



BURTON GREEN PARISH COUNCIL



MINUTES

of the **Ordinary meeting** held in Burton Green Village Hall, Red Lane at 7:30pm on
21st October 2024.

Present: Councillors McColl (Chairman), Marshall (Vice Chair), Aizlewood, Gibbs, Taylor, Webster and the Clerk (Helen du Bois).

Others present: None

Public: Two

No.	
1.	Apologies for absence
	Cllrs Deeley, Larsen, Hatton and Paine sent apologies which were accepted. Cllr Cooke (WCC), Cllr Armstrong (WDC) and Cllr Hales (WDC) sent apologies.
2.	Declaration of Interests
	None.
3.	To approve the minutes of the Ordinary meeting held on 16th September 2024
	The minutes were approved and signed without amendment.
4.	To consider any matters arising from the minutes of the previous meeting that are not included on the agenda
	Cromwell Lane noticeboard: Severn Trent Water has carried out a site visit and has now requested that the noticeboard be sited at least 50cms in front of their boundary box, towards the pavement. WCC Highways have requested that the noticeboard be at least 2.4m from the highway. The Clerk explained that it is not possible to satisfy both of these requirements at the desired location. An alternative location for the noticeboard was suggested, on the northern side of the bus shelter adjacent to 400 Cromwell Lane. The Council were informed that this property is owned by HS2. It was agreed that as it is not possible for the noticeboard to be located at the preferred position then relocating it to the bus shelter would be acceptable. It was agreed to contact HS2 for approval. ACTION: The Clerk to contact HS2
5.	Community reports
5.1	County Councillor, Lapworth and West Kenilworth: Cllr Cooke Cllr Cooke's report had been circulated prior to the meeting, see Appendix A.
5.2	District Councillors, Kenilworth Abbey and Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong Cllr Armstrong's report had been circulated prior to the meeting, see Appendix A.
5.3	Community Summary Reports



BURTON GREEN PARISH COUNCIL



	<p>Burton Green Primary School:</p> <ul style="list-style-type: none">- No update. <p>Village Hall Committee:</p> <ul style="list-style-type: none">- No update. <p>Residents' Association (RA):</p> <ul style="list-style-type: none">- The AGM will be held on 4th November 2024, 7:30pm. An Officer from the Safer Neighbourhoods Policing Team will be available to meet with residents at the village hall from 6:45pm.- RA Committee members have delivered Welcome leaflets to the newly occupied properties at Westwood Park.- Remembrance poppies will be displayed on the Coronation verge.- The RA Committee asked to be considered in future discussions regarding the top of the green tunnel. <p>University of Warwick:</p> <ul style="list-style-type: none">- No update.
6	<p>Public participation</p> <p>Members of the public commented:</p> <ul style="list-style-type: none">- Two of the BESS planning applications have gone to appeal, it should be noted that the proposed BESS site on Hob Lane is close to the school.- Berkswell Charities' almshouses proposal – will there be a chance for members of the public to air their views to the Parish Council?- Did anything further happen re: signposting the Burrow Hill car park to visitors?- The Berkswell Charities donated a bench to Burton Green to commemorate a previous Royal Jubilee. The bench had deteriorated and it fell apart when HS2 moved it, hopefully the charity will consider replacing it in the future.
7.	<p>Planning:</p>
7.1	<p>To consider how the Council can participate in Solihull Borough Council's planning process on issues relating to Burton Green.</p> <p>It was agreed that the Council would like to be formally consulted by Solihull Metropolitan Borough Council on matters that are likely to have an impact on Burton Green residents such as planning applications located near the Parish border. It was resolved to write to SMBC to request this.</p> <p>ACTION: Cllr Taylor to draft the letter for review.</p>
7.2	<p>To receive an update from the Planning Committee meeting held on 21.10.24 and to consider any recommendations.</p> <p>Cllr Gibbs gave a summary of the decisions made during the meeting and the recommendations for item 7.3.</p>
7.3	<p>To consider submitting comments to Solihull Borough Council for PF/2024/01948/PPFL</p>



