

BURTON GREEN PARISH COUNCIL

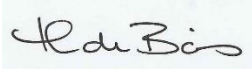
Clerk to the Council: Helen du Bois

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21st September 2022

Dear Councillors,

You are hereby summoned to attend an ordinary meeting of Burton Green Parish Council in Burton Green Village Hall, Hodgetts Lane on **MONDAY 26th SEPTEMBER 2022 at 7.30pm**. If you are unable to attend, please send your apologies to the Clerk in writing before the meeting.



Helen du Bois
Clerk to Burton Green Parish Council

Members of the public and press are welcome to attend.

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence.
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to update their register of interests.
 - (b) To declare any interests in items on the agenda and their nature.
 - (c) To receive and consider written requests for new DPI (disclosable pecuniary interests) dispensations on items relating to the agenda.
- 3. To consider sending a letter of condolence to Buckingham Palace**
- 4. To approve the minutes of the Ordinary meeting held on 18th July 2022**
- 5. To consider any matters arising from the minutes of the previous meeting that are not included on this agenda**
- 6. Community reports: to consider the reports from:**
 - 6.1** County Councillor, Lapworth & West Kenilworth: Cllr Cooke
 - 6.2** District Councillors, Kenilworth Abbey and Arden: Cllr Illingworth, Cllr Hales
 - 6.3** Community reports: Burton Green Primary School, Village Hall Committee, Residents Association, Kenilworth Greenway and Warwick University

7. Public participation: Residents are invited to give their views and raise questions to the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Individual members of the public are permitted to speak for no more than 3 minutes. Members of the public may not take part in any other part of the Parish Council meeting itself and the Parish Council cannot pass a resolution on matters raised during public participation.

8. Finance:

8.1 To receive the Finance Report and approve the invoices for payment

8.2 To receive an update from the Internal Controls Councillor

8.3 To approve the Clerk/RFO's recommendation to continue as part of the SAAA sector led External Auditor appointment regime

8.4 To approve a donation to the Royal British Legion for a Remembrance Sunday Wreath

9. Documents & Policies for review:

- Code of Conduct
- Standing Orders

10. Planning:

10.1. To consider forming a Planning Committee or Working Group and define the terms of reference and scheme of delegation if required

10.2. To consider forming a Neighbourhood Development Plan Review Group and define the terms of reference

10.3. To consider the following planning applications:

- [W/22/1367](#)

Location: 374 Cromwell Lane, Burton Green, Kenilworth, CV8 1PL

Description: Single storey side and rear extensions and first floor extension over existing garage.

- [W/22/1460 LB](#)

Location: Arnolds Farm, 272 Cromwell Lane, Burton Green, Kenilworth, CV8 1PL

Description: This statement is in reference to the proposal of the replacement of 14no. Casement windows throughout the property. Our client intends to replace the existing windows with new double-glazed heritage timber casement windows installing them into the existing brickwork apertures. All new windows will replicate the existing glazing bar configurations with emphasis on slim section sizes and glazing making sure to complement the property's and surrounding area's heritage. The proposed replacements will not alter the overall size of the windows or brickwork openings. (see proposed design specifications).

11. Burrow Hill Park:

11.1. To receive an update on the land transfer

11.2. To approve the costs for the purchase and installation of waste bin, benches and 'no dogs' sign at Burrow Hill

12. To approve the purchase and installation costs for noticeboards at Burrow Hill, Red Lane playground and Cromwell Lane.

13. CIL/S106: to discuss matters relating to CIL and S106 funds

14. HS2: to discuss matters relating to the HS2 works in the Parish

15. Road Transport matters:

15.1. To note the decision made to progress with the speed radar surveys

15.2. To receive an update on the Burton Green Speed Watch group and consider setting a budget for the group's expenses.

16. Housing and development:

16.1. To note correspondence received from Chris Elliot, WDC regarding the Councils' enquiry re: the safeguarded land off Westwood Heath Road

16.2. To note correspondence received from Bern Timings, WCC regarding the Councils' enquiry re: the future provision of school places for Burton Green residents

16.3. To discuss and consider matters relating to the following:

16.3.1. Land to the south of Westwood Heath Road

16.3.2. Land to the west of Cromwell Lane

16.3.3. The Kings Hill development

16.3.4. South Warwickshire Local Plan

16.3.5. Warwick University's Eco Park

16.3.6. Solihull Local Plan Examination

16.3.7. A46 Link Road

17. Communications: to discuss communications received but not mentioned on other parts of the agenda and comment if appropriate.

18. Councillor's reports and items for future agenda: Councillors are requested to use this opportunity to report minor matters of information or action not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Date of Next Meeting: 17th October 2022, 7:30pm, Burton Green Village Hall

20. Close

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination, biodiversity of the natural habitat and other practices when making decisions at the meeting.