

# Burton Green Parish Council

## Finance Report

This report was presented by the Clerk to the Council on **20<sup>th</sup> September 2021**.

**Balance of Unity Trust Current Account T1 as of 14/09/21: £20,115.52**  
**Expected balance of Unity Trust account after invoices settled 20/9/21: £17,311.39**

### Invoices to be paid by BACS on 20/9/21:

NO.	PAYEE	DESCRIPTION	AMOUNT	STATUTORY PROVISION
1	Fairways Ltd	Play area swing pit maintenance	£1380.00	Local Spaces Act 1906, s14
2	Fairways Ltd	Play area hedge repairs	£144.00	Local Spaces Act 1906, s14
3	Leicestershire Gardens	Grass Cutting (5 <sup>th</sup> & 19 <sup>th</sup> July)	£100.00	Local Spaces Act 1906, s14
4	H DU BOIS	Income Tax refund for HdB Aug 2021	£73.40	Local Government Act 1972, s112 (2)
5	H DU BOIS	Aug 2021 salary	£383.73	Local Government Act 1972, s112 (2)
6	WCC Pension Fund	Employers contribution for HdB Aug 2021	£102.07	Local Government Act 1972, s112 (2)
7	WCC Pension Fund	Employees contribution for HdB Aug 2021	£26.61	Local Government Act 1972, s112 (2)
8	H DU BOIS	Office costs and expenses Aug 2021	£126.41	Local Government Act (Financial Provisions) 1963, s5
9	WCC Pension Fund	Additional Employers contribution for HdB July 2021	£18.80	Local Government Act 1972, s112 (2)
10	WCC Pension Fund	Additional Employees contribution for HdB July 2021	£4.90	Local Government Act 1972, s112 (2)
11	H DU BOIS	Additional Income Tax refund for HdB July 2021	£16.80	Local Government Act 1972, s112 (2)
12	H DU BOIS	Additional July 2021 salary	£67.41	Local Government Act 1972, s112 (2)
13	PKF Littlejohn LLP	2021 AGAR fees	£360.00	Local Audit (Smaller Authorities) Regulations 2015 s23
		<b>Total</b>	<b>£2804.13</b>	

