

Burton Green Parish Council

Clerk to the Council: Paul Knight

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16 March 2016

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 21st March 2016 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.

Paul Knight

Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to register their interests
 - (b) To declare any interests in items on the agenda and their nature
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 15th February 2016 (attached)
4. **Community Reports:** To receive reports, and agree any action, from:
 - 4.1 County Councillor – Kenilworth Abbey – Cllr John Whitehouse
 - 4.2 District Councillors – Kenilworth Abbey – Cllrs Michael Coker, George Illingworth and Rowena Hill
 - 4.3 Burton Green C of E Primary School – Cllr Watkin
 - 4.4 Burton Green Village Hall Committee – Cllr Jethwa
 - 4.5 Burton Green Residents' Association
 - 4.6 Kenilworth Greenway Trust
 - 4.7 Warwick University – Cllr Grant
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing order the Parish Council may discuss and agree actions to be taken on any matters raised.
6. **Red Lane Play** – to discuss and agree matters relating to the ongoing adoption, maintenance and inspection of the play area.

7. **Bus Shelter:** To discuss and agree arrangements for cleaning the bus shelter
8. **Levan** – to discuss and agree matters in relating to the Levan site
9. **Annual Parish Meeting** – to discuss and agree matters relating to the forthcoming annual parish meeting which will be held on 29th April 2016
10. **HS2:** to discuss and agree any matters relating to HS2
11. **Housing:** to discuss and consider matters relating to the parish council’s approach to housing
 - 11.1 Coventry Local Plan
 - 11.2 Warwick District Local Plan
 - 11.4 Neighbourhood Plan
 - 11.5 Review the decision by the previous Parish Council to support Burrow Hill Nursery as the preferred site
12. **Notice Board:** To discuss and agree Burton Green Primary School having a dedicated part of the notice board for their own use.
13. **Gritting:** to discuss and agree matters relating to the gritting of highways
14. **Finance:**
 - 14.1 To consider and approve accounts for payment.
 - 14.2 To consider which insurance quote to approve
 - 14.3 To approve back dating pension payments and pay the contributions (employee and employer over in lump sum, and to discuss and agree how the employee (Clerk) pays back the employer contributions to the parish council
15. **Communications:** to receive and discuss communications received (and comment/action if appropriate)
16. **Councillor’s reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
17. **Training:** to discuss and agree training matters
18. **Planning:** to discuss and agree any responses to planning matters
 - 18.1 W/16/0127 Proposed erection of two timber stables and associated tack room at Rose Cottage, Hob Lane, Burton Green
19. **Confidential Matters**

To consider exclusion of the public and press under the Local Government Act.

 - 19.1 Employee/employer pension issues
20. **Date of Next Meeting:** 18th April 2016, 7.30pm at Burton Green Village Hall.

ENDS