



BURTON GREEN PARISH COUNCIL



MINUTES

of the **Ordinary meeting** held in Burton Green Village Hall, Red Lane at 7:30pm on
18th November 2024.

Present: Councillors McColl (Chairman), Marshall (Vice Chair), Aizlewood, Deeley, Hatton, Larsen, Taylor, Webster and the Clerk (Helen du Bois).

Others present: None

Public: Four

| No. | |
|-----|---|
| 1. | Apologies for absence |
| | Cllrs Gibbs and Paine sent apologies which were accepted. Cllr Cooke (WCC) sent apologies. |
| 2. | Declaration of Interests |
| | None. |
| 3. | To approve the minutes of the Ordinary meeting held on 21st October 2024 |
| | The minutes were approved and signed without amendment. |
| 4. | To consider any matters arising from the minutes of the previous meeting that are not included on the agenda |
| | <ul style="list-style-type: none">Meeting dates for 2025: Monday 20th January 2025 Monday 16th June 2025 Monday 10th February 2025 Monday 21st July 2025 Monday 17th March 2025 Monday 15th September 2025 Monday 14th April 2025 Monday 20th October 2025 Monday 19th May 2025 Monday 17th November 2025The new location for the Cromwell Lane noticeboard (next to the bus shelter) has been approved by both HS2 and County Highways. The board will be moved by Fairways on Monday 2nd December.A VAT126 claim of £887.32 for the 23/24 financial year will be submitted to HMRC shortly.GW Shelter Solutions has notified the Council that the Red Lane bus shelter is unlikely to be installed until January 2025.Graham Leach (WDC Head of Governance & Monitoring Officer) has informed the Council that they will not be looking any further into repositioning the western parish boundary due to a lack of agreement from all Councils involved. Cllr Aizlewood offered to discuss this further with Graham Leach.The replacement bin at the Burrow Hill car park has been installed and is fully functional.A No Dogs Allowed sign will be installed on the gate at the Red Lane play area this week. |



BURTON GREEN PARISH COUNCIL



| | |
|-----|---|
| 5. | Community reports |
| 5.1 | County Councillor, Lapworth and West Kenilworth: Cllr Cooke No update. |
| 5.2 | District Councillors, Kenilworth Abbey and Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong Cllr Aizlewood's report had been circulated prior to the meeting, see Appendix A. |
| 5.3 | Community Summary Reports Burton Green Primary School: <ul style="list-style-type: none">- Work on the new building and surrounding grounds is complete.- The school held an open day for the 25/26 entry. Village Hall Committee: <ul style="list-style-type: none">- Work continues on sound proofing, there have been no noise complaints recently.- The recent Christmas Craft Fair was very successful- The village Christmas meal will be held on Friday 6th December.- Several tapestries of local scenes, previously displayed in the old village hall, have been restored and hung in the Tacon Room- Warwickshire Wildlife Trust have sown wildflower seeds over two areas in the grounds and will be planting additional hedgerow in the spring. Residents' Association (RA): <ul style="list-style-type: none">- The recent AGM was well attended and several issues were raised.- There will be a Christmas tree on the Coronation verge from early December and Santa will visit Burton Green on 21st December from 4pm. The chosen charities for the collection are Warwickshire Air Ambulance and Warwickshire Young Carers.- The next Kenilworth Community Forum will be on 5th February 2025 at 6:30pm. University of Warwick: <ul style="list-style-type: none">- No update. |
| 6 | Public participation A member of the public commented: <ul style="list-style-type: none">- Berkswell Parish Council discussed the almshouses proposal at their most recent meeting.- WCC are due to carry out temporary repairs of the pavements on Hodgetts Lane. |
| 7. | To consider what support the Council could provide to residents affected by persistent anti-social behaviour. A member of the public spoke about the anti-social behaviour being experienced by Burrow Hill Park residents. Cllr McColl gave a summary of discussions that had been held with both Citizen Housing and the Police. It was resolved that the Council would raise the problems faced by residents with Jeremy Wright MP and would also contact WALC's legal representative for advice on any further action. ACTIONS: The Clerk to contact WALC re: legal advice. |