## 2021/22 Day Book Current

### BURTON GREEN PARISH COUNCIL - 2021/22

Date	Invoice No	Cheque No	Minute No	Transaction date	Payee	Details	Income £9,297.50	Expenditure £8,338.15	Balance £959.35
						<b>Balance B/Fwd 31st March 2021</b>	<b>110492.98</b>		<b>110492.98</b>
26/04/2021		780	13.3	06/09/2021	Paul Knight	Office costs and expenses March 2021		44.30	110448.68
26/04/2021		781	13.3	04/05/2021	Helen du Bois	Salary March 2021		365.73	110082.95
26/04/2021		782	13.3	04/05/2021	Helen du Bois	Office costs and expenses March/April 2021		115.99	109966.96
26/04/2021		783	13.3	06/05/2021	WCC Pension Fund	Employers contribution for HdB March 2021		102.07	109864.89
26/04/2021		784	13.3	06/05/2021	WCC Pension Fund	Employees contribution for HdB March 2021		26.21	109838.68
26/04/2021		785	13.3	04/05/2021	Helen du Bois	Income Tax refund for HdB March 2021		91.40	109747.28
26/04/2021		786	13.3	25/05/2021	WALC	WALC Annual Charge 2021/22		390.00	109357.28
26/04/2021		787	13.3	12/05/2021	CPRE	Subscription 21/22		50.00	109307.28
26/04/2021		788	13.3	05/05/2021	BHIB	Insurance 21/22		308.37	108998.91
30/04/2021		-	-	-	WDC	Precept	9297.5		118296.41
17/05/2021		789	8.0	10/06/2021	Burton Green PC	Unity Bank deposit		500.00	117796.41
17/05/2021		790	8.0	21/05/2021	Helen du Bois	Office costs and expenses April/May 2021		102.91	117693.50
17/05/2021		791	8.0	28/05/2021	WCC Pension Fund	Employers contribution for HdB April 2021		102.07	117591.43
17/05/2021		792	8.0	28/05/2021	WCC Pension Fund	Employees contribution for HdB April 2021		26.21	117565.22
17/05/2021		793	8.0	21/05/2021	Helen du Bois	Income Tax refund for HdB April 2021		91.40	117473.82
17/05/2021		794	8.0	21/05/2021	Helen du Bois	Salary April 2021		365.73	117108.09
21/06/2021	21/062	795	5.4	30/06/2021	Leicestershire Gardens	Grass cutting (May 2021)		100.00	117008.09
21/06/2021		801	5.4	24/06/2021	Helen du Bois	Office costs and expenses May/June 2021		97.48	116910.61
21/06/2021		802	5.4	02/07/2021	WCC Pension Fund	Employers contribution for HdB May 2021		166.54	116744.07
21/06/2021		803	5.4	02/07/2021	WCC Pension Fund	Employees contribution for HdB May 2021		43.41	116700.66
21/06/2021		804	5.4	24/06/2021	Helen du Bois	Income Tax refund for HdB May 2021		131.00	116569.66
21/06/2021		805	5.4	24/06/2021	Helen du Bois	Employer's NI contributions		7.21	116562.45
21/06/2021		806	5.4	24/06/2021	Helen du Bois	Salary May 2021		614.85	115947.60
21/06/2021	14/06/21	BACS	5.4		Louise Best	Internal Audit 2020-21 fee		120.00	115827.60
Transfer of funds to Unity Trust accounts and Lloyds Savings account								3462.88	
02/07/2021		BACS			Burton Green (Unity)	Current Account (20443715)		1.00	381.00
02/07/2021		BACS			Burton Green (Unity)	Savings Account (20443728 earmarked)		1.00	1.00
02/07/2021		BACS			Burton Green (Lloyds)	Savings Account (CIL)		54612.24	84700.00
05/07/2021		BACS			Burton Green (Unity)	Savings Account (20443728 earmarked)		39972.00	39973.00
05/07/2021		BACS			Burton Green (Unity)	Current Account (20443715)		21305.66	21686.66
All payments to be made from Unity Trust Current T1 account from this point onwards									
19/07/2021	21/037	BACS	7.2		Leicestershire Gardens	Grass cutting (5th & 19th April 2021)		100.00	21586.66
19/07/2021		BACS	7.2		Helen du Bois	Office costs and expenses June/July 2021		83.68	21502.98
19/07/2021		BACS	7.2		WCC Pension Fund	Employers contribution for HdB June 2021		120.88	21382.10
19/07/2021		BACS	7.2		WCC Pension Fund	Employees contribution for HdB June 2021		31.51	21350.59
19/07/2021		BACS	7.2		Helen du Bois	Income Tax refund for HdB June 2021		90.20	21260.39
19/07/2021		BACS	7.2		Helen du Bois	Salary June 2021		451.14	20809.25
16/08/2021		BACS	7.2		WCC Pension Fund	Employees contribution for HdB July 2021		31.51	20777.74
16/08/2021		BACS	7.2		WCC Pension Fund	Employers contribution for HdB July 2021		120.88	20656.86
16/08/2021		BACS	7.2		Helen du Bois	Income Tax refund for HdB July 2021		90.20	20566.66
16/08/2021		BACS	7.2		Helen du Bois	Salary July 2021		451.14	20115.52
20/09/2021	12-12199z17	BACS			Fairways Ltd	Play area swing pit maintenance		1380.00	18735.52
20/09/2021	2-12199z18	BACS			Fairways Ltd	Play area hedge repairs		144.00	18591.52
20/09/2021	21/112	BACS			Leicestershire Gardens	Grass cutting (5th & 19th July 2021)		100.00	18491.52
20/09/2021		BACS			Helen du Bois	Income Tax refund for HdB Aug 2021		73.40	18418.12
20/09/2021		BACS			Helen du Bois	Salary Aug 2021		383.73	18034.39
20/09/2021		BACS			Helen du Bois	Office costs and expenses Aug/Sep 2021		126.41	17907.98
20/09/2021		BACS			WCC Pension Fund	Employers contribution for HdB Aug 2021		102.07	17805.91
20/09/2021		BACS			WCC Pension Fund	Employees contribution for HdB Aug 2021		26.61	17779.30
20/09/2021		BACS			WCC Pension Fund	Additional Employees contribution for HdB July 2021		4.90	17774.40
20/09/2021		BACS			WCC Pension Fund	Additional Employers contribution for HdB July 2021		18.80	17755.60
20/09/2021		BACS			Helen du Bois	Additional Income Tax refund for HdB July 2021		16.80	17738.80
20/09/2021		BACS			Helen du Bois	Additional Salary July 2021		67.41	17671.39
20/09/2021	SB20211635	BACS			PKF Littlejohn LLP	2021 AGAR fees		360.00	17311.39

