

BURTON GREEN PARISH COUNCIL

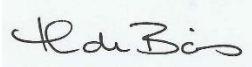
Clerk to the Council: Helen du Bois

burtongreen@hotmail.co.uk | 07712531873 | burtongreenparishcouncil.org

10th January 2023

Dear Councillors,

You are hereby summoned to attend an ordinary meeting of Burton Green Parish Council in Burton Green Village Hall, Hodgetts Lane on **MONDAY 16th JANUARY 2023** at **7.30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.



Helen du Bois
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence.
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the agenda.
- 3. To co-opt candidates to fill the three Councillor vacancies**
- 4. To approve the minutes of the Ordinary meeting held on 21st November 2022 and the extra Ordinary meeting held on 15th December 2022**
- 5. To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
- 6. Community reports: to consider the reports from:**
 - 5.1** County Councillor, Lapworth & West Kenilworth: Cllr Cooke

5.2 District Councillors, Kenilworth Abbey and Arden: Cllr Illingworth, Cllr Hales
5.3 Community reports: Burton Green Primary School, Village Hall Committee, Residents Association, Kenilworth Greenway and Warwick University

7. Public participation: Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

8. Finance:

- 8.1. To receive the Finance Report and approve the invoices for payment**
- 8.2. To agree two new signatories for the Unity Trust bank mandate**
- 8.3. To note the VAT refund claim for 2021/22**
- 8.4. To receive an update from the Internal Controls Councillor**
- 8.5. To note the bank reconciliation for w/e 31st December 2022**
- 8.6. To approve the annual Budget and Precept Demand for 2023/24**

9. To review and approve the following policies:

- **Health & Safety policy**
- **Grant Awarding policy**

10. To consider the following planning application:

- [W/22/1939](#)

Burton Green C of E Primary School, Hob Lane, Burton Green, Kenilworth, CV8 1QB
Proposed new kitchen pod installation and relocation of bin store

Comments by 17/1/23

11. Burrow Hill Park: to discuss matters relating to the land transfer

12. Red Lane Playground: to review the 2022 Annual Inspection Report and consider any recommendations

13. CIL/S106: to discuss matters relating to CIL and S106 funds

14. HS2: to discuss matters relating to the HS2 works in the Parish

15. Road Transport matters: to review the WCC speed survey data and consider any next steps

16. South Warwickshire Local Plan: to decide the approach to reviewing and responding to the Issues and Options consultation

17.Housing and development: to discuss and consider matters relating to the following:

- 17.1.** Land to the south of Westwood Heath Road
- 17.2.** Land to the west of Cromwell Lane
- 17.3.** The Kings Hill development
- 17.4.** Warwick University's Eco Park
- 17.5.** Solihull Local Plan Examination
- 17.6.** A46 Link Road

18.To confirm meeting dates for 2023

19.Communications: to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate.

20.Councillor's reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

21.Date of Next Meeting: 20th February 2023, 7:30pm, Burton Green Village Hall

22.Close

END

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.