

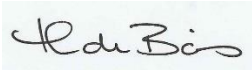
# BURTON GREEN PARISH COUNCIL

Clerk to the Council: Helen du Bois  
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Email: burtongreen@hotmail.co.uk Website: burtongreenparishcouncil.org

10<sup>th</sup> May 2022

Dear Councillors,

You are hereby summoned to attend an ordinary meeting of Burton Green Parish Council in Burton Green Village Hall on **MONDAY 16<sup>th</sup> MAY 2022** at 7.30pm. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.



Helen du Bois  
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend - please observe current social distancing rules.

## A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of Interest:**
  - (a) Councillors are reminded of the need to update their register of interests.
  - (b) To declare any interests in items on the agenda and their nature.
  - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the agenda.
3. **To approve the minutes of the meeting held on 25<sup>th</sup> April 2022**
4. **To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
5. **Community reports:** to consider the reports from:
  - 5.1 County Councillor, Lapworth & West Kenilworth: Cllr Cooke
  - 5.2 District Councillors, Kenilworth Abbey and Arden: Cllr Illingworth, Cllr Hales
  - 5.3 Community reports: Burton Green Primary School, Village Hall Committee, Residents Association, Kenilworth Greenway and Warwick University

**6. Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

**7. Finance:**

**7.1 To receive the Finance Report and approve the invoices for payment**

**7.2 To consider a request from the Village Hall Committee to contribute S106 funds towards the cost of a petanque pitch in the grounds of the new village hall**

**7.3 To decide whether to return unspent earmarked reserves for the Neighbourhood Plan to General Reserves or allocate elsewhere**

**7.4 To approve the purchase of the Thirteenth Edition of Arnold Baker on Local Council Administration**

**8. Documents and Policies for approval:**

- System of Internal Control and Audit
- Data Protection Policy
- Data Breach Policy
- General Privacy Notice
- Staff Privacy Notice
- Subject Access Request Procedure
- Document Retention Policy

**9. To consider a response to the following planning applications:**

**9.1 [W/22/0644](#)**

**Location:** Cromwell Tower, Cromwell Lane, Burton Green, Kenilworth, CV8 1PN

**Proposal:** Proposed installation of 3 Airsource Heat Pumps

Comments by 26/5/22

**9.2 [W/22/0652](#)**

**Location:** 188 Cromwell Lane, Burton Green, Kenilworth, CV4 8AP

**Proposal:** Erection of single storey rear extension and replacement of window with juliet balcony on first floor

Comments by 25/5/22

**9.3 [W/22/0686](#)**

**Location:** Two Oaks, Red Lane, Burton Green, Kenilworth, CV8 1PB

**Proposal:** Application for the removal of Condition 9 of planning application W/83/0193 (Erection of Detached House and Garage) to reinstate Permitted Development Rights.

Comments by 31/5/22

- 10. To review the results from the Burrow Hill Playing Field survey and consider next steps**
- 11. To consider submitting a formal request to the Returning Officer to carry out a Community Governance Review to change the number of Councillors for each Parish Ward.**
- 12. HS2:** to consider a request from LM to endorse the Kenilworth Greenway Mural
- 13. Road Transport matters:** to discuss matters relating to the issue of speeding in the village.
- 14. To finalise plans for the Annual Parish Meeting, 6<sup>th</sup> June 2022 and approve expenditure for refreshments**
- 15. Housing and development:** to discuss and consider matters relating to the following:
  - 15.1** Land to the south of Westwood Heath Road
  - 15.2** Land to the west of Cromwell Lane
  - 15.3** The Kings Hill development
  - 15.4** South Warwickshire Local Plan
  - 15.5** Warwick University's Eco Park
  - 15.6** Solihull Local Plan Examination
  - 15.7** A46 Link Road
- 16. To consider submitting comments to the WDC Regulation 19 Consultation – Net Zero Carbon Development Plan document on matters of soundness and legality**
- 17. Communications:** to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate.
- 18. Councillor's reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 19. Date of Next Meeting:** 20<sup>th</sup> June 2022, 7:30pm, Burton Green Village Hall
- 20. Close**

**END**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.