

Burton Green Parish Council

Clerk to the Council: Paul Knight

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15th July 2020

Dear Councillor

You are hereby summoned to attend a remote meeting of Burton Green Parish Council on Monday 20th July 2020 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Paul Knight

Clerk to Burton Green Parish Council

The meeting will be preceded from 7pm by a short update meeting with Melanie Ryan LM JV Engagement Manager and colleagues.

Members of the public and press are welcome to attend

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the remote Council meeting held on 15th June 2020. The minutes of the meeting to be signed off by the Chair as soon as is convenient after the meeting
4. **Community Reports:** To receive reports, and agree any action, from:
 - 4.1 County Councillor – Kenilworth Abbey and Arden– Cllr John Cooke
 - 4.2 District Councillors – Kenilworth Abbey and Arden– Cllr George Illingworth
 - 4.3 Burton Green C of E Primary School – Cllr Lucy Hatton
 - 4.4 Burton Green Village Hall Committee – Cllr Deeley
 - 4.5 Burton Green Residents' Association
 - 4.6 Kenilworth Greenway Trust
 - 4.7 Warwick University – Cllr Grant
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members

of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing orders the Parish Council may discuss and agree actions to be taken on any matters raised.

6. **HS2:** to discuss and agree any matters relating to HS2.
 - 6.1 The proposed pedestrian crossing and traffic lights on the Red Lane Hobb Lane junction.
7. **Speeding in the village:** to consider matters relating to the issue of speeding in the village.
 - 7.1 To consider use and application of speed limiting measures including flashing speed signs.
 - 7.2 To consider funding the repair of the electronic flashing speed sign adjacent to 245 Cromwell Lane.
8. **Burton Green Village and Neighbourhood Design Statement:** to discuss and consider matters relating to the work of the Burton Green Village and Neighbourhood Design Statement Steering Group.
9. **Public Rights of Way:** to consider issues relating to rights of way on pathways across the village
 - 9.1 To consider issues relating to cyclists using pathways through the village.
10. **Housing:** to consider housing related matters.
 - 10.1 Cala Homes – to confirm matters raised in email from Gowling WLG, Solicitors acting on behalf of the Parish Council, regarding searches relating to the transfer of land from Cala Homes to the Parish Council.
 - 10.2 Cala Homes – to confirm matters raised in a second email from Gowling WLG, Solicitors acting on behalf of the Parish Council, regarding the agreement to be reached with Cala Homes relating to the transfer of land from Cala Homes to the Parish Council.
 - 10.3 Ongoing maintenance of car park and playing field post transfer of land.
 - 10.4 Land to the south of Westwood Heath Road
 - 10.5 Land to the west of Cromwell Lane
 - 10.6 The Kings Hill development
11. **Future Parish Council Spending Plans (including CIL)**
12. **Finance:**

All payments and associated evidence to be checked and initialled, and cheques signed and countersigned as soon as is convenient after the meeting (the use of cheques may be superseded by the availability of electronic banking).

 - 12.1 To receive a report on the 4th quarter financial analysis and reconciliation
 - 12.2 To consider and approve accounts for payment.

Creditor	Purpose	Total (£)
Paul Knight	Salary July 2020	485.64
Paul Knight	Office expenses June/July 2020	
WCC Pension Fund	Employers contribution July 2020	115.58
WCC Pension Fund	Employees contribution July 2020	30.13
Paul Knight	Refund of tax payment to HMRC July 2020	32.00
Leicestershire Gardens	Payment for maintenance in June 2020	
Louise Best	Internal Audit	120.00

(Further cheques may be considered and issued that are not shown on this list)

13. **Communications:** to receive and discuss communications received not mentioned on other parts of the agenda and comment/action if appropriate.

14. **Councillor's reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

15. **Planning:** To consider and ratify responses to planning matters including those responded to using delegated powers:

Ref	Address	Details of Application	Response
W/20/0649	Land at Hob Lane adjacent The Barn, Burton Green, Kenilworth, CV8 1QB	Description: Siting of a holiday cabin	

16. **Date of Next Meeting:** 21st September 2020

ENDS

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.