



BURTON GREEN PARISH COUNCIL



12th March 2024

Dear Councillors,

You are hereby summoned to attend an Ordinary meeting of Burton Green Parish Council in Burton Green Village Hall, Red Lane on **Monday 18th March 2024 at 7.30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.

Helen du Bois
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

1. **Apologies for absence:** To receive apologies submitted to the Clerk and approve reasons for absence.
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **To approve the minutes of the Ordinary meeting held on 19th February 2024**
4. **To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
5. **Community reports:**
 - 5.1. County Councillor, Lapworth & West Kenilworth: Cllr Cooke
 - 5.2. District Councillors, Kenilworth Abbey & Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong
 - 5.3. Community reports: Burton Green Primary School, Village Hall Committee, Residents Association and Warwick University
6. **Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

7. Planning:

7.1. To consider the following planning application:

[W/24/0156](#)

Installation of 50 free standing solar panels and associated infrastructure to serve Stoney Moor Wood Farm.

Stoney Moor Wood Farm, Hob Lane, Burton Green, Kenilworth, CV8 1QB

Comments by 19/3/24

7.2. Neighbourhood Development Plan review:

7.2.1. To receive an update on the meeting held with Amit Bratch (WDC Principal Planning Officer)

7.2.2. To approve a budget for costs incurred during the NDP review process

7.2.3. To approve the appointment of Neil Pearce, Avon Planning Services for consultancy support during the review process

8. Red Lane play area:

8.1. To note the urgent repair carried out to a gate post at the play area on 29.2.24

8.2. To consider the quotes provided for cleaning of the play equipment

9. Finance:

9.1. To receive the Finance Report and approve the invoices for payment

9.2. To note the contractual increase of the Clerk's salary scale to SCP20 on 1/4/24

9.3. To consider a request to pay the Clerk's salary by Standing Order

10. To consider submitting a response to the [Warwickshire County Rights of Way improvement plan](#)

11. To consider a suggestion to install bus shelters at other bus stops within the Parish

12. To review and update the Action Plan

13. Burrow Hill:

13.1. To approve the costs for warning signs and a padlock for the height restriction barrier

13.2. To consider purchasing a virtual phone number for the Council

13.3. To receive an update from the Burrow Hill Playing Field working group and to note the decision to purchase two benches

14. To renew the following existing policies:

- Councillor Co-option Policy
- Publication Information
- Asset Register
- LGPS Discretions Policy
- Health & Safety Policy

15. HS2:

15.1. To receive an update on the recent HS2 briefing meeting with Jeremy Wright MP

15.2. To receive an update on the recent BBV briefing meeting

15.3. To consider any action regarding the poor condition of the road surface between Red Lane and Cromwell Bridge

15.4. To consider requesting rustic oak benches from BBV's Community Engagement program

16. Housing and development: to consider matters relating to any of the following:

- Land to the south of Westwood Heath Road
- Land to the west of Cromwell Lane
- The Kings Hill development
- Warwick University's Eco Park
- Solihull Local Plan Examination
- A46 Link Road

17. Biodiversity/Climate Change matters:

17.1. To consider suggesting planting sites to WCC for the 'A tree for every resident' project

17.2. To consider working with the Burrow Hill Park grounds management company and residents to enhance biodiversity in their public green spaces

17.3. To receive an update on the current Tree Preservation Order applications and to consider submitting TPO applications for additional trees

17.4. To consider applying to WCC's Approved Wildflower Verge Scheme to grow a wildflower area on the highway verge along Red Lane

18. Communications: to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate:

19. Councillor's reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

20. Date of Next Meeting: 15th April 2024 at 7:30pm, Burton Green Village Hall

21. Close

END

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.

Clerk to the Council: Helen du Bois

burtongreen@hotmail.co.uk | 07712531873 | burtongreenparishcouncil.org



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PARISH COUNCIL**