BURTON GREEN PARISH COUNCIL



	<p>Description: Installation of a battery energy storage system, underground cabling, access, landscaping, biodiversity enhancements, and ancillary infrastructure & equipment, to include security fence, acoustic fence, CCTV & gates.</p> <p>Location: Land At Burton Green Farm Hob Lane Burton Green Solihull</p> <p>It was resolved to write to SMBC to OBJECT to the application, see Appendix B for agreed comments.</p> <p>ACTION: The Clerk to submit the objections to SMBC.</p>
8.	Berkswell Almshouses:
8.1	To consider recent correspondence from Claremont Planning Consultancy re: the Affordable Housing Need
	It was agreed that the Council had no further questions re: the affordable housing need.
8.2	To consider instructing a Planning Consultant to support the Council when responding to the forthcoming planning application
	It was agreed to make enquiries with a Planning Consultant. ACTION: Cllr McColl to contact Planning Consultants.
9.	To consider the draft plan for the Safeguarded Land public consultation
	<p>The draft questionnaire was reviewed and it was agreed that the questionnaire should be distributed as a leaflet to all properties in the Parish. It was agreed that the questionnaire could be completed online or via email, and residents will also be able to return their completed questionnaire leaflet to a local address.</p> <p>The Residents Association agreed that the leaflets could be distributed at the same time as the next edition of The Bugle in early December. To meet that deadline a resolution was made to print 800 A4 colour leaflets, at a cost of approximately £75.00; the Clerk confirmed that this expenditure was within the Council's 24/25 budget for Advertising.</p> <p>ACTIONS:</p> <p>The Clerk to create the questionnaire in Microsoft Forms and provide Cllr Aizlewood with a QR code.</p> <p>Cllr Aizlewood to finalise the leaflet and provide the Clerk with a .pdf file.</p> <p>The Clerk to add information on the questionnaire to the Council website.</p> <p>The Clerk to place an order for 800 A4 colour leaflets to be printed.</p> <p>Councillors expressed thanks to Cllr Aizlewood for his efforts with this issue.</p>
10.	Finance
10.1	To receive the Finance Report and approve the invoices for payment
	<p>The Clerk presented the Finance Report, see Appendix C.</p> <p>The Finance Report showed a general reserves balance of £27,290.38 on 15.10.24 and an expected balance of £25,693.50 once all invoices and internal transfers have been paid.</p> <p>The Clerk highlighted that the 2nd part of the 2024-25 Precept had been received from WDC.</p> <p>It was resolved to pay the following invoices:</p>



BURTON GREEN PARISH COUNCIL



	PAYEE	DESCRIPTION	TYPE	AMOUNT*
1	HMRC	Tax & NIC due Sept 2024	BACS	£345.67
2	WCC Pension Fund	Employer's contribution for HdB Sept 2024	BACS	£379.27
3	WCC Pension Fund	Employees contribution for HdB Sept 2024	BACS	£104.75
4	Playsafety Ltd	Annual play area inspection 2024	BACS	£93.60
5	Dovetail Group UK	Installation of bin at Burrow Hill	BACS	£1006.85
6	Leicestershire Gardens	Grounds Maintenance 12th/28th August & hedges	BACS	£660.00
7	Burton Green Village Hall	Room rental (12th August (Planning), 16th September	BACS	£52.00
8	Topsource Worldwide	Monthly Payroll Sept 2024	BACS	£12.94
9	WALC	Training – Procurement Act 2024	BACS	£42.00
10	H DU BOIS	Office costs and expenses Sept/Oct 2024	BACS	£128.84
			Total	£2825.92

*Statutory Power used for all payments: General Power of Competence, Localism Act 2011

ACTION: The Clerk to set up the payments for authorisation.

10.2	To note the Bank reconciliation for w/e 30.9.24
	This was noted, see Appendix D.
10.3	To receive an update from the Internal Controls Councillor
	Cllr Gibbs (ICC) confirmed that he had audited a sample of transactions from Q2 of the 2024-25 accounts, and all was found to be in order; the Internal Controls checklist was signed.
10.4	To consider authorising a variable Direct Debit agreement with HMRC for the Council's monthly PAYE for Employer's payments.
	This was approved and the Direct Debit instruction was signed by Cllr McColl and Cllr Marshall. ACTION: The Clerk to send the signed form to HMRC.
11.	To review and approve the following policies:
	<ul style="list-style-type: none"> • New 2024 model Financial Regulations • Equality Policy • Vexatious Complaints Policy • Anti-Fraud, Theft and Corruption Policy
	The new model Financial Regulations were reviewed and adapted to suit the Council. The policies were approved without amendment. ACTION: The Clerk to finalise the new model Financial Regulations and add the documents to the website.
12.	HS2:
12.1	To receive an update on the recent tunnel top summit meeting with Jeremy Wright MP
	Cllr Marshall gave an update on the meeting.
12.2	To receive an update on the recent briefing meeting with BBV
	Cllr Gibbs gave an update on the meeting.
13.	To consider a quote for the installation of the replacement waste bin at the car park



