

Burton Green Parish Council

Clerk to the Council: Paul Knight

Correspondence address: 7 Othello Close, Bilton, Rugby, CV22 6LX

Telephone: 07481 636773

Email: burtongreen@hotmail.co.uk

Website: www.burtongreenparishcouncil.org

10th October 2018

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 15th October 2018 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Paul Knight
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - 2.1 Councillors are reminded of the need to register their interests
 - 2.2 To declare any interests in items on the agenda and their nature
 - 2.3 To receive and consider any dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 17th September 2017
4. **Community Reports:** To receive reports, and agree any action, from:
 - 4.1 County Councillor – Kenilworth Abbey – Cllr John Cooke
 - 4.2 District Councillors – Kenilworth Abbey – Cllrs Michael Coker, George Illingworth and Rowena Hill
 - 4.3 Burton Green C of E Primary School – Cllr Watkin
 - 4.4 Burton Green Village Hall Committee
 - 4.5 Burton Green Residents' Association
 - 4.6 Kenilworth Greenway Trust
 - 4.7 Warwick University – Cllr Grant
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot

pass a resolution on matters raised during public participation. Upon restoration of standing order the Parish Council may discuss and agree actions to be taken on any matters raised.

6. **Red Lane Play** – to discuss and agree matters relating to the ongoing adoption, maintenance and inspection of the play area.
7. **HS2:** to discuss and agree any matters relating to HS2
 - 7.1 To receive a report from Michael Byng on the extended HS2 tunnel.
8. **A46 link road to the A452:** to discuss and agree matters relating to the proposed new road link.
9. **Housing:** to discuss and consider matters relating to the Parish Council’s approach to housing
10. **Neighbourhood Plan:** to discuss and consider matters relating to the work of the Neighbourhood Plan Steering Group.
11. **The Village Bus Shelter:** to receive a report from the Clerk on quotes received to renew the bus shelter

12. **Finance:**

12.1 To consider and approve accounts for payment

Creditor	Purpose	Amount
Leicestershire Gardens	July 2018 - maintenance to Red Lane Playground	100.00
Paul Knight	October Salary	221.03
WCC Pension Fund	Pension Oct 2018 - Employers contribution	91.19
WCC Pension Fund	Pension Oct 2018 - Employees contribution	21.44
Paul Knight	October Tax refund	147.20
Paul Knight	October expenses and office costs	43.00
The Poppy Appeal	Remembrance day wreath	19.25
PKF LittleJohn LLP	External Audit Fees	240.00
Paul Knight	Refund payment for Commemoration Day Beacon	432.00
Leicestershire Gardens	August 2018 - maintenance to Red Lane Playground	100.00
Burton Green Village Hall	July/September hall hire	36.00

12.2 To receive a report on the 2nd quarter accounts including a budget analyse and reconciliation

12.3 To consider a request to provide funding of £19.25 for a wreath for the Remembrance Day commemorations

12.4 To receive an interim External Audit report from PKF Littlejohn LLP noting that the auditors received a challenge correspondence, the implications of which will be reported to the parish council in due course.

13. **Communications:** to receive and discuss communications received and circulated by the clerk and comment/action if appropriate those not dealt with elsewhere on the agenda.
14. **Councillor’s reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
15. **Planning:** to discuss, agree and confirm responses to planning matters
 - 15.1 **To consider and ratify responses to planning matters including those subject to use of delegated powers**

Ref	Address	Details of Application	Response
W/18/1660	University of Warwick, Scarman Road, Coventry, CV4 7AL	Proposed installation of new external compounds for Solvent Storage and Liquid Nitrogen Storage Tanks.	
W/18/1517	Two Oaks, Red Lane, Burton Green, Kenilworth, CV8 1PB	Proposed place of worship (Use Class D1) Address: Two Oaks, Red Lane, Burton Green, Kenilworth, CV8 1PB Applicant: Coventry Hall Gospel Trust NOTIFICATION OF AN APPLICATION	No objection logged
W/18/1798	233 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN	Erection of a single storey rear extension to be built in conjunction with no. 231 Cromwell Lane (Revision to granted planning permission ref W/18/1095).	
W/18/1514/HS2	Black Waste Wood, adjacent Cromwell Lane, Burton Green, Kenilworth, CV8 1PN	Construction of Four Ponds and Basking Banks relating to Ecological Mitigation for development authorised by the High Speed Rail (London - West Midlands) Act 2017. SK 142 and SK 146 - Burton Green Cluster.	
W/18/1726 and LB 1727	Planning Permission Cryfield Grange, Cryfield Grange Road, Stoneleigh, Coventry, CV8 2JU	Retrospective permission sought for the sub-division of the dwelling to create two units. Proposed and partially retrospective permission sought for external alterations, to include new porches to the North and East elevations ('north wing' and 'west wing' respectively), replacement balustrade to the West elevation and fenestration alterations and replacements.	No objection logged subject to works being in line with guidance for historic buildings of architectural and historical value.
W/18/1798	233 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN	Erection of a single storey rear extension to be built in conjunction with no. 231 Cromwell Lane (Revision to granted planning permission ref W/18/1095).	
W/18/1802	231 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN	Erection of a single storey rear extension to be built in conjunction with no. 233 Cromwell Lane (Revision to granted planning permission ref W/18/1095).	
W/17/2398	Red Lane, Burton Green, Kenilworth, CV8 1PF	Construction of new Village Hall	

(Further planning matters received after the agenda was issued may be addressed using delegated powers)

16. **Date of Next Meeting:** 7.30pm on Monday 19th November 2018 at Burton Green Village Hall.

ENDS

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.