BURTON GREEN PARISH COUNCIL



| | |
|-------|---|
| 8. | To consider if any action could be taken to reduce the duration of main meetings. A discussion was held, and various actions were considered. It was agreed that: 1. The Planning Committee will consider all planning applications in future 2. A Finance Committee will be established. This committee will meet shortly before every main meeting to address all finance related agenda items. It was agreed that the committee members will be Cllr McColl, Cllr Marshall, Cllr Deeley, Cllr Hatton 3. The Clerk would review whether there are any routine decisions/actions that could be delegated to the Clerk ACTIONS: The Clerk to draw up the draft Terms of Reference for the Finance Committee. The Clerk to review delegation opportunities. |
| 9. | Planning: |
| 9.1 | To consider the following applications: |
| 9.1.1 | W/24/1119 Description: Erection of a two storey front extension and single storey front extension following the demolition of existing single storey front and rear extensions. Location: Meadowside, Red Lane, Burton Green, Kenilworth, CV8 1PB BGPC comments: NEUTRAL |
| 9.1.2 | W/24/1348 Description: Demolition of existing dormer bungalow and erection of new self-build single dwelling. Address: 42 Hodgetts Lane, Burton Green, Kenilworth, CV8 1PJ BGPC comments: NEUTRAL ACTION: The Clerk to submit the comments. |
| 9.2 | Safeguarded Land: |
| 9.2.1 | To receive an update on the residents' survey and to consider the costs of printing additional leaflets for the area north of Westwood Heath Road. Cllr Aizlewood gave an update: <ul style="list-style-type: none">• The online survey had been set up and was available via the Council website• The leaflets had been delivered to most properties within Burton Green, with approximately 200 remaining• There have been 100 responses to date• The Westwood Heath Residents' Association has offered to deliver the leaflets to properties north of Westwood Heath Road, this will require an additional 700 leaflets.• Cllr Deeley offered to deliver leaflets to the allotment holders. It was resolved to accept a quote from Think Print Experts of £55.00 to print 500 additional leaflets for the Westwood Heath Residents Association. ACTION: The Clerk to place the order for 500 leaflets for the WH Residents Association and allotment holders. |



BURTON GREEN PARISH COUNCIL



| | | | | |
|-------|--|--|-------------|----------------|
| 9.2.2 | To consider a meeting request from Turley regarding a potential planning application on the Safeguarded land. | | | |
| | It was agreed that the Council would join the District Councillors in a meeting with Turley. ACTION: Cllr Aizlewood to inform Turley. | | | |
| 9.3 | South Warwickshire Local Plan: to consider any action required to respond to the forthcoming Preferred Options public consultation. | | | |
| | Cllr Aizlewood gave a summary of the current situation: <ul style="list-style-type: none"> • The Preferred Options consultation document will be published on 21st November 2024. • An 8-week public consultation will run from 13th January 2025. • The District Councillors will be running a SWLP surgery for residents before Christmas. It was suggested that the Council meet via zoom before Christmas to discuss the content of the Preferred Options document. The Council will hold a public feedback session in late January/early February before the Planning Committee submits a formal response to the consultation. | | | |
| 10. | Finance | | | |
| 10.1 | To consider renewing the annual subscription for Parish Online | | | |
| | This was approved. ACTION: The Clerk to process the payment of £86.40 | | | |
| 10.2 | To note the 2024/25 Local Government Services Pay Agreement | | | |
| | It was noted that the National Joint Council for Local Government Services had reached an agreement on rates of pay applicable from 1 April 2024 – 31 st March 2025. The new rate will be implemented from the November 2024 payroll which will include back-pay for all hours worked between 1 st April 2024 to 31 st October 2024. ACTION: The Clerk to inform Topsource Worldwide Ltd of the new pay rate. | | | |
| 10.3 | To receive the Finance Report and approve the invoices for payment | | | |
| | The Clerk presented the Finance Report, see Appendix C. The Finance Report showed a general reserves balance of £23,919.18 on 12.11.24 and an expected balance of £19,058.51 once all payments (November/December) and internal transfers have been made. It was resolved to pay the following invoices immediately: | | | |
| | PAYEE | DESCRIPTION | TYPE | AMOUNT* |
| 1 | HMRC | Tax & NIC due Oct 2024 | BACS | £384.07 |
| 2 | WCC Pension Fund | Employer's contribution for HdB Oct 2024 | BACS | £399.12 |
| 3 | WCC Pension Fund | Employees contribution for HdB Oct 2024 | BACS | £110.23 |
| 4 | Leicestershire Gardens | Grounds Maintenance 9th/25th Sept | BACS | £585.00 |
| 5 | Geosphere Ltd | Parish Online Annual subscription 24-25 | BACS | £86.40 |
| 6 | Topsource Worldwide Ltd | Monthly Payroll Oct 2024 | BACS | £12.94 |
| 7 | H DU BOIS | Office costs and expenses Oct/Nov 2024 | BACS | £137.35 |
| 8 | Dovetail Group UK | Replacement bin installation (Burrow Hill) | BACS | £185.90 |