BURTON GREEN PARISH COUNCIL



	<p>The Clerk explained that the new bin at the car park had been found to have a faulty door. Glasdon have sent a replacement bin and will collect the faulty bin.</p> <p>The faulty bin needs to be removed from its fixings and replaced with the new bin. It was resolved to accept the quote from Dovetail Group of £154.92 + vat to remove the faulty bin and install the 2nd bin.</p> <p>The Clerk confirmed that Glasdon has been asked to contribute towards the costs that the Council will incur to replace the faulty bin, they have not yet responded.</p> <p>ACTION: The Clerk to instruct Dovetail Group.</p>
14.	<p>Road Safety matters: to receive an update on speeding/road safety matters and to consider any further action.</p>
	<p>Cllr McColl gave an update:</p> <ul style="list-style-type: none">- Jeremy Wright MP contacted WCC Highways re: the Council's request for the 40mph on Red Lane to be reduced to 30mph and received a similar explanation from WCC as to why it is considered to not be possible.- It was agreed to contact Berkswell Parish Council to enquire about the average speed cameras that have recently been installed in their parish.- Cllr Paine had contacted SMBC to request a review of the 40mph speed limit on Hob lane from the Red Lane junction to the Burton Green parish boundary, with a recommendation that it be reduced to 30mph. SMBC has indicated that this may be feasible but they have no available budget this year. The Council has been informed that the cost for SMBC to consider/implement the changes would be ~ £5,000. <p>ACTIONS: Cllr McColl to contact Jeremy Wright MP for further support re: the Council's request to WCC Highways for a 30mph limit on Red Lane. The Clerk to add consideration of SMBC's charges for a 30mph limit on Hob Lane to the November agenda.</p>
15.	<p>Red Lane bus shelter:</p>
15.1	<p>To note the final design approved by WCC County Highways and the updated quote for the works from GW Shelter Solutions</p>
	<p>The Clerk gave an update:</p> <ul style="list-style-type: none">- WCC Highways has carried out the Road Safety Audit with no issues.- Graham Stanley (Minor Works Team, WCC) has approved the final design plan (see Appendix E).- GW Shelter Solutions have issued a reduced quote of £13,464.00 for the works. This quote has been approved by Alison Kennedy (Principal Transport Planner, WCC) for S106 expenditure.- GW Shelter Solutions have been instructed to move forward with the installation.- Nearby residents will be notified as soon as an installation date has been agreed.
15.2	<p>To confirm the purchase of a defibrillator to donate to the Burton Green Residents Association for the solar powered cabinet</p>



BURTON GREEN PARISH COUNCIL



	<p>It was agreed that the defibrillator to be donated to the Residents Association (agreed in a previous meeting on 15.4.24, item 11) will be a Cardiac Science Powerheart G5 CPRD Fully Automatic AED at a cost of up to £1200. The Council will use CIL funds for this purchase. The defibrillator will be donated to the Residents Association who will register it with The Circuit, and Burton Green's Community Responder will be responsible for carrying out the regular checks.</p> <p>ACTION: The Clerk to purchase the defibrillator.</p>
16.	<p>Red Lane play area: to review the 2024 Inspection Report and consider any recommendations</p>
	<p>The annual Safety Inspection of the play area was carried out by Play Safety Ltd on 18.9.24. The report was reviewed and it was noted that no medium or high-risk issues had been identified.</p>
17.	<p>Red Lane Play area regeneration project:</p>
17.1	<p>To receive an update from the Play Area Working Group meeting held on 14.10.24 and consider any recommendations</p>
	<p>The Clerk gave an update:</p> <ul style="list-style-type: none">- The residents' survey received 67 responses, see Appendix E for a topline summary of the key results.- The working group plan to ask for feedback from pupils at the school.- Feedback left in the survey had highlighted that some people are taking their dogs in the play area and there have been problems with dog waste. It was agreed to purchase another No Dogs sign to fix to the gate.- The Clerk has contacted WDC to request they update their sign notifying visitors that a No Dogs Exclusion Order applies to the play area.- The survey results showed that some residents felt the poor condition of the access track from Red Lane made it difficult for users with limited mobility to visit the play area. <p>ACTION: The Clerk to purchase a No Dogs sign for the gate to the play area.</p>
17.2	<p>To consider whether to contact selected play equipment suppliers directly for quotes or to advertise the contract opportunity on the Contracts Finder website</p>
	<p>It was resolved that the Council will contact selected suppliers directly for quotes and will not advertise the contract opportunity.</p> <p>If the final contract is above £30,000 (inc. vat) then the awarding of the contract will be published on the Contracts Finder website within 30 days.</p> <p>ACTION: The Clerk to draw up a short list of recommended equipment/surfacing suppliers.</p>
18.	<p>To receive an update on the Council's Biodiversity projects</p>
	<p>Cllr Webster gave an update on the following projects:</p> <ul style="list-style-type: none">- Wildflower verges: Warwickshire Wildlife Trust have not yet sent their agreements which must be signed before sowing dates can be confirmed. Cllr Webster has chased for these.



