

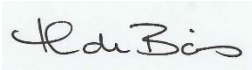
# BURTON GREEN PARISH COUNCIL

Clerk to the Council: Helen du Bois  
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12<sup>th</sup> July 2022

Dear Councillors,

You are hereby summoned to attend an ordinary meeting of Burton Green Parish Council in the pavilion at Westwood Heath Allotments, Westwood Heath Road on **MONDAY 18<sup>th</sup> JULY 2022 at 7.30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.



Helen du Bois  
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

## A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **A welcome from the Chairman of the Westwood Heath Allotments Association**
3. **Declarations of Interest:**
  - (a) Councillors are reminded of the need to update their register of interests.
  - (b) To declare any interests in items on the agenda and their nature.
  - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the agenda.
4. **To approve the minutes of the meeting held on 20<sup>th</sup> June 2022**
5. **To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
6. **Community reports:** to consider the reports from:
  - 6.1 County Councillor, Lapworth & West Kenilworth: Cllr Cooke
  - 6.2 District Councillors, Kenilworth Abbey and Arden: Cllr Illingworth, Cllr Hales

**6.3** Community reports: Burton Green Primary School, Village Hall Committee, Residents Association, Kenilworth Greenway and Warwick University

**7. Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

**8. Finance:**

**8.1** To receive the Finance Report and approve the invoices for payment

**8.2** To note the Q1 2022-23 bank reconciliation

**9. Documents & Policies for review:**

- Financial Regulations
- Risk Assessment
- Internal Controls Checklist

**10.Planning:**

**10.1.** To consider forming a Planning Committee or Working Group and define the terms of reference and scheme of delegation if required

**10.2.** To consider forming a Neighbourhood Development Plan Review Group and define the terms of reference

**11.** To approve the costs for the purchase and installation of waste bin, benches and sign

**12.** To approve the installation costs for noticeboards at Burrow Hill, Red Lane playground and Cromwell Lane.

**13.CIL/S106:** to discuss matters relating to CIL and S106 funds

**14.HS2:** to receive an update on the recent meeting with BBV and discuss matters relating to the HS2 works in the Parish

**15.Road Transport matters:** to discuss matters relating to the issue of speeding in the Parish and receive an update on the Burton Green Speed Watch group.

**16.Housing and development:** to discuss and consider matters relating to the following:

**16.1.** Land to the south of Westwood Heath Road

**16.2.** Land to the west of Cromwell Lane

**16.3.** The Kings Hill development

**16.4.** South Warwickshire Local Plan

- 16.5.** Warwick University's Eco Park
- 16.6.** Solihull Local Plan Examination
- 16.7.** A46 Link Road

**17. Communications:** to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate.

**18. Councillor's reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**19. Date of Next Meeting:** 19<sup>th</sup> September 2022, 7:30pm, Burton Green Village Hall

**20. Close**

**END**

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.