

Burton Green Parish Council

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12th February 2020

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 17th February 2020 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chair.



Paul Knight

Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend

A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of Interest:**
 - 2.1 Councillors are reminded of the need to register their interests
 - 2.2 To declare any interests in items on the agenda and their nature
 - 2.3 To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 20th January 2020
4. **Community Reports:** To receive reports, and agree any action, from:
 - 5.1 County Councillor – Arden and West Kenilworth– Cllr Cooke
 - 5.2 District Councillors – Kenilworth Abbey and Arden– Cllrs Illingworth and Hales
 - 5.3 Burton Green C of E Primary School – Cllr Hatton
 - 5.4 Burton Green Village Hall Committee – Cllr Deeley
 - 5.5 Burton Green Residents' Association – Cllr Gibbs
 - 5.6 The Greenway Trust and the Greenway Group –Representatives
 - 5.7 Warwick University – Cllr Grant
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing orders, the Parish Council may discuss and agree actions to be taken on any matters raised.

6. **HS2:** to discuss and agree any matters relating to HS2.
7. **Red Lane Playground:** To discuss the renewal of annual contract for mowing and hedge cutting at Red Lane Playground
8. **Burton Green Village and Neighbourhood Design Statement:** to update and consider matters relating to the Burton Green Village and Neighbourhood Design Statement Steering Group and the pre-submission draft consultation currently in progress.
9. **Road Transport:** to consider matters relating to transport in the Parish.
10. **Housing:**
11. **Air Warden Shelter:** To update on ongoing discussions with Warwickshire County Council regarding the safety, suitability and continued use of the shelter as a school bus pick up point.
12. **VE day 2020 celebrations:** to consider the role of the Parish Council in the upcoming celebrations.
13. **Emergency Plan:** to discuss and agree the adoption of an Emergency Plan for Burton Green in line with Coventry, Warwickshire and Solihull Council policy.

14. **Finance:**

14.1 To consider and approve accounts for payment as follows:

Creditor	Purpose	Total (£)
Paul Knight	Salary	340.79
Warwick CC	Pension – Employers contribution	108.24
Warwick CC	Pension – Employees contribution	24.81
Paul Knight	Refund HMRC Payment	85.40
Paul Knight	Refund – McAfee Annual Protection	89.99
Paul Knight	Office costs and expenses – February	63.09
Lara Cartwright	Salary and office costs and expenses	318.60
Leicestershire Gardens	Maintenance of Red Lane Playing Field	50.00

15. **Reinstatement of Burton Green Scout Group (Liz Curran, Development Officer, The Scouts Coventry)**
16. **Litter and verges around Cala Homes entrance on Red Lane:**
 - 16.1 To discuss and agree matters relating to the maintenance of verges.
 - 16.2 To discuss and agree matters relating to littering.
 - 16.2 To provide an update on monitoring on the flooding of ditches.
17. **Communications:** to receive and discuss communications received not mentioned on other parts of the agenda and comment/action if appropriate.
18. **Councillor’s reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. **Planning:** To consider and ratify responses to planning matters including those responded to using delegated powers:

Ref	Address	Details of Application
W/19/2169	Gardeners Store, University of Warwick, Leighfield Road, Coventry	Erection of two extensions to existing gardeners' compound buildings
W/19/1872	Two Oaks, Red Lane, Burton Green, Kenilworth, CV8 1PB	Reserved matters submission for one new dwelling house. (Appearance, Landscaping, Layout, Scale)
W/20/0044	Robins Nest, 175 Cromwell Lane, Burton Green, Kenilworth, CV4 8AN	Proposed two storey front extension and render finish throughout existing and proposed.

20. **Date of Next Meeting:** March 2020, 7.30pm at Burton Green Village Hall.

ENDS

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.