BURTON GREEN PARISH COUNCIL



	<p>Cllr Webster has written a guide for the Red Lane volunteers who will be assisting with Scheme B, and he will ask volunteers to note and sign the Volunteer Policy before any work begins. Cllr Webster will arrange a supply of PPE for the volunteers.</p> <ul style="list-style-type: none">- Tree Preservation Orders: Cllr Webster is scheduled to meet onsite with Jonathan Hazel (Tree Officer, WDC) and Gary Fisher (Development Manager, WDC) on 29.10.24.- Tree planting: all the suggested planting site owned by WCC have been approved but WCC has no trees available in their nursery at present. Cllr Aizlewood mentioned that WDC may have some trees available, Cllr Webster to make enquiries. Cllr Webster has contacted the private owners of several other potential sites to ask for their permission to plant trees. ACTION: Cllr Webster to contact WDC re: availability of trees
19.	<p>WALC AGM 6th November 2024: to agree the Council's voting position on the following motions:</p> <ul style="list-style-type: none">• To agree subscription fees for 2025-2026• To agree to support NALC Motion from Surrey Association of Local Councils• To agree to support NALC Motion from Cheswick Green Parish Council
	<p>It was resolved to vote in the affirmative for the three motions. ACTION: The Clerk to vote on the Council's behalf at the AGM.</p>
20.	<p>Housing and development: to consider matters relating to any of the following:</p> <ul style="list-style-type: none">• Land to the south of Westwood Heath Road• Land to the west of Cromwell Lane• The Kings Hill development• Warwick University's Eco Park• Solihull Local Plan Examination• A46 link road
	<p>It was noted that Solihull's Local Plan has been withdrawn from Examination.</p>
21.	<p>Communications</p> <p>The Council had received a letter from the Royal Leamington Spa Archery Society regarding their relocation plans.</p>
22.	<p>Councillors' reports and items for future agenda:</p> <p>Cllr McColl explained that he had been contacted by the Village Hall Committee regarding the expiry date for the S106 Outdoor Sports contribution that the Council had awarded to the VH Committee in May 2022 for a new petanque pitch. Cllr McColl confirmed that the S106 contribution will not expire until February 2028.</p>
23.	<p>Date of next meeting</p> <p>The next meeting will be on Monday 18th November 2024, at Burton Green Village Hall, Red Lane.</p>



BURTON GREEN PARISH COUNCIL



21.	Close
	The meeting closed at 9:39pm.

Signed: _____ Date: _____
Cllr McColl, Chairman

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BURTON GREEN PARISH COUNCIL



APPENDIX A

REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Warwickshire County Council: CLLR COOKE September 2024

Residents urged to attend organised events only this bonfire night.

As Bonfire Night approaches, Warwickshire Fire and Rescue Service (WFRS) is urging residents to avoid personal firework displays and attend organised events instead.

While the dazzling firework displays make this a great tradition, it's also a time when emergency services often respond to an increase in fire and firework-related incidents.

To ensure a safe and enjoyable celebration, WFRS offers the following safety tips:

- Purchase fireworks responsibly: Only buy fireworks that carry the CE mark and store them in a closed metal box.
- Maintain a safe distance: Keep fireworks away from trees, fences, and your property to prevent accidental fires.
- Follow instructions carefully: Read and adhere to the instructions on each firework, using a flashlight if necessary.
- Never return to a lit firework: A firework may explode unexpectedly even after it has gone out.
- Avoid dangerous practices: Never set off fireworks on a balcony or while under the influence of alcohol.
- Children should be supervised at all times: Keeping children safe during bonfire night must be a priority, be careful if using sparklers and always have a bucket of water ready to extinguish.
- Remember to keep pets safe and indoors during Bonfire Night. Loud noises and bright flashes can frighten animals, and stray fireworks pose a serious threat.

Warwickshire Libraries' Chatterbooks programme achieves national recognition

Warwickshire County Council's libraries service is delighted to share that its Chatterbooks programme, aimed at engaging with school children who may otherwise never attend their local library, has gained national recognition.

Warwickshire Libraries' Chatterbooks programme was selected as one of three case studies from across the country to be presented to MPs at the Chartered Institute for Library and Information Professionals' (CILIP's) latest event on Monday 21 October in UK Parliament.

The event, Libraries Change Lives by Creating Opportunities, was a special parliamentary reception celebrating the positive impact of libraries, and aiming to connect policymakers with library sector representatives and allies to showcase the power of libraries to create opportunities for everyone. Each session included a variety of accessible and fun activities linked to popular books, crafting, sensory play, and trips to local attractions like The Royal Shakespeare Company. Participants of Chatterbooks did not necessarily have reading capability issues, but rather lacked a general interest in reading.

New mini exhibition series at Warwickshire Libraries

Making Connections will be hosted by ten different libraries from Autumn 2024 to Spring 2025.

From high-status tableware to everyday brooches, the objects found on Roman sites around Warwickshire tell us a lot about people's daily lives and the connections and journeys made across the Roman Empire.



BURTON GREEN PARISH COUNCIL



For the next six months, a handful of star items from the collections of Warwickshire Museum will be on temporary display in libraries across Warwickshire. Every object has a story to tell about people and places nearly 2000 years ago.

The small selection of objects from our collection that will be on display include glossy Samian ware bowls, pieces of carved Italian marble, and bronze brooches, all found through archaeological investigations in Warwickshire. Which library you visit will determine which objects you see. There will also be children's activity sheets linked to the displays available at each library venue.

