

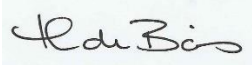
BURTON GREEN PARISH COUNCIL

Clerk to the Council: Helen du Bois
burtongreen@hotmail.co.uk | 07712531873 | burtongreenparishcouncil.org

13th June 2023

Dear Councillors,

You are hereby summoned to attend an Ordinary meeting of Burton Green Parish Council in Burton Green Village Hall, Red Lane on **MONDAY 19th June 2023 at 7.30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.



Helen du Bois
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

A G E N D A

1. **Apologies for absence:** To receive apologies submitted to the Clerk and approve reasons for absence.
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **To approve the minutes of the Annual meeting held on 15th May 2023**
4. **To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
5. **Community reports: to consider the reports from:**
 - 5.1 County Councillor, Lapworth & West Kenilworth: Cllr Cooke
 - 5.2 District Councillors, Kenilworth Abbey and Arden: Cllr Hales, Cllr Aizlewood, Cllr Armstrong
 - 5.3 Community reports: Burton Green Primary School, Village Hall Committee, Residents Association and Warwick University
6. **Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

7. Finance:

- 7.1. To receive the Finance Report and approve the invoices for payment**
- 7.2. To note that the Council's payroll provider Select Payroll Solutions has been bought by TopSource Worldwide (UK)Ltd**
- 7.3. To consider the information provided regarding alternative savings accounts for CIL funds**

8. To review and approve the following documents:

- System of Internal Control and Internal Audit
- General Privacy Notice (GDPR)
- Staff Privacy Notice (GDPR)
- Records Retentions Policy (GDPR)
- Data Breach Policy (GDPR)
- Subject Access Request Procedure
- Data Protection Policy (GDPR)

9. Planning:

9.1. To consider the following planning application(s):

- [W/23/0594](#)
245 Cromwell Lane, Burton Green, Kenilworth, CV8 1PN
Erection of first floor side extension over existing single storey projection

9.2. To receive an update from the BESS working group and consider if any further action from the Council is required.

9.3. To consider the Main Modifications Consultation on the Warwick District Net Zero Carbon Development Plan

10. To finalise details of the 2023 Annual Parish Meeting on Monday 26th June

11. Red Lane Play Area

11.1. To consider the quotes received to remove the vegetation in the swing area

11.2. To consider forming a working group to investigate improving to the play area.

12. Burrow Hill Field and Car Park: to receive an update on the drainage issues at the car park and the land transfer process.

13. CIL/S106: to discuss matters relating to CIL and S106 funds

14. HS2: to receive an update on the recent meeting held with BBV

15. Road Transport matters: to discuss matters relating to traffic within the Parish

16. Housing and development: to discuss matters relating to the following:

- 16.1. Land to the south of Westwood Heath Road: to consider a request from WDC for street name suggestions**
- 16.2. Land to the west of Cromwell Lane**
- 16.3. The Kings Hill development**
- 16.4. Warwick University's Eco Park**
- 16.5. Solihull Local Plan Examination**
- 16.6. A46 Link Road**

17. **Communications:** to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate.
18. **Councillor's reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
19. **Date of Next Meeting:** 17th July 2023, 7:30pm, Burton Green Village Hall
20. **Close**

END

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.