

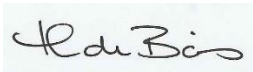
Burton Green Parish Council

Clerk to the Council: Helen du Bois
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11th January 2022

Dear Councillor

You are hereby summoned to attend an ordinary meeting of Burton Green Parish Council in the car park of Burton Green Village Hall on **MONDAY 17th JANUARY 2022** at 7.30pm. If you are unable to attend, please send your apologies to either myself or the Chairman.



Helen du Bois
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend - please observe current social distancing rules.

A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the agenda.
3. **Minutes of previous meeting: to approve the minutes of the meeting held on 15th November 2021**
4. **Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.
5. **To review the quotations received for the 2022/23 Grounds Maintenance contract and select a provider.**
6. **Finance:**
 - 6.1 To receive the bank reconciliation for w/e 31st December 2021
 - 6.2 To receive the Finance Report and approve the invoices for payment
 - 6.3 To consider purchasing an annual Zoom subscription for £119.90
 - 6.4 To consider a grant application for £2625 from the Residents Association
 - 6.5 To consider a request to donate £1000 to CPRE as a contribution towards legal advice regarding the Kings Hill development planning permission
 - 6.6 To approve the 2022/23 Budget and Precept Demand

7. Burton Green Neighbourhood Design Statement: to review the meeting with WDC held on 20/12/21 and consider next steps

8. Planning: To consider responses to the following planning application:

8.1 [W/21/2203](#) Land adjacent to Two Oaks, Red Lane, Burton Green, Kenilworth, CV8 1PB

Application for variation of condition 2 (approved plans) of planning permission W/20/1686 (Erection of 1no. dwelling) to amend design, including increased ground floor area.

Comments by: 18/01/22

8.2 [W/21/1578](#) Engadine House, Red Lane, Burton Green, Kenilworth, CV8 1NX

Application for a Lawful Development Certificate for the proposed erection of a single storey rear extension, as shown on drawing no. 112-02, received on 18/08/2021, with the materials used in any exterior work to be of a similar appearance to those used in the construction of the exterior of the existing dwellinghouse.

Comments by: date not issued by WDC yet

For Reference:

8.3 [W/21/2202](#) 29 Red Lane, Burton Green, Kenilworth, CV8 1NZ

Erection of proposed single storey side and rear extension following demolition of existing garage.

Erection of proposed front roof canopy

Comments by: 6/1/22.

Burton Green PC comment: **NEUTRAL**

9. To consider a motion to provide for delegation to the Clerk any decision that must be made if the council is incapacitated and unable to hold a meeting.

10. Councillor's reports and items for future Agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

11. Date of Next Meeting: 21st February 2022, 7:30pm, Burton Green Village Hall

12. Close

END

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.