New role to lead the development of supported internships in Warwickshire

Warwickshire County Council (WCC) has appointed a Supported Internships Coordinator to oversee and enhance the delivery of supported internships for young people aged 16 to 24 with special educational needs and disabilities (SEND) across the county.

This role, funded by the National Development Team for Inclusion (NDTi), will focus on improving access to these work-based study programmes. The newly appointed Coordinator started in September 2024 and will be in post until the end of March 2025.

With the launch of a new suite of Supported Internships guidance booklets for businesses, education providers, families and young people in 2023, WCC has been committed to expanding opportunities for young people with SEND to participate in supported internships. These programmes are designed for those with an Education, Health, and Care Plan (EHCP) who are preparing to enter the workforce. By attending a full-time placement primarily based with an employer, participants gain essential workplace skills and pursue a tailored curriculum that helps them achieve relevant qualifications. Local colleges and dedicated job coaches provide additional support throughout the process.

For more information on Supported Internships in Warwickshire, including guidance for colleges, businesses, parents, and carers, as well as an Easy Read Guide for young people, please visit [Warwickshire's Local Offer webpages](#).

New contract for the recycling of cardboard and paper awarded

Warwickshire County Council has awarded a new contract for the provision of containers, haulage, and the recycling of cardboard and paper from the county's Household Waste Recycling Centres (HWRCs).

The contract, valued between £750,000 and £1,000,000 over a five-year period, has been awarded to GAE Smith Holdings Limited trading as Casepak following a competitive tender process.

The new contract will ensure the continued recycling of approximately 2,000 tonnes per year of cardboard and paper generated annually at Warwickshire's HWRCs. Casepak, the current provider, demonstrated its ability to meet the Council's requirements with its modern fleet of GPS-equipped vehicles and certified management systems for environmental, quality, and health and safety standards.

Local company Nuneaton Signs presented with The King's Award for Enterprise by Warwickshire's Lord Lieutenant

Nuneaton Signs Ltd, a well-established national provider of signage based in Nuneaton in Warwickshire, was officially presented with the prestigious King's Award for Enterprise (KAE) by Tim Cox, the Lord Lieutenant of Warwickshire.

The company achieved the KAE in the category of Promoting Opportunity and was officially presented with the award at their premises in Nuneaton on Friday 20 September.

Nuneaton Signs were the only business in the West Midlands, and one of only eight businesses in the UK, to achieve a KAE in this category in 2024.



BURTON GREEN PARISH COUNCIL



Nuneaton Signs operates as a social enterprise and is dedicated to making a positive impact. The company prioritises having an inclusive and supportive work environment and is proud to provide employment opportunities for a skilled and diverse workforce where over 66% of the employees have disabilities.

National Adoption Week highlights adoption journeys of all kinds

Adoption Central England (ACE), the regional adoption agency for Herefordshire, Worcestershire, Warwickshire, Coventry, and Solihull, is supporting this year's National Adoption Week (21-27 October) campaigned sponsored by Adoption England.

The national campaign, YouCanAdopt, aims to raise awareness of adoption and dispel myths around who is eligible to adopt as more adoptive parents are needed for those children who are waiting to join new families.

Adopters can be any age, from any background, and can be single or in a couple. The most important thing is that they can provide a secure and loving home to a child, or children, and can be there to support them to thrive. [A heartwarming video from the campaign](#) demonstrates this through the stories of three adoptive families sharing their experiences in conversations onboard a train. This setting symbolises the adoption journey that conveys, despite the ups and downs and detours on the way, that it is overwhelmingly a positive and rewarding to do to provide a permanent family home to a child who is waiting for this opportunity.

Warwick District Council: CLLR ARMSTRONG October 2024

1. Soft plastic recycling

Warwick District residents have been chosen as the first in the County to recycle plastic bags and wrapping along with other recycling at kerbside. Plastics such as plastic bags, confectionary wrappers, foil lined packaging, bubble wrap, plastic film and more can now be placed in the blue-lidded recycling bin for fortnightly collection. These and other recycled materials are sorted at the Sherbourne materials recycling facility, Coventry, where separated material is sent off for UK-based re-use. We're pleased to formally announce this change and encourage residents to make use of it.

2. Planning enforcement on Back Lane, Shrewley

During September, development activity at land off Back Lane took place without planning permission, with the apparent aim of setting up residential caravans on the site. This activity began early on a Saturday morning, and thanks to early warnings from residents and preparation from officers, a Temporary Stop Notice was served in a matter of hours. That notice legally prohibits further development, and is valid for 28 days, during which further contact, monitoring, and investigation is continuing. Officers and Councillors are now monitoring the site and assessing what legal action is possible and necessary to restore the site to its prior condition.

3. Pension credit support

With the recent government plans to remove winter fuel allowance from all pensioners not on pension credit, it is absolutely critical to ensure all eligible pensioners have signed up for the credit. We are committed to supporting residents in applying for credit and can help with the (quite complex!) form required. Please contact your Councillors if you, or someone you know, would like assistance. Pensioners who the Council believes might be eligible are being contacted directly, but we want to avoid anyone slipping through the cracks.



