



BURTON GREEN PARISH COUNCIL



9th April 2024

Dear Councillors,

You are hereby summoned to attend an Ordinary meeting of Burton Green Parish Council in Burton Green Village Hall, Red Lane on **Monday 15th April 2024 at 7.30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.

Helen du Bois
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

1. **Apologies for absence:** To receive apologies submitted to the Clerk and approve reasons for absence.
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **To approve the minutes of the Ordinary meeting held on 18th March 2024**
4. **To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
5. **Community reports:**
 - 5.1. County Councillor, Lapworth & West Kenilworth: Cllr Cooke
 - 5.2. District Councillors, Kenilworth Abbey & Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong
 - 5.3. Community reports: Burton Green Primary School, Village Hall Committee, Residents Association and Warwick University
6. **Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

7. Planning:

7.1. To consider the following planning applications:

7.1.1. [W/24/0320](#)

Description: Variation of Condition 2 (approved plans) of planning permission ref: W/22/1739 (Erection of single storey rear extension, first floor side extension, 1no. dormer window to front roof slope, enlargement of existing front dormer and raising of existing ridge line) to reduce size of front porch, install rooflights, change material of external walls, change flat roof dormer to pitch and remove chimney

Location: 42 Hodgetts Lane, Burton Green, Kenilworth, CV8 1PJ

Comments by 16/4/24

7.1.2 [W/24/0353/HS2](#)

Description: Plans and Specifications submission under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 for works comprising:

Structure: Crackley Lane Overbridge (overall length of 78m with a 5.5m wide carriageway and comprising a three-span continuous steel-composite bridge with a reinforced concrete deck slab);

Earthworks: Engineering earthworks to realign Crackley Lane, engineering earthworks to establish Maintenance Access Strips and other accesses; and

Fencing: Vehicle Restraint System (1.25m in height).

Location: Land at Crackley Lane, Burton Green, Warwick CV8 2JT

7.2. To receive an update on the NDP review meeting held Neil Pearce and Jan Sherwood (Avon Planning Services) and to consider the next steps.

7.3. To consider correspondence received from Berkswell Charities regarding a proposal to deliver affordable housing in the area.

8. To consider a proposal that the Council seek to create a joint committee with Balsall Common PC, Berkswell PC and Westwood Heath Residents Association to consider matters of cross-border concern.

9. To consider quotes provided for cleaning of play equipment at the Red Lane play area

10. To appoint a Health & Safety Councillor and to arrange a Health & Safety inspection of the Council's assets.

11. To consider purchasing a defibrillator for HS2's solar powered cabinet and install it on Red Lane.

12. Finance:

12.1. To receive the Finance Report and approve the invoices for payment

12.2. To note correspondence from WDC regarding errors made in historic CIL payments

12.3. To note the bank reconciliation for y/e 31.3.24

12.4. To receive an update from the Internal Controls Councillor

12.5. To review the Earmarked Reserves for 24/25 and to consider if additional contributions are required from General Reserves

12.6. To note the automatic renewal of the Council's insurance policy with Clear Councils and confirm that it continues to provide the correct level of cover.

13. To agree the Agenda and confirm final arrangements for the Annual Parish Meeting, 22nd April 2024

14. Housing and development: to consider matters relating to any of the following:

- Land to the south of Westwood Heath Road
- Land to the west of Cromwell Lane
- The Kings Hill development
- Warwick University's Eco Park
- Solihull Local Plan Examination
- A46 Link Road

15. Biodiversity/Climate Change matters:

15.1. To consider possible implications of the recent Biodiversity Net Gain legislation

15.2. To receive updates on the following:

- Wildflower Verge project
- Biodiversity/greening enhancement plan for Burrow Hill estate

16. Communications: to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate:

17. Councillor's reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

18. Date of Next Meeting: 20th May 2024 at 7:30pm, Burton Green Village Hall

19. Close

END

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.

Clerk to the Council: Helen du Bois

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PARISH COUNCIL**