

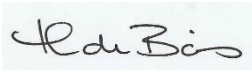
BURTON GREEN PARISH COUNCIL

Clerk to the Council: Helen du Bois
burtongreen@hotmail.co.uk | 07712531873 | burtongreenparishcouncil.org

11th July 2023

Dear Councillors,

You are hereby summoned to attend an Ordinary meeting of Burton Green Parish Council in Burton Green Village Hall, Red Lane on **MONDAY 17th July 2023 at 7.30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.



Helen du Bois
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

A G E N D A

1. **Apologies for absence:** To receive apologies submitted to the Clerk and approve reasons for absence.
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **To co-opt a candidate to fill one of the Councillor vacancies**
4. **To approve the minutes of the Ordinary meeting held on 19th June 2023**
5. **To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
6. **Community reports: to consider the reports from:**
 - 5.1 County Councillor, Lapworth & West Kenilworth: Cllr Cooke
 - 5.2 District Councillors, Kenilworth Abbey and Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong
 - 5.3 Community reports: Burton Green Primary School, Village Hall Committee, Residents Association and Warwick University
7. **Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part

of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

8. Finance:

- 8.1. To receive the Finance Report and approve the invoices for payment**
- 8.2. To receive an update from the Internal Controls Councillor**
- 8.3. To note the bank reconciliation for Q1 w/e 30th June 2023**
- 8.4. To consider a proposal to apply for a Unity Corporate Multipay card**

9. To review the draft Parish Council logo options and chose a final design

10. To review and approve the following documents:

- Risk Management Policy
- Internal Controls Checklist

11. Planning: to consider the following planning application(s):

11.1. [W/23/0616](#)

Application for Variation of Condition 2 of permission W/21/1907 to allow for amendments to materials.

Burton Green C of E Primary School, Hob Lane, Burton Green, Kenilworth, CV8 1QB
Comments by 18/3/23

11.2. [W/23/0846](#)

Erection of single garage

8 Broadwell Heights, Burton Green, Kenilworth, CV4 8NS
Comments by 18/7/23

11.3. [W/23/0830 HS2](#)

Schedule 17 Plans and Specifications Application for the following:-

- Construction of a viaduct structure carrying the HS2 line.
- Noise barrier attached to the parapets.
- Earthworks for watercourse diversion.

Canley Brook Viaduct, NW of A429 Kenilworth Road & Stoneleigh, Kenilworth CV8 2FE
Comments by 18/7/23

11.4. [W/23/0961](#)

Retrospective application for the siting of 2no. holiday accommodation igloos and associated change of use of the land.

Land Off Hob Lane, Burton Green, Kenilworth, CV8 1QB
Comments by 26/7/23

11.5. [W/23/0763](#)

Demolition of existing extensions and re-allocation of floor area to provide a two storey side extension to either side of the original dwelling.

Meadowside, Red Lane, Burton Green, Kenilworth, CV8 1PB
Comments by 7/7/23 (extension requested)

11.6. [PL/2023/01310/PPFL](#)

Conversion of an agricultural building to one dwelling and other associated building works including extensions.

Barn Off Hodgetts Lane Berkswell Solihull
Comments by 24/7/23

12. **Noticeboards: to consider updated quotes for the following:**
 - 12.1. to re-locate the noticeboard from outside 283 Cromwell Lane to the Burrow Hill car park
 - 12.2. to purchase two new noticeboards
 - 12.3. to install a noticeboard in the verge outside 281 Cromwell Lane and at the Red Lane play area
13. **To consider a request from the Residents Association to install a bus shelter on Red Lane**
14. **Burrow Hill Field and Car Park:**
 - 14.1. to receive an update on the drainage issues at the car park
 - 14.2. to consider a quote to purchase and install wooden benches at the field
 - 14.3. to consider if there is a need to update the resident's survey re: use of the playing field
15. **CIL/S106: to discuss matters relating to CIL and S106 funds**
16. **Road Transport matters: to discuss matters relating to traffic within the Parish**
17. **Housing and development: to discuss matters relating to the following:**
 - 17.1. Land to the south of Westwood Heath Road
 - 17.2. Land to the west of Cromwell Lane
 - 17.3. The Kings Hill development
 - 17.4. Warwick University's Eco Park
 - 17.5. Solihull Local Plan Examination
 - 17.6. A46 Link Road
18. **Communications:** to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate.
19. **Councillor's reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
20. **Date of Next Meeting:** 18th September 2023, 7:30pm, Burton Green Village Hall
21. **Close**

END

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.