

Burton Green Parish Council

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10 February 2016

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 15th February 2016 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.

Paul Knight
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to register their interests
 - (b) To declare any interests in items on the agenda and their nature
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 18th January 2016 (attached)
4. **Community Reports:** To receive reports, and agree any action, from:
 - 4.1 County Councillor – Kenilworth Abbey – Cllr John Whitehouse
 - 4.2 District Councillors – Kenilworth Abbey – Cllrs Michael Coker, George Illingworth and Rowena Hill
 - 4.3 Burton Green C of E Primary School – Cllr Watkin
 - 4.4 Burton Green Village Hall Committee – Cllr Jethwa
 - 4.5 Burton Green Residents' Association
 - 4.6 Kenilworth Greenway Trust
 - 4.7 Burton Green HS2 Action Group – Cllr Gibbs
 - 4.8 Warwick University – Cllr Grant
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing order the Parish Council may discuss and agree actions to be taken on any matters raised.
6. **Red Lane Play** – to discuss and agree matters relating to the ongoing adoption , maintenance and inspection of the play area.

7. **Gritting** – to discuss and agree matters relating to gritting across the parish
8. **Levan** – to discuss and agree matters in relating to the Levan site
9. **HS2:** to discuss and agree any matters relating to HS2
10. **Housing:** to discuss and consider matters relating to the parish council’s approach to housing
 - 10.1 Neighbourhood Plan
11. **Notice Board:** To discuss and agree Burton Green Primary School having a dedicated part of the notice board for their own use.
12. **Finance:**
 - 12.1 To consider and approve accounts for payment.
 - 12.2 To approve grant of Burton Green Residents Association for £19.40 towards the cost of calibrating the speedgun (£100 agreed at January meeting but the actual grant applied for was £19.40 – this application if agreed completes the grant allocation in full).
 - 12.3 To consider an application from Burton Green Residents Association for a grant towards the cost of producing a display showing life in Burton Green in the year of the Queen’s birth.
 - 12.4 To review and complete Parish Council Risk Assessment
 - 12.5 To update and approve council asset register
13. **Communications:** to receive and discuss communications received (and comment/action if appropriate)
14. **Councillor’s reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
15. **Training:** to discuss and agree training matters
16. **Planning:** to discuss and agree any responses to planning matters
 - 13.1 W/16/1633 Proposed first floor and roof replacement and replacement of rear conservatory and part of single storey flat roof and porch at Highfield, Red Lane, Burton Green
17. **Date of Next Meeting:** 21st March 2016, 7.30pm at Burton Green Village Hall.

ENDS