance 4th/16th/29th July	BACS	£540.00
				<b>Total</b>	<b>£4836.12</b>

### Credits into Current Account since 9/7/24:

	DATE	PAYEE	DESCRIPTION	TYPE	AMOUNT
1	18.8.24	From Instant Access account	Burrow Hill grounds maintenance (June 2024)	TRF	£240.00
2	18.8.24	From Instant Access account	Burrow Hill grounds maintenance (July 2024)	TRF	£360.00
				<b>Total</b>	<b>£600.00</b>

### Payments from Current Account to be approved on 16/9/24:

	PAYEE	DESCRIPTION	TYPE	AMOUNT*
1	Topsource Worldwide Ltd	Monthly Payroll July 2024	BACS	£12.94
2	Burton Green Village Hall	Room rental July 2024	BACS	£138.00
3	HMRC	Tax & NIC due Aug 2024	BACS	£371.40
4	WCC Pension Fund	Employer's contribution for HdB Aug 2024	BACS	£392.50
5	WCC Pension Fund	Employees contribution for HdB Aug 2024	BACS	£108.40
6	Topsource Worldwide Ltd	Monthly Payroll Aug 2024	BACS	£12.94
7	Colley Gardening Services	Weeding at Red Lane play area	BACS	£60.00
8	H DU BOIS	Office costs and expenses Aug/Sept 2024	BACS	£175.39
9	Glasdon UK Ltd	Burrow Hill litter bin	BACS	£522.00
10	Moore	External Audit 2023-24 fees	BACS	£378.00

<sup>1</sup> Approved in advance on 15.7.24 but invoice was not received until mid-august



# BURTON GREEN PARISH COUNCIL



			<b>Total</b>	<b>£2171.57</b>
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\*Statutory Power used for all payments: General Power of Competence, Localism Act 2011

**Internal Transfers to be approved on 16/9/24:**

	FROM	TO	DESCRIPTION	TYPE	AMOUNT*
1	Unity Internal Access acct	Lloyds Business account	Burrow Hill litter bin (CIL)	TFR	£435.00
				<b>Total</b>	<b>£435.00</b>

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# BURTON GREEN PARISH COUNCIL



## 2024/25 Expenditure vs Budget

	2024-25	
	Budget	To date
<b>£ PAYMENTS</b>		
HW allowance/broadband	£372.00	<b>£186.00</b>
HMRC	£3,000.00	<b>£1,975.05</b>
Wages (Net)	£18,800.00	<b>£7,424.03</b>
Pension costs (employer & employee)	£6,100.00	<b>£2,207.56</b>
Payroll costs	£165.84	<b>£65.02</b>
Office costs	£550.00	<b>£247.16</b>
Travel expenses (Clerk)	£300.00	<b>£99.81</b>
Travel expenses (Cllrs)	£0.00	<b>£0.00</b>
Advertising	£200.00	<b>£0.00</b>
Audit	£870.00	<b>£655.00</b>
Banking charges	£72.00	<b>£18.00</b>
Burrow Hill	£0.00	<b>£78.46</b>
Biodiversity/Climate change grants	£500.00	<b>£0.00</b>
Capital (equipment purchase)	£0.00	<b>£0.00</b>
Chairman's Allowance	£300.00	<b>£41.69</b>
CIL expenditure	£0.00	<b>£6,479.28</b>
Community grants/donations (s137)	£5,000.00	<b>£134.40</b>
Defibrillator	£0.00	<b>£0.00</b>
Election fees	£0.00	<b>£0.00</b>
Grounds Maintenance	£5,000.00	<b>£1,860.00</b>
HS2	£0.00	<b>£0.00</b>
Insurance	£319.24	<b>£339.06</b>
Legal/professional fees	£2,000.00	<b>£0.00</b>
Neighbourhood Plan	£5,000.00	<b>£80.00</b>
Playground inspection/repairs	£330.00	<b>£160.00</b>
Publications	£0.00	<b>£0.00</b>
Room hire	£548.00	<b>£426.00</b>
Speed Reduction Measures	£50.00	<b>£0.00</b>
Subscriptions	£1,137.00	<b>£924.00</b>
Training	£350.00	<b>£130.36</b>
Unforeseen exp/misc.	£200.00	<b>£782.25</b>
Website	£100.00	<b>£0.00</b>
<b>TOTAL EXPENDITURE exc VAT</b>	£51,264.08	<b>£24,313.13</b>
VAT	£1,543.50	<b>£1,716.36</b>
<b>TOTAL EXPENDITURE inc VAT</b>	£52,807.58	<b>£26,029.49</b>
<b>£ RECEIPTS</b>		
Bank interest	£3,000.00	<b>£1,209.66</b>
Precept	£30,034.00	<b>£15,017.00</b>
VAT refund	£2,280.00	<b>£0.00</b>
Community Infrastructure Levy	£0.00	<b>£26,504.89</b>
Grants	£0.00	<b>£0.00</b>
Miscellaneous	£0.00	<b>£0.00</b>
<b>TOTAL INCOME</b>	£35,314.00	<b>£42,731.55</b>