

Burton Green Parish Council

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14th November 2018

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 19th November 2018 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Paul Knight
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - 2.1 Councillors are reminded of the need to register their interests
 - 2.2 To declare any interests in items on the agenda and their nature
 - 2.3 To receive and consider any dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 15th October 2018
4. **Community Reports:** To receive reports, and agree any action, from:
 - 4.1 County Councillor – Kenilworth Abbey – Cllr John Cooke
 - 4.2 District Councillors – Kenilworth Abbey – Cllrs Michael Coker, George Illingworth and Rowena Hill
 - 4.3 Burton Green C of E Primary School – Cllr Watkin
 - 4.4 Burton Green Village Hall Committee
 - 4.5 Burton Green Residents' Association
 - 4.6 Kenilworth Greenway Trust
 - 4.7 Warwick University – Cllr Grant
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot

pass a resolution on matters raised during public participation. Upon restoration of standing order the Parish Council may discuss and agree actions to be taken on any matters raised.

6. **Red Lane Play** – to discuss and agree matters relating to the ongoing adoption, maintenance and inspection of the play area.

6.1 To discuss and agree matters arising from the 2018 playground inspection report.

7. **HS2:** to discuss and agree any matters relating to HS2

8. **Severn Trent sewerage provision:** to discuss and consider matters relating to the extension mains sewerage to the school, village hall, residents properties, etc.

9. **Housing:** to discuss and consider matters relating to the Parish Council’s approach to housing

10. **Neighbourhood Plan:** to discuss and consider matters relating to the work of the Neighbourhood Plan Steering Group.

11. **The Village Bus Shelter:** to receive a report from the Clerk on quotes received to renew the bus shelter

12. **Finance:**

12.1 To consider and approve accounts for payment

Creditor	Purpose	Amount
Land Registry	Payment to lodge Red Lane Playground	40.00
Play Safety	Red Lane Playground Annual Inspection	79.80
Stratford District Council	Work on Neighbourhood Plan	222.00
Leicestershire Gardens	September 2018 - maintenance to Red Lane Playground	100.00
Paul Knight	Reimbursement to Rymans 3x copies of WDC Local plan	75.07
Paul Knight	November salary (including back pay for CiLCA increment)	385.30
Paul Knight	Additional hours October	87.62
Paul Knight	November tax refund	178.80
WCC Pension fund	Pension Nov 2018 - Employers contribution	110.67
WCC Pension fund	Pension Nov 2018 - Employees contribution	26.02

12.2 To consider the process of agreeing the precept for 2018/19

12.3 To consider purchasing the latest edition of Arnold Baker taking advantage of a reduced price negotiated by WALC

12.4 To discuss and agree matters relating to a request for £500 of funding for Voluntary Action – Stratford-on-Avon towards voluntary work to combat social isolation in rural communities

13. **Review of Risk Assessment and Asset Register:** To receive a report on a review of the Risk Assessment and Asset Register

14. **Communications:** to receive and discuss communications received and circulated by the clerk and comment/action if appropriate those not dealt with elsewhere on the agenda.

15. **Councillor’s reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. **Planning:** to discuss, agree and confirm responses to planning matters

16.1 To consider and ratify responses to planning matters including those subject to use of delegated powers

Ref	Address	Details of Application	Response
W/18/0130	Hillcroft, Red Lane, Burton Green, Kenilworth, CV8 1PD	Description of development: Proposed erection of a new dwelling house, greenhouse and associated external works.	Response made to Planning Inspectorate to Appeal on 08/11/18 - Despite being a development in the Green Belt, Burton Green Parish Council believes that an exception should be made (DS4g(ii) in the local plan) in the special circumstances of enabling a family to return to Burton Green and develop a home next to the applicant's original family home where her parents still live. This supersedes the council's previous response given as part of the original application.
W/18/1938	62 Red Lane, Burton Green, Kenilworth, CV8 1PA	Erection of a single storey front/side extension.	No objection logged
W/18/1927	26 Hodgetts Lane, Burton Green, Kenilworth, CV8 1PJ Applicant: Mr & Mrs Clutterbuck	Erection of a two storey front and single storey rear extension.	
W/18/2022	Meadowbank, Hollis Lane, Kenilworth, CV8 2JY	Erection of a single storey rear extension following the removal of an existing conservatory. Construction of a rear dormer.	
W/18/2063	Burrow Hill House, Hob Lane, Burton Green, Kenilworth, CV8 1QB	Erection of new dwelling and associated works with access from Hob Lane.	

(Further planning matters received after the agenda was issued may be addressed using delegated powers)

- 17. Date of Next Meeting:** 7.30pm on Monday 21st January 2019 at Burton Green Village Hall.

ENDS

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.