BURTON GREEN PARISH COUNCIL



| | | | | |
|--|---|--|--------------|-----------------|
| 9 | Inspired Touch Ltd | Leaflet printing (Safeguarded Land survey) | BACS | £75.00 |
| | | | Total | £1976.01 |
| It was resolved to pay the following invoices on 16.12.24: | | | | |
| | PAYEE | DESCRIPTION | TYPE | AMOUNT* |
| 1 | H DU BOIS | Salary Nov 2024 | SO | £2003.25 |
| 2 | HMRC | Tax & NIC due Nov 2024 | BACS | £649.29 |
| 3 | WCC Pension Fund | Employer's contribution for HdB Nov 2024 | BACS | £536.11 |
| 4 | WCC Pension Fund | Employees contribution for HdB Nov 2024 | BACS | £148.07 |
| 5 | Topsource Worldwide Ltd | Monthly Payroll Nov 2024 | BACS | £12.94 |
| | | | Total | £3349.66 |
| *Statutory Power used for all payments: General Power of Competence, Localism Act 2011 ACTION: The Clerk to set up the payments for authorisation. | | | | |
| 10.4 | To approve the appointment of the Council's Internal Auditor for the 2024/25 year | | | |
| | It was agreed to re-appoint the Internal Auditor that the Council employed for the 2023/24 year. The Council's turnover is likely to be > £50,000 and the fees will be £390.00. ACTION: The Clerk to notify Mrs E. Choudry. | | | |
| 10.5 | To note the introduction of fees for the Lloyds bank accounts and consider transferring the Council's CIL funds to an alternative bank/building society | | | |
| | The Clerk explained that Lloyds will shortly be introducing a monthly fee of £4.25 for use of their Treasurer's Current Account, The interest rate for their Business Bank Account has been reduced to 1%. Alternative savings accounts were considered (see appendix C). It was agreed to close both Lloyds bank accounts and transfer the CIL funds held in the Lloyds Business Bank Account to the free savings accounts from both Cambridge Building Society (Council Saver Account) and Hinckley & Rugby Building Society (Local Council Easy Access Deposit Account). Both accounts require dual authority from signatories, and withdrawals can only be paid into a Parish Council current account. ACTIONS: The Clerk to apply to open savings accounts with both building societies The Clerk to transfer the CIL funds to the two new accounts. The Clerk to request that the Lloyds accounts are closed. | | | |
| 10.6 | To note the increase in fees from the Council's payroll supplier and to approve moving to HMRC's Basic PAYE Tool for payroll processing | | | |
| | The Council had been notified that from Jan 2025 the monthly fee for the payroll service from Topsource Worldwide Ltd would increase from £10.78 + vat to £59.00 + vat. It was resolved to cancel the contract with Topsource Worldwide Ltd and for the Clerk to process the payroll using HMRC's Basic PAYE Tool. ACTIONS: The Clerk to inform Topsource Worldwide Ltd of termination of contract from 31.12.24 The Clerk to set up the Basic PAYE Tool for the January 2025 payroll. | | | |



