

## Burton Green Parish Council

Clerk to the Council: Paul Knight

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11<sup>th</sup> November 2020

Dear Councillor

You are hereby summoned to attend a remote meeting of Burton Green Parish Council on Monday 16<sup>th</sup> November 2020 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Paul Knight  
Clerk to Burton Green Parish Council

*Members of the public and press are welcome to attend*

### A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of Interest:**
  - (a) Councillors are reminded of the need to update their register of interests.
  - (b) To declare any interests in items on the agenda and their nature.
  - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the remote Council meeting held on 19<sup>th</sup> October 2020. The minutes of the meeting to be signed off by the Chair as soon as is convenient after the meeting.
4. **Community Reports:** To receive reports, and agree any action, from:
  - 4.1 County Councillor – Lapworth & West Kenilworth – Cllr John Cooke
  - 4.2 District Councillors – Kenilworth Abbey and Arden – Cllr George Illingworth
  - 4.3 Burton Green C of E Primary School – Cllr Lucy Hatton
  - 4.4 Burton Green Village Hall Committee – Cllr Deeley
  - 4.5 Burton Green Residents' Association
  - 4.6 Kenilworth Greenway
  - 4.7 Warwick University – Cllr Grant
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing orders, the Parish Council may discuss and agree actions to be taken on any matters raised.

6. **HS2:** to discuss and agree any matters relating to HS2.
  - 6.1 The proposed pedestrian crossing and traffic lights on the Red Lane Hobb Lane junction.
7. **Road Transport matters**
  - 7.1 Speeding in the village: to consider matters relating to the issue of speeding in the village.
  - 7.2 The A46 Link Road: to discuss issues arising from the construction of the A46 Link Road.
  - 7.3 Participation in a pilot to promote SAfER (Safe and Active travel focusing on the Environment and Road Safety) in the community.
8. **Red Lane Playing Field:** to consider matters relating to the Red Lane Playground.
  - 8.1 To receive and consider the contents of the annual health and safety report.
  - 8.2 To consider re-tendering the maintenance contract.
9. **Burton Green Village and Neighbourhood Design Statement:** to discuss and consider matters relating to the work of the Burton Green Village and Neighbourhood Design Statement Steering Group.
10. **Housing:** to consider housing related matters.
  - 10.1 Cala Homes – S106 Contributions
  - 10.2 Land to the south of Westwood Heath Road
  - 10.3 Land to the west of Cromwell Lane
  - 10.4 The Kings Hill development
11. **Future Parish Council Spending Plans (including CIL)**
12. **Finance:**

All payments and associated evidence to be checked and initialled, and cheques signed and countersigned as soon as is convenient after the meeting (the use of cheques may be superseded by the availability of electronic banking).

  - 12.1 To receive a report on the 2nd quarter financial analysis and reconciliation
  - 12.2 To consider and approve accounts for payment.

Creditor	Purpose	Total (£)
Paul Knight	November 2020 Salary	435.99
Paul Knight	Office running costs and expenses October/November	33.60
WCC Pension Fund	November 2020 Employers contribution	101.69
WCC Pension Fund	November 2020 Employees contribution	26.51
Paul Knight	November 2020 Tax refund	19.40
Starboard Systems Limited	Purchase of annual Scribe accounts system	345.60

13. **Communications:** to receive and discuss communications received not mentioned on other parts of the agenda and comment/action if appropriate.
14. **Councillor's reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. **Planning:** To consider and ratify responses to planning matters including those responded to using delegated powers:

Ref	Address	Details of Application
W/20/1452	Junction at Bockendon Road and Westwood Heath Road, Cove	Outline application for new dwelling with all matters reserved except access, layout and scale.
W/20/0999	Land on the South side of Hob Lane, Hob Lane, Kenilworth, CV8 1QB	Application for outline planning permission for a new dwelling

16. **Date of Next Meeting:** 18<sup>th</sup> January 2020

**ENDS**

**Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.**