

Burton Green Parish Council

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12 May 2015

Dear Councillor

You are hereby summoned to attend the Annual meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 18 May at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.

Paul Knight

Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

AGENDA

1. **Election of Chair**, and acceptance of Office
2. **Election of Vice-Chair**, and acceptance of Office
3. **Welcomes and Introductions**
4. **Apologies:** To receive apologies and approve reasons for absence
5. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to register their interests
 - (b) To declare any interests in items on the agenda and their nature
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
6. **Review of Membership and Representation:**

To consider acceptance of appointments on these items and any not listed below

 - 6.1 Burton Green HS2 Action Group – Vacant
 - 6.2 Burton Green C of E Primary School – Vacant
 - 6.3 Burton Green Village Hall Committee – Vacant
 - 6.4 Burton Green Neighbourhood Watch – Vacant
 - 6.5 Burton Green Residents' Association – Vacant
 - 6.6 Kenilworth Greenway Trust – Vacant
7. **Casual vacancy: to agree action to fill casual vacancy.**
8. **Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 20 April 2015 (attached)
9. **Public participation:** To adjourn to allow public participation. Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised

during public participation. Upon restoration of standing order the Parish Council may discuss and agree actions to be taken on any matters raised.

- 10. Community Reports:** To receive reports, and agree any action, from:
 - 10.1 Warwickshire Police
 - 10.2 County Councillor – Kenilworth Abbey – John Whitehouse
 - 10.3 District Councillors – Kenilworth Abbey – Ann Blacklock, Michael Coker and George Illingworth
 - 10.4 Burton Green C of E Primary School – Vacant
 - 10.5 Burton Green Village Hall Committee – Vacant
 - 10.6 Burton Green Neighbourhood Watch – Vacant
 - 10.7 Burton Green Residents’ Assoc – Vacant
 - 10.8 Kenilworth Greenway Trust – Vacant
 - 10.9 Burton Green HS2 Action Group – vacant

- 11. Progress reports for information:**
 - 11.1 Update on Red Lane play area
 - 11.2 Update on Le Van site

- 12. HS2:** (a) to discuss and agree any matters relating to HS2

- 13. Planning:** to discuss and agree any responses to planning matters

- 14. Finance:**
 - 14.1 To consider financial position of the Parish Council
 - 14.2 To consider and approve accounts for payment.
 - 14.3 To receive report from Internal Auditor and Annual Governance Statement
 - 14.4 To add new bank signatories to mandate form and to remove former signatories
 - 14.5 To consider request from Residents Association for contribution of £350 towards printing costs

- 15. Communications:** To receive and discuss communications received (and comment/action if appropriate)

- 16. Councillor’s reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- 17. Confidential Matters:** staffing

- 18. Date of Next Meeting:** Monday 15 June 2015, 7.30pm at Burton Green Village Hall.

ENDS