



# BURTON GREEN PARISH COUNCIL



9<sup>th</sup> January 2024

Dear Councillors,

You are hereby summoned to attend an Ordinary meeting of Burton Green Parish Council in Burton Green Village Hall, Red Lane on **MONDAY 15<sup>TH</sup> JANUARY 2024** at **7.00pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.

Helen du Bois  
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

## AGENDA

1. **Apologies for absence:** To receive apologies submitted to the Clerk and approve reasons for absence.
2. **Declarations of Interest:**
  - (a) Councillors are reminded of the need to update their register of interests.
  - (b) To declare any interests in items on the agenda and their nature.
  - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **To approve the minutes of the Ordinary meeting held on 20<sup>th</sup> November 2023**
4. **To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
5. **In view of the confidentiality of the following agenda item, to consider a resolution to exclude the Public and Press from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960 s1(2) in order to discuss item 6 in accordance with Standing Order 3d**

*Members of the public and press to leave the meeting.*

## 6. Staffing matters

*Members of the public and press to be invited to return to the meeting.*

## **7. Community reports:**

- 7.1.** County Councillor, Lapworth & West Kenilworth: Cllr Cooke
- 7.2.** District Councillors, Kenilworth Abbey & Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong
- 7.3.** Community reports: Burton Green Primary School, Village Hall Committee, Residents Association and Warwick University

**8. Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

## **9. Planning:**

**9.1. To consider creating a Planning Committee and to agree committee members and draft Terms of Reference**

**9.2. SWLP: To consider creating a South Warwickshire Local Plan working party**

**9.3. BESS: PL/2023/01595/PPFL**

**9.3.1. To review the proposed landscape changes**

**9.3.2. To note correspondence from Anglo Renewables re: the Community Benefit Fund**

**9.4. To consider the following planning applications:**

**9.4.1. [W/23/1739](#)**

Erection of single storey rear extension, first floor side extension, erection of 1no. dormer window to the front elevation and extension to existing front dormer and raising of existing ridge line.

42 Hodgetts Lane, Burton Green, Kenilworth, CV8 1PJ

*Comments by 16/1/24*

**9.4.2. [W/23/1738](#)**

Erection of single dwelling and associated garage and new vehicular access.

Land at Red Lane, Burton Green, Kenilworth

*Comments by 16/1/24*

## **10. Finance:**

**10.1. To receive the Finance Report and approve the invoices for payment**

**10.2. To receive an update from the Internal Controls Councillor**

**10.3. To note the bank reconciliation for w/e 31<sup>st</sup> December 2023**

**10.4. To review and approve the annual Budget for Expenditure and the Precept demand for 2024/25**

**11. To consider appointing a Parish Tree Warden**

**12. Burrow Hill car park: to receive further information re: height restriction barriers and review the decision made in the 20<sup>th</sup> November 2023 meeting**

**13. HS2: to consider any HS2/BBV matters**

**14. Housing and development:**

**14.1. Land south of Westwood Heath Road:**

**14.1.1. To receive an update of the recent Crest Nicholson public consultation event**

**14.1.2. To consider any action required regarding the forthcoming planning application from Crest Nicholson for the “Phase 5” development.**

**14.2. To consider matters relating to any of the following:**

- Land to the west of Cromwell Lane
- The Kings Hill development
- Warwick University’s Eco Park
- Solihull Local Plan Examination
- A46 Link Road

**15. Communications:** to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate:

**16. Councillor’s reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**17. Date of Next Meeting:** 19<sup>th</sup> February 2024 at 7:30pm, Burton Green Village Hall

**18. Close**

**END**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.

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