## 2021/22 Reserves

LLOYDS TREASURERS ACCOUNT BALANCE		£55.70
LLOYDS BUSINESS BANK INSTANT ACCOUNT BALANCE	<i>CIL FUNDS</i>	£84,701.81
UNITY TRUST CURRENT ACCOUNT	<i>GENERAL</i>	£20,115.52
UNITY TRUST SAVINGS ACCOUNT	<i>EARMARKED</i>	£39,973.00
<b>TOTAL RESERVES</b>		<b>£144,846.03</b>

## 2021/22 Expenditure vs Budget

<b>BURTON GREEN PARISH COUNCIL BUDGET ANALYSIS 2021/22</b>		
	<b>Agreed budget 2021/22</b>	<b>FY21/22 Actuals to date</b>
<b>£ PAYMENTS</b>		
Advertising	£0.00	£0.00
Audit expenses	£430.00	£420.00
Capital (equipment purchase)	£0.00	£0.00
Clerks salary	£5,500.00	£2,699.73
Clerk tax deds to HMRC	£2,200.00	£591.61
Clerks superannuation (emp conts)	£1,600.00	£923.67
Clerk - office allow and internet	£310.00	£489.78
Election fees	£0.00	£0.00
Grants (s137)	£3,600.00	£0.00
Hire of rooms for meetings	£250.00	£0.00
HS2	£0.00	£0.00
Insurance	£350.00	£308.37
Legal/professional fees	£1,000.00	£0.00
Neighbourhood Plan	£0.00	£0.00
Speed Reduction Measures	£5,603.35	£0.00
Office costs	£320.00	£59.99
Payroll costs	£100.00	£0.00
Play Area - Red Lane	£1,740.00	£1,570.00
Postage/Telephone	£30.00	£1.29
Publications	£80.00	£0.00
Subscriptions	£350.00	£385.00
Training	£200.00	£0.00
Travel expenses (Cllrs)	£0.00	£0.00
Travel expenses (Clerk)	£150.00	£19.71
Unforseen exp/misc	£200.00	£500.00
VAT	£1,500.00	£369.00
Website	£200.00	£0.00
<b>TOTAL EXPENDITURE</b>	<b>£25,713.35</b>	<b>£8,338.15</b>
<b>£ RECEIPTS</b>		
Bank interest	£15.00	£0.00
Precept	£18,595.00	£9,297.50
VAT refund	£1,500.00	£0.00
CommunityInfrastructure Levy	£0.00	£0.00
Grants	£0.00	£0.00
Interest	£15.00	£0.00
Miscellaneous	£0.00	£0.00
<b>TOTAL INCOME</b>	<b>£20,110.00</b>	<b>£9,297.50</b>