BURTON GREEN PARISH COUNCIL



| | |
|------|--|
| 10.7 | To review the draft Budget for Expenditure 2025/26 |
| | A chart showing Actual Expenditure vs Budget for 2024/25 was reviewed (see appendix D). The draft figures for the Budget for Expenditure 2025/26 were considered. ACTION: The Clerk to finalise the draft budget for approval in the January 2025 meeting. |
| 11. | To receive a briefing on the new duty for Parish Councils under the Equality Act 2010 s40A (effective from 26.10.24), to prevent sexual harassment in the workplace and to consider the steps that the Council must take to ensure compliance |
| | The Clerk provided details of the Council's duty under the Equality Act 2010 s40A. ACTION: The Clerk to draw up a draft policy, and arrange Councillor training. |
| 12. | To renew the following policies: <ul style="list-style-type: none">• Training and Development Policy• Financial Reserves Policy• Grant Awarding Policy |
| | The policies were approved without amendment. ACTION: The Clerk to add the documents to the website. |
| 13. | To receive an update re: local property owned by HS2 and consider if any action required |
| | Cllr Deeley explained that tenants in some of HS2's rental properties were experiencing significant mould issues at their properties and had not received an effective response from their landlord. It was agreed that Cllr Marshall and Cllr Deeley will raise this with Jeremy Wright MP when they next meet. ACTION: Cllr Marshall and Cllr Deeley to raise the issue with Jeremy Wright MP. |
| 14. | To review the draft Admissions Policy for the 2026/27 academic year for Burton Green C of E Academy |
| | It was noted that properties at Westwood Park are not included in the Priority Area for Burton Green C of E Academy. There were no further comments. |
| 15. | To consider the quote provided by Warwick District Council for a weekly empty service of the bin at Burrow Hill car park |
| | It was resolved to accept a quote of £115 per year from WDC for a weekly empty of the bin at Burrow Hill Car Park. ACTION: The Clerk to inform WDC. |
| 16. | Road safety matters: to consider a quote of ~ £5000 from Solihull Metropolitan Borough Council to reduce the speed limit on the Burton Green section of Hob Lane from 40mph to 30mph |
| | It was agreed to fund the change from 40mpg to 30mph on the Burton Green section of Hob Lane, and SMBC's estimated fee of £5000 for the works was approved. The Council had been informed by WDC that this expenditure could be paid using CIL and it resolved to agree a CIL budget of up to £5000. ACTION: Cllr Paine to notify SMBC. |



BURTON GREEN PARISH COUNCIL



| | |
|------|---|
| 17. | To consider providing a response to the Government's consultation on <u>Enabling remote attendance and proxy voting at local authority meetings - GOV.UK</u> |
| | It was agreed that individual Councillors would submit comments on the consultation before the deadline of 19.12.24 ACTION: all Councillors to complete the consultation. |
| 18. | Wildflower verge project: |
| 18.1 | To approve an estimated cost of £600 from Leicestershire Gardens to cut the Red Lane verge, prior to the wildflower seeding |
| | The Clerk confirmed that the Council could use CIL money for this as it would be considered a 'green project'. A budget of up to £600 was approved. ACTIONS: The Clerk to instruct Leicestershire Gardens to cut the Red Lane verge. Cllr Webster to arrange for Warwickshire Wildlife Trust to sow the wildflower seeds. |
| 18.2 | To approve a budget for the purchase of information notices for the seeded verges |
| | A budget of up to £50 was approved. ACTION: The Clerk to purchase the notices. |
| 19. | Housing and development: to consider matters relating to any of the following: <ul style="list-style-type: none">• Land to the south of Westwood Heath Road• Land to the west of Cromwell Lane• The Kings Hill development• Warwick University's Eco Park• Solihull Local Plan Examination• A46 Link Road |
| | No update. |
| 20. | Correspondence/communications |
| | None. |
| 21. | Councillors' reports and items for future agenda: |
| | None. |
| 22. | Date of next meeting |
| | The next meeting will be on Monday 20 th January 2025 at Burton Green Village Hall, Red Lane. |
| 23. | Close |
| | The meeting closed at 9:20pm. |

