

Burton Green Parish Council

Clerk to the Council: Paul Knight

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15th September 2015

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 21st September at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.

Paul Knight

Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to register their interests
 - (b) To declare any interests in items on the agenda and their nature
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 20th July 2015 (attached)
4. **Community Reports:** To receive reports, and agree any action, from:
 - 4.1 Warwickshire Police
 - 4.2 County Councillor – Kenilworth Abbey – John Whitehouse – including report on Red Lane signing scheme
 - 4.3 District Councillors – Kenilworth Abbey – Michael Coker, George Illingworth and Rowena Hill
 - 4.4 Burton Green C of E Primary School
 - 4.5 Burton Green Village Hall Committee
 - 4.6 Burton Green Neighbourhood Watch – Cllr Exton
 - 4.7 Burton Green Residents' Association
 - 4.8 Kenilworth Greenway Trust
 - 4.9 Burton Green HS2 Action Group – Cllr Gibbs
 - 4.10 Chancellor's Commission on the Universities connection with the local area – Cllr Green
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing order the Parish Council may discuss and agree actions to be taken on any matters raised.

6. **Parking:** to discuss and agree any matters relating to parking.
7. **Progress reports for information:**
 - 7.1 Update on Red Lane play area
 - 7.2 Update on Le Van site
 - 7.3 Notice board
8. **HS2:** (a) to discuss and agree any matters relating to HS2
9. **To consider the adoption of the revised Code of Conduct as proposed by Warwick District Council**
10. **To resolve whether Burton Green Parish Council wishes to join the Joint Standards Committee**
11. **Housing:** to discuss and consider matters relating to the parish council's approach to housing
12. **Finance:**
 - 12.1 To receive budget analysis to 30th June 2015
 - 12.2 To consider and approve accounts for payment
 - 12.3 To approve order for wreath for Remembrance Day wreath
 - 12.4 To consider and approve response to points raised by Grant Thornton regarding the Annual Return
13. **To consider completion of a "Village Design Statement"**
14. **Communications:** To receive and discuss communications received (and comment/action if appropriate)
 - 14.1 To consider request from Burton Green Residents Association for £750 towards the cost of producing the Bugle.
15. **Councillor's reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
16. **Training:** to discuss and agree training matters
To consider paying for Clerk to attend Society of Local Council Clerks annual training and development seminar – 25th November - £79 plus VAT plus travel costs
17. **Planning:** to discuss and agree any responses to planning matters
 - 17.1 W/15/1187 320 Cromwell Lane - erection of two storey rear extension and rear dormer
 - 17.2 W/15/1281 The Squirrels, 247 Cromwell Lane – single storey side extension
 - 17.3 W/15/1337 Peeping Tom, 216 Cromwell Lane – part demolition and erection of single storey side/rear extension including veranda
18. **Confidential Matters:**
To consider the exclusion of the public and press under the Local Government Act
 - 18.1 Curdworth Parish Council
19. **Date of Next Meeting:** Monday 19th October 2015, 7.30pm at Burton Green Village Hall.

ENDS