



BURTON GREEN PARISH COUNCIL



13th February 2024

Dear Councillors,

You are hereby summoned to attend an Ordinary meeting of Burton Green Parish Council in Burton Green Village Hall, Red Lane on **MONDAY 19th February 2024 at 7.30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.

Helen du Bois
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend. This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

1. **Apologies for absence:** To receive apologies submitted to the Clerk and approve reasons for absence.
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **To approve the minutes of the Ordinary meeting held on 15th January 2024**
4. **To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
5. **Community reports:**
 - 5.1. County Councillor, Lapworth & West Kenilworth: Cllr Cooke
 - 5.2. District Councillors, Kenilworth Abbey & Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong
 - 5.3. Community reports: Burton Green Primary School, Village Hall Committee, Residents Association and Warwick University
6. **Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no

more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

7. To review the information provided re: costs and procedure to install a bus shelter on Red Lane

8. Planning:

8.1. To receive a report on the Planning Committee meeting of 5/2/24

8.2. To consider the following planning applications:

8.2.1. [W/24/0093](#)

Erection of a single storey extension to the north west elevation of the existing dwellinghouse.

The Barn, Red Lane, Burton Green, Kenilworth, CV8 1PB

Comments by 28/2/24

8.2.2. [W/23/1838](#)

Installation of domestic electric vehicle charger.

University of Warwick, Scarman Road, Coventry, CV4 7AL

Comments by 27/2/24

8.2.3. [W/23/1839/LB](#)

Installation of domestic electric vehicle charger.

University of Warwick, Scarman Road, Coventry, CV4 7AL

Comments by 27/2/24

8.3. To consider a proposal from the SWLP working group to carry out a review of the Burton Green Neighbourhood Development Plan

9. Finance:

9.1. To receive the Finance Report and approve the invoices for payment

9.2. To consider the S137 grant application from the Resident's Association for £3300.00

9.3. To consider renewing membership of CPRE for 24/25 at a cost of £60.00

10. To consider submitting a response to the following consultations:

- [Warwickshire Fire and Rescue Service "Resourcing to Risk"](#)
- [Warwickshire County Rights of Way improvement plan](#)
- [Cubbington Neighbourhood Plan](#)

11. Burrow Hill Park: To consider forming a working group to select suitable benches for the playing field, and to delegate authority to the Clerk (in conjunction with the Chairman) to approve spending for the purchase and installation within a budget

12. To agree a date for the 2024 Annual Parish Meeting

13. HS2: to consider any HS2/BBV matters

14. Road Transport matters: to consider the costs of employing a Road Safety/Highways consultant

15. To renew the following existing policies:

- Complaints Procedure

- Expenses Policy
- Sickness & Absence Policy
- Disciplinary Policy
- Grievance Policy

16. Housing and development: To consider matters relating to any of the following:

- Land to the west of Cromwell Lane
- The Kings Hill development
- Warwick University's Eco Park
- Solihull Local Plan Examination
- A46 Link Road

17. Biodiversity/Climate Change matters:

17.1. To consider a proposal to submit Tree Preservation Order applications for four mature oak trees at a site adjacent to Broadwell Woods Residential Park, Red Lane

17.2. To consider a request from Councillor Aizlewood (WDC) to support the 'Connecting Ancient Woodland' proposal and to nominate two Councillors to join the project group.

18. To consider items for the next edition of The Bugle, submission deadline 1st March

19. Communications: to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate:

20. Councillor's reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

21. Date of Next Meeting: 18th March 2024 at 7:30pm, Burton Green Village Hall

22. Close

END

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.

Clerk to the Council: Helen du Bois
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