

Burton Green Parish Council

Clerk to the Council: Paul Knight

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16th October 2019

Dear Councillor

You are hereby summoned to attend the meeting of Burton Green Parish Council at Burton Green Village Hall on Monday 21st October 2019 at 7.30pm. If you are unable to attend, please forward your apologies to either myself or the Chairman.



Paul Knight

Clerk to Burton Green Parish Council

Please note, the meeting will be preceded at 7.00 pm by a presentation from Charles Burrows on Warwickshire County Council's Strategic Needs Assessment

Members of the public and press are welcome to attend

A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - 2.1 Councillors are reminded of the need to register their interests
 - 2.2 To declare any interests in items on the agenda and their nature
 - 2.3 To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the Agenda.
3. **Minutes of previous meeting:**

To approve the minutes of the Council meeting held on 16th September 2019
4. **Community Reports:** To receive reports, and agree any action, from:
 - 4.1 County Councillor – Arden and West Kenilworth– Cllr Cooke
 - 4.2 District Councillors – Kenilworth Abbey and Arden– Cllrs Illingworth and Hales
 - 4.3 Burton Green C of E Primary School – Cllr Watkin
 - 4.4 Burton Green Village Hall Committee – Cllr Deeley
 - 4.5 Burton Green Residents' Association – Cllr Gibbs
 - 4.6 Kenilworth Greenway Trust – Cllr Paine
 - 4.7 Warwick University – Cllr Grant
5. **Public participation:** To adjourn to allow public participation.

Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation. Upon restoration of standing orders, the Parish Council may discuss and agree actions to be taken on any matters raised.

6. **HS2:** to discuss and agree any matters relating to HS2.
7. **Speed limits in the village:** To discuss and agree proposals for speed limits on Red Lane/Hob Lane due to Cala Homes and Greenway Diversion
8. **Housing:** to discuss and consider matters relating to the Parish Council's approach to housing.
9. **Red Lane Playground:** to consider the health and safety report issued by Playsafety Limited
10. **Burton Green Village and Neighbourhood Design Statement:** to discuss and consider matters relating to the work of the Burton Green Village and Neighbourhood Design Statement Steering Group.
11. **VE day 2020 celebrations:** to consider the role of the parish council in the celebrations.
12. **Air Warden Shelter:** to consider proposals for the future use and development of the shelter

13. **Finance:**

13.1 To consider and approve accounts for payment.

Creditor	Purpose	Total (£)
Leicestershire Gardens	Red Lane Playground Maintenance	100.00
Paul Knight	October Salary	650.17
Warwickshire Pension Fund	Pension October - employers contribution	112.30
Warwickshire Pension Fund	Pension October - employees contribution	25.74
Paul Knight	September/October - office costs and expenses	49.42
Playsafety Limited	Red Lane Playground Inspection	82.50

13.2 To receive a report on the 2nd quarter accounts including a budget analyse and reconciliation.

13.3 To consider a funding application from the Residents' Association to confirm additional matters that the Parish Council grant of £1275 may be used for.

13.4 To review and complete Parish Council Risk Assessment

13.5 To update and approve council asset register

13.6 Finance Regulations: to review the finance regulations in order to ensure they comply with the latest guidance.

13.7 To consider the Byng Report spend of £1400 for which only an interim report was produced.

14. **Community Infrastructure Levy spending:** to consider options for spending CIL funding.
15. **Temporary assistance for the Clerk:** to approve a temporary solution to cover the work of the clerk
16. **Review of Standing Orders:** to agree a process for reviewing the Standing Orders
17. **Communications:** to receive and discuss communications received not mentioned on other parts of the agenda and comment/action if appropriate.
18. **Councillor's reports and items for future Agenda:** Councillors are requested to use this opportunity to report minor matters of information or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
19. **Planning:** To consider and ratify responses to planning matters including those responded to using delegated powers:

Ref	Address	Details of Application	Response
W/19/1419	Land on the South side of Hob Lane, Hob Lane, Kenilworth, CV8 1QB	Description: Outline planning for a new two storey dwelling.	

18.1 Removal of hedgerow in Westwood Heath Road

20. **Date of Next Meeting:** 18th November 2019, 7.30pm at Burton Green Village Hall.

ENDS

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.