Signed: _____ Date: _____
Cllr McColl, Chairman



BURTON GREEN PARISH COUNCIL



APPENDIX A

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Warwickshire County Council: CLLR COOKE October 2024

No report.

Warwick District Council: CLLR AIZLEWOOD November 2024

1. Pension Credits

Following a motion at Council regarding the District's response to changes in the winter fuel allowance, we can confirm that the Council is making great effort to assist pensioners who may be missing out on winter fuel payments and to minimise the impact on our most vulnerable residents.

Parish Councils are asked to further engage with their communities to encourage the take up of Pension Credits and encourage pensioners to check their eligibility independently. WDC has committed to make further practical advice available.

2. South Warwickshire Local Plan

Work continues with Stratford District Council to develop a new Local Plan. The target for building new homes across South Warwickshire has shifted with a new "standard method" being introduced by the Labour government. This method requires that Warwick and Stratford District Councils identify additional land, with an expectation that many new homes will be for people moving into the area. There are major implications for new infrastructure and the SWLP will set out the Preferred Options for managing this growth in housing, balancing this against other commitments e.g. to develop healthy communities and reduce carbon pollution.

A public consultation is to commence in early January 2025, for eight weeks. However, some documents will be available to view online before then, from 22 November, following this link: [Committee details - Joint Cabinet Committee | Stratford-on-Avon District Council](#)

3. Building new affordable homes

The completion of seventeen new homes on a brownfield site in Cubbington is a landmark achievement for WDC and part of a long-term strategy to boost the provision of affordable and sustainable homes in the District. Seven of these homes are deemed "affordable". The new houses have been built on WDC owned land, following purchase of the plot in 2020. The land purchase has allowed us to create homes which are also energy efficient benefitting from air source heat pumps, solar panels and electric vehicle charging points. The remaining ten homes have been sold on the open market with the proceeds reinvested for future developments.



BURTON GREEN PARISH COUNCIL



4. Winter events

With the festive season looming, there is plenty going on across the District. Dates and details for numerous seasonal events can be access through the following link to the What's On guide: [Autumn Winter Events Listing 2024 by Warwick District Council - Issuu](#)

Your councillors for Abbey and Arden are:

- Kyn Aizlewood – Kyn.aizlewood@warwickdc.gov.uk
- David Armstrong – David.armstrong@warwickdc.gov.uk
- Richard Hales – Richard.hales@warwickdc.gov.uk

Please feel free to contact us with any issues.

UNSIGNED



BURTON GREEN PARISH COUNCIL



APPENDIX B

This report was presented to the Council on **18th November 2024**.

Balance of Unity Trust Current Account T1 as of 12/11/24: £23,919.18
Expected balance of Unity Trust Current Account T1 account after all payments (Nov & Dec):£19,058.51

Other accounts:

| | | |
|--|------------------|-------------|
| Unity Trust Instant Access Account | EARMARKED | £48,681.72 |
| Lloyds Treasurers Account | GENERAL RESERVES | £55.70 |
| Lloyds Business Bank Instant Account | CIL | £170,060.24 |
| Interest received across all accounts between 1/4/24 – 12/11/24: | | £1988.52 |