BURTON GREEN PARISH COUNCIL



Finally, some quick updates. Our Autumn Biodiversity newsletter is available [here](#). Please take a look and see how you can help support our actions to improve biodiversity across the district. Hedgehog photos included. Since starting operations in June our new dedicated fly tipping team has collected over 70 tonnes of fly tipped waste. Hopefully residents have noticed the faster collection time when reporting tips.

Your councillors for Abbey and Arden are:

Kyn Aizlewood – Kyn.aizlewood@warwickdc.gov.uk

David Armstrong – David.armstrong@warwickdc.gov.uk

Richard Hales – Richard.hales@warwickdc.gov.uk

Please feel free to contact us with any issues.

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BURTON GREEN PARISH COUNCIL



APPENDIX B

Burton Green Parish Council's objections to the Hob Lane BESS proposal

Planning reference: PF/2024/01948/PPFL

1. Green Belt

The proposal is on Green Belt designated land, separating Burton Green from the further expansion of Balsall Common and Solihull ("Meriden Gap"). The developers have given little or no consideration to finding an alternative site. Instead, they have started out by finding a commercial use for a field they own, arguing that this is cheaper and so more economic than finding an alternative location.

2. Disruption in connecting to the Berkswell sub-station

The proposed location and proposal for connecting to the Grid is a poor one. The current plan requires that contractors dig up the top of Hob Lane, a length of Cromwell Lane (including the new HS2 road crossing) and a length of Hodgetts Lane. This will be very disruptive (especially given the sensitivity of residents and commuters in the area following the HS2-related road closures). We think that this is unjustified.

An alternative connection may be possible via the BESS scheme already approved at Beanit Farm, that would avoid this considerable disruption.

3. Access during the construction phase

The proposed access to the site for construction detours vehicles along the A425, up the whole of Red Lane, through a residential area, to Cromwell Lane and to the farm access off Hob Lane. This will be disruptive. Red Lane has several sharp bends with 30mph advisory signs, it is in places a narrow road with only a single narrow footpath used both by children going to/from school and during the day for younger children going to the play area on Red Lane. The farm access itself is close to the school which is a very busy area at the start and end of the school day.

We think that this proposed access is unjustified and avoidable. A more direct access to the west of the site is conceivable directly from Hob Lane (before reaching the school and residential areas).

4. Proximity to school and housing

The chosen site is close to Burton Green primary school, and we have safety concerns in the event of fire and potential for release of noxious fumes (from a battery fire), or indeed from emergency vehicles having to access the site during school hours. We would have similar concerns should a separate proposal proceed to develop Almshouses close to the BESS site.

5. Drainage and stormwater

The chosen site has insufficient drainage and stormwater runoff regularly causes floodwater to collect on the highway.



BURTON GREEN PARISH COUNCIL



APPENDIX C

This report was presented to the Council on **21st October 2024**.

Balance of Unity Trust Current Account T1 as of 15/10/24: £27,290.38
Expected balance of Unity Trust Current Account T1 account after all payments: £25,693.50

Other accounts:

Unity Trust Instant Access Account	EARMARKED	£48,681.72
Lloyds Treasurers Account	GENERAL RESERVES	£55.70
Lloyds Business Bank Instant Account	CIL	£171,679.70
Interest received across all accounts between 1/4/24 – 15/10/24:		£1833.94

Payments from Current Account since 9/9/24:

	DATE	PAYEE	DESCRIPTION	TYPE	AMOUNT
1	12.9.24	H DU BOIS	Salary Aug 2024	SO	£1542.57
2	16.9.24	Friends of Burton Green Primary School	Grant – 150 th celebrations	BACS	£400.00
3	16.9.24	Royal British Legion	Donation (Remembrance wreath)	BACS	£30.00
4	30.9.24	UNITY TRUST BANK	Service fees Q2 2024	DD	£18.00
5	12.10.24	H DU BOIS	Salary Sept 2024	SO	£1500.26
				Total	£3490.57

Credits into Current Account since 9/9/24:

	DATE	PAYEE	DESCRIPTION	TYPE	AMOUNT
1	30.9.24	WDC	2024-25 Precept part 2	BACS	£15017.00
				Total	£15017.00

Payments from Current Account to be approved on 21/10/24:

	PAYEE	DESCRIPTION	TYPE	AMOUNT*
1	HMRC	Tax & NIC due Sept 2024	BACS	£345.67
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3	WCC Pension Fund	Employees contribution for HdB Sept 2024	BACS	£104.75
4	Playsafety Ltd	Annual play area inspection 2024	BACS	£93.60
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			Total	£2825.92

*Statutory Power used for all payments: General Power of Competence, Localism Act 2011

Internal Transfers to be approved on 21/10/24:

