

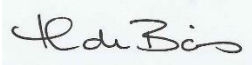
# BURTON GREEN PARISH COUNCIL

Clerk to the Council: Helen du Bois  
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9<sup>th</sup> May 2023

Dear Councillors,

You are hereby summoned to attend the Annual meeting of Burton Green Parish Council in Burton Green Village Hall, Red Lane on **MONDAY 15<sup>th</sup> May 2023 at 7.30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.



Helen du Bois  
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

## A G E N D A

1. **Election of Chairman for 2023/24**
2. **Signing of the Chairman's Declaration of Acceptance of Office**
3. **Apologies for absence:** To receive apologies submitted to the Clerk and approve reasons for absence.
4. **Declarations of Interest:**
  - (a) Councillors are reminded of the need to update their register of interests.
  - (b) To declare any interests in items on the agenda and their nature.
  - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
5. **Election of Vice Chairman for 2023/24**
6. **Signing of the Vice Chairman's Declaration of Acceptance of Office**
7. **To approve the minutes of the Ordinary meeting held on 17<sup>th</sup> April 2023**
8. **To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
9. **Community reports: to consider the reports from:**
  - 7.1 County Councillor, Lapworth & West Kenilworth: Cllr Cooke
  - 7.2 District Councillors, Kenilworth Abbey and Arden: Cllr Armstrong, Cllr Aizleworth, Cllr Hales
  - 7.3 Community reports: Burton Green Primary School, Village Hall Committee, Residents Association, Kenilworth Greenway and Warwick University

**10. Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

**11. To confirm the following Council representatives:**

- Internal Controls Councillor
- Planning Matters Councillor
- Burton Green Community Speed Watch Representative
- Burton Green Village Hall Representative
- Burton Green Primary School Representative

**12. To consider whether the Council is eligible to use the General Power of Competence in accordance with the Localism Act 2011 s1-6**

**13. Finance:**

- 13.1. To receive the Finance Report and approve the invoices for payment
- 13.2. To approve removal of non-members from the Unity Trust banking mandate

**14. 2022-23 Annual Governance and Accountability Return (AGAR):**

- 14.1. To note the report from the Internal Auditor and consider any recommendations
- 14.2. To consider and sign the Annual Governance Statement
- 14.3. To approve and sign the Statement of Accounts
- 14.4. To note the dates of the period for the Exercise of Public Rights

**15. To review and approve the following documents:**

- Standing Orders
- Financial Regulations
- Code of Conduct

**16. Planning:**

- 16.1. To appoint two Councillors to attend the Masterplanning framework North and East of Kenilworth/South of Coventry liaison meeting on 30<sup>th</sup> May 2023
- 16.2. To consider any action required in response to the Battery Energy Storage Sites proposed for Hodgetts Lane
- 16.3. To consider the following planning application(s):
  - [W/23/0525](#)  
196 Cromwell Lane, Burton Green, Kenilworth, CV4 8AP  
Erection of two storey rear extension

**17. 2023 Annual Parish Meeting**

- 17.1. To confirm a date
- 17.2. To decide the meeting format and content
- 17.3. To confirm the speakers
- 17.4. To approve a budget for refreshments

**18. Burrow Hill Field and Car Park: to discuss matters relating to the land transfer**

**19. CIL/S106: to discuss matters relating to CIL and S106 funds**

- 20. HS2: to discuss matters relating to the HS2 works in the Parish**
- 21. Road Transport matters: to discuss matters relating to traffic within the Parish**
- 22. Housing and development: to discuss and consider matters relating to the following:**
  - 22.1.** Land to the south of Westwood Heath Road
  - 22.2.** Land to the west of Cromwell Lane
  - 22.3.** The Kings Hill development
  - 22.4.** Warwick University's Eco Park
  - 22.5.** Solihull Local Plan Examination
  - 22.6.** A46 Link Road
- 23. Communications:** to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate.
- 24. Councillor's reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 25. Date of Next Meeting:** 19<sup>th</sup> June 2023, 7:30pm, Burton Green Village Hall
- 26. Close**

**END**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.