Payments from Current Account since 15/10/24:

| | DATE | PAYEE | DESCRIPTION | TYPE | AMOUNT |
|---|----------|------------------|------------------------|--------------|-----------------|
| 1 | 30.10.24 | DefibWarehouse | Red Lane defibrillator | BACS | £1122.00 |
| 2 | 31.10.24 | UNITY TRUST BANK | Service fees Oct 2024 | DD | £6.00 |
| 3 | 12.11.24 | H DU BOIS | Salary Oct 2024 | SO | £1563.92 |
| | | | | Total | £2691.92 |

Payments from Current Account to be approved on 18/11/24:

| | PAYEE | DESCRIPTION | TYPE | AMOUNT* |
|---|------------------------|--|--------------|-----------------|
| 1 | HMRC | Tax & NIC due Oct 2024 | BACS | £384.07 |
| 2 | WCC Pension Fund | Employer's contribution for HdB Oct 2024 | BACS | £399.12 |
| 3 | WCC Pension Fund | Employees contribution for HdB Oct 2024 | BACS | £110.23 |
| 4 | Leicestershire Gardens | Grounds Maintenance 9th/25th Sept | BACS | £585.00 |
| 5 | Geosphere Ltd | Parish Online Annual subscription 24-25 | BACS | £86.40 |
| 6 | Topsorce Worldwide Ltd | Monthly Payroll Oct 2024 | BACS | £12.94 |
| 7 | H DU BOIS | Office costs and expenses Oct/Nov 2024 | BACS | £137.35 |
| 8 | Dovetail Group UK | Replacement bin installation (Burrow Hill) | BACS | £185.90 |
| 9 | Inspired Touch Ltd | Leaflet printing (Safeguarded Land survey) | BACS | £75.00 |
| | | | Total | £1976.01 |

*Statutory Power used for all payments: General Power of Competence, Localism Act 2011

Internal Transfers to be approved on 18/11/24:

| | FROM | TO | DESCRIPTION | TYPE | AMOUNT* |
|---|----------------------|---------------|--|--------------|----------------|
| 1 | Unity Instant Access | Unity Current | Burrow Hill grounds maintenance (Sep 2024) | TFR | £465.00 |
| | | | | Total | £465.00 |

Payments from Current Account to be approved for payment on 16/12/24:

| | PAYEE | DESCRIPTION | TYPE | AMOUNT* |
|---|------------------------|--|--------------|-----------------|
| 1 | H DU BOIS | Salary Nov 2024 | SO | £2003.25 |
| 2 | HMRC | Tax & NIC due Nov 2024 | BACS | £649.29 |
| 3 | WCC Pension Fund | Employer's contribution for HdB Nov 2024 | BACS | £536.11 |
| 4 | WCC Pension Fund | Employees contribution for HdB Nov 2024 | BACS | £148.07 |
| 5 | Topsorce Worldwide Ltd | Monthly Payroll Nov 2024 | BACS | £12.94 |
| | | | Total | £3349.66 |



