

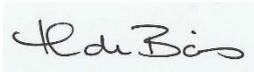
Burton Green Parish Council

Clerk to the Council: Helen du Bois
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13th September 2021

Dear Councillor

You are hereby summoned to attend an ordinary meeting of Burton Green Parish Council in Burton Green Village Hall on **MONDAY 20TH SEPTEMBER 2021** at 7.30pm. If you are unable to attend, please send your apologies to either myself or the Chairman.



Helen du Bois
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend - please observe current social distancing rules.

A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **Minutes of previous meeting: to approve the minutes of the meeting held on 19th July 2021**
4. **Matters arising:** to consider any matters arising from the minutes of the previous meeting that are not included on this agenda
5. **Community Reports:** To receive reports, and agree any action, from:
 - 5.1 County Councillor – Lapworth & West Kenilworth: Cllr Cooke
 - 5.2 District Councillors – Kenilworth Abbey and Arden: Cllr Illingworth, Cllr Hales
 - 5.3 Burton Green C of E Primary School: Cllr Hatton
 - 5.4 Burton Green Village Hall Committee: Cllr Deeley
 - 5.5 Burton Green Residents' Association
 - 5.6 Kenilworth Greenway
 - 5.7 Warwick University: Cllr Grant
6. **Public participation:** Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing orders, the Parish Council may discuss and agree actions to be taken on any matters raised.

- 7. Finance:**
 - 7.1** to receive the Finance Report and approve the invoices for payment
 - 7.2** to note the External Auditor Report and Certificate for the Annual Governance and Accountability Return for y/e 31st March 2021
 - 7.3** to receive a report from the Internal Controls Councillor
 - 7.4** to consider purchasing a subscription to Parish Online (www.pariah-online.co.uk)
 - 7.5** to approve a 50% contribution towards the Clerk's annual membership for the Society of Local Council Clerks (SLCC)
 - 7.6** to consider the Clerk's recommendation to not renew the Scribe Accounts annual subscription
- 8. Documentation:** to review and approve the following:
 - 8.1** Standing Orders (revised 2020)
 - 8.2** New model Councillor Code of Conduct 2020
- 9. HS2:** to receive an update on the recent meeting with BBV and consider any other HS2 matters
- 10. Road Transport matters:** to determine suitable locations for traffic data monitoring devices and approve the cost of the speed surveys
- 11. Burton Green Neighbourhood Design Statement:** to discuss and consider matters relating to the work of the Burton Green Neighbourhood Design Statement Steering Group
- 12. Burrow Hill Park:**
 - 12.1** to approve the Heads of Terms for the transfer of land
 - 12.2** to consider the results of the Highways Authority search, Official Local Authority search and Utilities report
 - 12.3** to review the landscaping plan and consider any outstanding issues
- 13. Community Infrastructure Levy:** to consider arrangements for a consultation with Burton Green residents re: proposals for spending the CIL funds.
- 14. Housing and development:** to discuss and consider matters relating to the following:
 - 14.1** Land to the south of Westwood Heath Road
 - 14.2** Land to the west of Cromwell Lane
 - 14.3** The Kings Hill development
 - 14.4** South Warwickshire Local Plan
 - 14.5** Warwick University's Eco Park
 - 14.6** Response to the Solihull Local Plan Examination
 - 14.7** A46 Link Road
- 15. To consider the Councils' response to the SDC_WDC Merger consultation**
- 16. Planning:** To consider and ratify responses to the following planning applications/appeals:
 - a. [W/21/1339](#)
Bahia House, Red Lane, Burton Green, Kenilworth, CV8 1PB
Erection of detached garage/home office.
 - b. [W/21/1295](#)
30 Red Lane, Burton Green, Kenilworth, CV8 1NZ
Proposed single storey side extension and loft conversion.
 - c. **APP/T3725/W/21/3728602** ([W/20/2161](#))
Land fronting Red Lane, Burton Green, Kenilworth CV8 1PB
Erection of single dwelling and associated garage
- 17. Noticeboards:**
 - 17.1** To consider a request from the Residents Association to provide additional noticeboards within the Parish

17.2 To consider a request from a resident to re-position the noticeboard in Cromwell Lane

18. Communications: to receive and discuss communications received but not mentioned on other parts of the agenda and comment if appropriate.

19. Councillor's reports and items for future Agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

20. Date of Next Meeting: 18th October 2021, 7:30pm, Burton Green Village Hall

21. Close

END

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.