	FROM	TO	DESCRIPTION	TYPE	AMOUNT*
1	Lloyds Business account	Unity Current	Burrow Hill litter bin installation (CIL)	TFR	£839.04
2	Unity Instant Access	Unity Current	Burrow Hill grounds maintenance (Aug 2024)	TFR	£390.00
				Total	£1229.04



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2024/25 Expenditure vs Budget

	2024-25 Budget	To date
£ PAYMENTS		
HW allowance/broadband	£372.00	£221.00
HMRC	£3,000.00	£2,320.72
Wages (Net)	£18,800.00	£10,466.86
Pension costs (employer & employee)	£6,100.00	£2,691.58
Payroll costs	£165.84	£75.80
Office costs	£550.00	£302.89
Travel expenses (Clerk)	£300.00	£132.57
Travel expenses (Cllrs)	£0.00	£0.00
Advertising	£200.00	£0.00
Audit	£870.00	£655.00
Banking charges	£72.00	£36.00
Burrow Hill	£0.00	£78.46
Biodiversity/Climate change grants	£500.00	£0.00
Capital (equipment purchase)	£0.00	£0.00
Chairman's Allowance	£300.00	£41.69
CIL expenditure	£0.00	£7,318.32
Community grants/donations (s137)	£5,000.00	£564.40
Defibrillator	£0.00	£0.00
Election fees	£0.00	£0.00
Grounds Maintenance	£5,000.00	£2,520.00
HS2	£0.00	£0.00
Insurance	£319.24	£339.06
Legal/professional fees	£2,000.00	£0.00
Neighbourhood Plan	£5,000.00	£80.00
Playground inspection/repairs	£330.00	£238.00
Publications	£0.00	£0.00
Room hire	£548.00	£478.00
Speed Reduction Measures	£50.00	£0.00
Subscriptions	£1,137.00	£924.00
Training	£350.00	£165.36
Unforeseen exp/misc.	£200.00	£0.00
Website	£100.00	£0.00
TOTAL EXPENDITURE exc VAT	£51,264.08	£29,649.71
VAT	£1,543.50	£1,757.83
TOTAL EXPENDITURE inc VAT	£52,807.58	£31,407.54
£ RECEIPTS		
Bank interest	£3,000.00	£1,833.94
Precept	£30,034.00	£30,034.00
VAT refund	£2,280.00	£0.00
Community Infrastructure Levy	£0.00	£26,504.89
Grants	£0.00	£0.00
Miscellaneous	£0.00	£0.00
TOTAL INCOME	£35,314.00	£58,372.83