BURTON GREEN PARISH COUNCIL



2024/25 Expenditure vs Budget

| | 2024-25 Budget | To date |
|-------------------------------------|-------------------|-------------------|
| £ PAYMENTS | | |
| HW allowance/broadband | £372.00 | £250.00 |
| HMRC | £3,000.00 | £3,354.08 |
| Wages (Net) | £18,800.00 | £14,034.03 |
| Pension costs (employer & employee) | £6,100.00 | £3,885.11 |
| Payroll costs | £165.84 | £97.36 |
| Office costs | £550.00 | £356.62 |
| Travel expenses (Clerk) | £300.00 | £163.35 |
| Travel expenses (Cllrs) | £0.00 | £0.00 |
| Advertising | £200.00 | £75.00 |
| Audit | £870.00 | £655.00 |
| Banking charges | £72.00 | £41.40 |
| Burrow Hill | £0.00 | £233.38 |
| Biodiversity/Climate change grants | £500.00 | £0.00 |
| Capital (equipment purchase) | £0.00 | £0.00 |
| Chairman's Allowance | £300.00 | £41.69 |
| CIL expenditure | £0.00 | £8,253.32 |
| Community grants/donations (s137) | £5,000.00 | £564.40 |
| Defibrillator | £0.00 | £0.00 |
| Election fees | £0.00 | £0.00 |
| Grounds Maintenance | £5,000.00 | £3,105.00 |
| HS2 | £0.00 | £0.00 |
| Insurance | £319.24 | £339.06 |
| Legal/professional fees | £2,000.00 | £0.00 |
| Neighbourhood Plan | £5,000.00 | £80.00 |
| Playground inspection/repairs | £330.00 | £257.87 |
| Publications | £0.00 | £0.00 |
| Room hire | £548.00 | £478.00 |
| Speed Reduction Measures | £50.00 | £0.00 |
| Subscriptions | £1,137.00 | £996.00 |
| Training | £350.00 | £165.36 |
| Unforeseen exp/misc. | £200.00 | £0.00 |
| Website | £100.00 | £0.00 |
| TOTAL EXPENDITURE exc VAT | £51,264.08 | £37,426.03 |
| VAT | £1,543.50 | £1,998.50 |
| TOTAL EXPENDITURE inc VAT | £52,807.58 | £39,424.53 |
| £ RECEIPTS | | |
| Bank interest | £3,000.00 | £1,988.52 |
| Precept | £30,034.00 | £30,034.00 |
| VAT refund | £2,280.00 | £0.00 |
| Community Infrastructure Levy | £0.00 | £26,504.89 |
| Grants | £0.00 | £0.00 |
| Miscellaneous | £0.00 | £0.00 |
| TOTAL INCOME | £35,314.00 | £58,527.41 |



