

## Burton Green Parish Council

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11<sup>th</sup> September 2019

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 16<sup>th</sup> September 2019 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Paul Knight

Clerk to Burton Green Parish Council

*Members of the public and press are welcome to attend*

### A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
  - 2.1 Councillors are reminded of the need to register their interests
  - 2.2 To declare any interests in items on the agenda and their nature
  - 2.3 To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 15<sup>th</sup> July 2019
4. **Community Reports:** To receive reports, and agree any action, from:
  - 4.1 County Councillor – Arden and West Kenilworth– Cllr Cooke
  - 4.2 District Councillors – Kenilworth Abbey and Arden– Cllrs Illingworth and Hales
  - 4.3 Burton Green C of E Primary School – Cllr Watkin
  - 4.4 Burton Green Village Hall Committee – Cllr Deeley
  - 4.5 Burton Green Residents' Association – Cllr Gibbs
  - 4.6 Kenilworth Greenway Trust – Cllr Paine
  - 4.7 Warwick University – Cllr Grant
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing orders the Parish Council may discuss and agree actions to be taken on any matters raised.
6. **HS2:** to discuss and agree any matters relating to HS2.
7. **Speed limits in the village:** To discuss and agree proposals for speed limits on Red Lane/Hob Lane due to Cala Homes and Greenway Diversion

8. **Housing:** to discuss and consider matters relating to the Parish Council's approach to housing.
9. **Burton Green Village and Neighbourhood Design Statement:** to discuss and consider matters relating to the work of the Burton Green Village and Neighbourhood Design Statement Steering Group.
10. **VE day 2020 celebrations:** to consider the role of the parish council in the celebrations.

11. **Finance:**

11.1 To consider and approve accounts for payment.

Creditor	Purpose	Total (£)
Leicestershire Gardens	Red Lane Playground Maintenance July 2019 plus replacement of litter bin	220.00
Paul Knight	August Salary	400.78
Paul Knight	Refund of HMRC contribution for August	100.00
Warwickshire Pension Fund	Pension August - employers contribution	127.19
Warwickshire Pension Fund	Pension August - employees contribution	29.15
Paul Knight	September Salary	289.86
Paul Knight	Refund of HMRC contribution for September	72.40
Warwickshire Pension Fund	Pension September - employers contribution	92.01
Warwickshire Pension Fund	Pension September - employees contribution	21.09
Paul Knight	July/August/September - office costs and expenses	64.00
PKF Littlejohn LLP	Limited Assurance review of 2017/18 accounts	600.00

11.2 To consider the final report of the external auditor's review of the 2017/18 accounts.

11.3 To consider a request to provide funding of £19.50 for a wreath for the Remembrance Day commemorations.

12. **Communications:** to receive and discuss communications received not mentioned on other parts of the agenda and comment/action if appropriate.

11.1 To consider inviting WCC to present on the countywide Joint Strategic Needs Assessment initiative.

13. **Councillor's reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

14. **Planning:** To consider and ratify responses to planning matters including those responded to using delegated powers:

Ref	Address	Details of Application	Response
W/19/1148	173 Cromwell Lane, Burton Green, Kenilworth, CV4 8AN	Erection of a first-floor front extension, replacement porch and part two storey part single storey rear extension following the demolition of existing conservatory.	
	Solihull MBC	Consultation on the Draft Statement of Community Involvement and Draft Local Validation Criteria	
W/19/1300	University of Warwick, Scarman	Description: Erection of a 4 storey extension to the Warwick Business	

	Road, Coventry, CV4 7AL Applicant: University of Warwick	School and the erection of an electrical substation, with associated hard and soft landscaping.	
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15. **Date of Next Meeting:** 21<sup>st</sup> October 2019, 7.30pm at Burton Green Village Hall.

**ENDS**

**Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.**