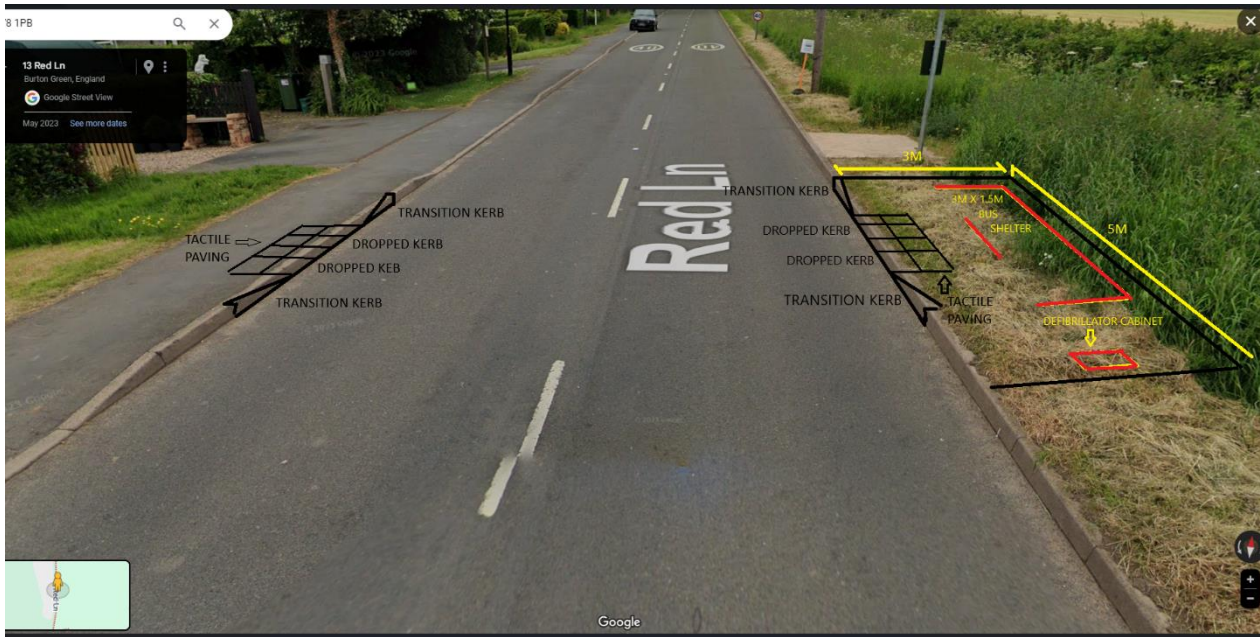


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APPENDIX E

Approved layout for the bus shelter on Red Lane



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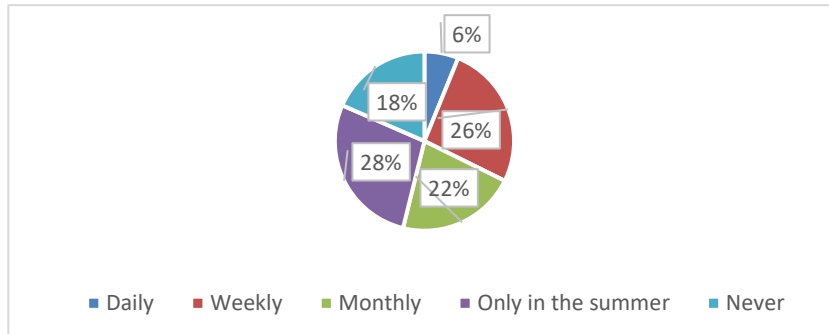


APPENDIX F

Red Lane Play Area residents' survey

The Resident's Survey received 67 responses; the key results are summarised below:

HOW OFTEN DO YOU USE THE PLAY AREA?



HOW COULD THE PLAY AREA BE IMPROVED?

- 1st: Wider range of equipment (31%)
- 2nd: Better surfacing (13%)
- 3rd: More seating (13%)
- 4th: Shaded areas (12%)

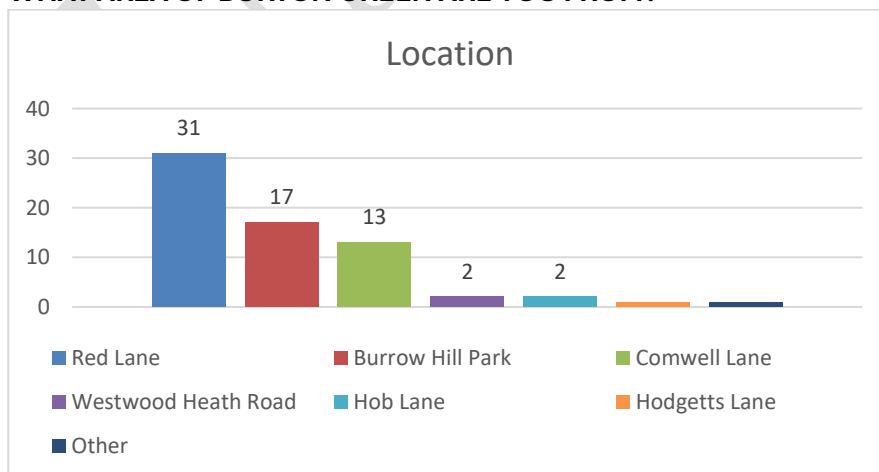
WHAT AGES SHOULD THE NEW PLAY EQUIPMENT BE SUITABLE FOR?

- 1st: 0-12 years (33%)
- 2nd: 0-4 years (26%)
- 3rd: 5-8 years (23%)
- 4th: 9-12 years (8%)

WHAT NEW EQUIPMENT WOULD YOU LIKE US TO CONSIDER?

- 1st: Swings
- 2nd: Slide
- 3rd: Climbing frame
- 4th: Monkey bars

WHAT AREA OF BURTON GREEN ARE YOU FROM?





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WHAT CAN WE CHANGE TO MAKE IT EASIER FOR YOU OR YOUR CHILDREN TO USE THE PLAY AREA?

KEYWORDS: swings too high / surfacing is poor / slides are dangerous for toddlers / not easy to get to or play in if disabled

- Swings too high
- Climbing frame not suitable for small children, steps too high
- Signage from Red Lane
- Need a slide with blocked off sides for toddlers, current slides are too dangerous
- Surfacing under swings should be rubber/wet pour, not bark
- Remove the raised edging at the swings
- Play area is not suitable for children/adults with physical disabilities
- Add a proper path from gate to play equipment
- Make ground flat so it's easy for users with mobility issues to get around
- More low-level equipment that toddlers can climb onto themselves with needing help
- Equipment specifically designed for toddlers
- Equipment made from more child friendly materials, not steel
- Access from the road is not suitable for disabled users

WHAT DO YOU LIKE ABOUT THE CURRENT PLAY AREA?

KEYWORDS: safe / quite / peaceful / well maintained / places to sit

- It's quiet / it's lovely and peaceful
- It's safe away from the road and small so you can always see the children
- Local / Easy to access / easy to walk to
- It's enclosed / fenced off from the road / fencing stops dogs
- It's clean / well maintained / no litter or graffiti
- It's a safe space
- It's not overlooked
- Seating for accompanying adults
- The swings
- The picnic benches
- Small but big enough for personal space too
- Just enough equipment to keep a range of ages happy
- A good range of equipment