BURTON GREEN PARISH COUNCIL



APPENDIX C

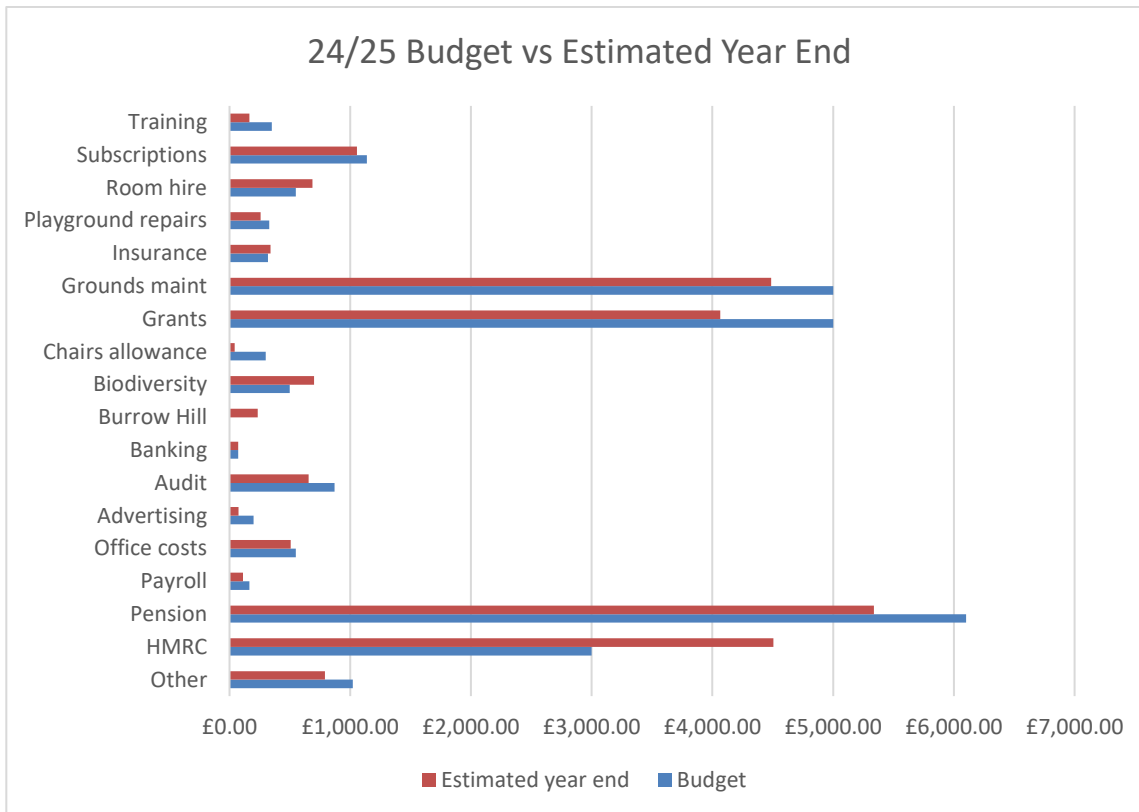
| | LLOYDS BANK* | CAMBRIDGE BUILDING SOCIETY* | HINCKLEY & RUGBY BUILDING SOCIETY* |
|---|--|--|--|
| Account name | Business Instant Access account | Council Saver account | Local Council Easy Access Deposit account |
| AER% | 1.0% | 2.65% | 2.4% |
| Charges | No charges but the mandatory Lloyds current account charges £4.25 pm, £51 pa | No charges | No charges |
| Interest paid | Interest paid monthly | Interest paid annually | Interest paid annually |
| Opening deposit requirements | N/A | Opening deposit £1,000, by cheque | Opening deposit £500 by cheque or BACS transfer |
| Account management | Manage account online | Manage account by post or in branch | Open by post or at a branch, ongoing manage account online/telephone |
| Signatories | One signatory required to make transfers or changes | Two signatories required to make transfers or changes | Two signatories required to make transfers or changes |
| Deposit methods | Deposits can be paid in by BACS/Cheque | Savings paid in by cheque only | Deposits can be paid in by BACS/Cheque |
| Withdrawal restrictions | No maximum no. of withdrawals | Max of 2 withdrawals per month | No maximum no. of withdrawals. Withdraw up to £25,000 online, larger amounts authorised by telephone or in branch |
| Withdrawal methods | Withdrawals can only be transferred into another account held with Lloyds | Withdrawals only paid by cheque, and only made out to the Parish Council | Withdrawals paid by BACS/cheque only to a nominated account. |
| Minimum balance | No minimum stated | No minimum stated | Minimum balance of £500 must be maintained |
| Negatives | Low interest rate The current account (required) will cost us £51.00 pa | Interest paid annually Withdrawals only possible by cheque Account only managed by post or in branch Only 2 withdrawals per month | Interest paid annually Online withdrawals only available up to £25,000 |
| Positives | Easy to manage account via the Lloyds website No withdrawal limits Interest paid monthly | Higher interest rate No additional account required No account fees | Higher interest rate No additional account required No account fees Account can be managed online No limit to no. of withdrawals |
| Likely annual interest on £170,000 | £1700 | £4505 | £4080 |



BURTON GREEN PARISH COUNCIL



APPENDIX D



2024-25

- Budgeted Expenditure (excluding CIL & earmarked costs) for 24-25 was £46,264.08
- General reserves on 1.4.24 were £13,196
- Precept demand was £30,024
- Predicted Expenditure (excluding CIL) for 24-25 is likely to be £42,300

2025-26

- Predicted General reserves on 1.4.25 are likely to be £10,500
- Recommended Budgeted Expenditure (excluding CIL & earmarked costs) for 25-26 is ~ £47,700
- Recommended Precept demand is currently £39,100 – which equates to £48.84 per household, a £9.74 increase on 24/25.

Next steps:

1. Review draft budget
2. Wait for WDC to confirm the 25-26 tax base (usually December)
3. Review and finalise the Budget for Expenditure and agree the 25-26 Precept Demand at the meeting on 20.1.25
4. Submit Precept Demand to WDC by end of January 2025