

BURTON GREEN PARISH COUNCIL

Minutes of the meeting held at 7.30pm on Monday, 15 December 2014, at Burton Green Village Hall, Hodgetts Lane, Burton Green.

PRESENT: - Cllr Owen Chairman
Cllr De Worringham Vice Chairman
Cllr Cox
Cllr Mrs Hills
Cllr Hickinbottom
Cllr Stewart

In attendance: Warwickshire County Cllr John Whitehouse
Warwick District Ward Cllr George Illingworth
4 members of the public
Locum Clerk Mrs D Weir

Minute 196/14 Apologies: received from Warwick District Councillor Ann Blacklock.

Minute 197/14 Declarations of Interest on items on the Agenda:

There were no declarations of interest.

Minute 198/14 Dispensations

There were no applications for dispensations.

Minute 199/14 Minutes of previous meeting:

RESOLVED : that the minutes of the Parish Council Meeting held on 17th November 2014 having been circulated and read, be signed as a correct record subject to the following amendments:

WDC Cllr George Illingworth was not present at the meeting

Minute 187.3 referred to Cromwell Lane whilst Minute 187.4 referred to Red Lane.

Minute 185.14 Burton Green Village Hall Management Committee

Cllr Hickinbottom advised that he had reported that the Village Hall Management Committee was in discussion with Mr Hardy, HS2 with a view to looking at suitable sites for a new village hall and the Committee had also offered the scout cupboard in the loft of the village hall for storage of the parish emergency box.

Minute 200/14 Finance:

a) Payments

Burton Green Village Hall - Room Hire	£110.00
Cllr Owen – Office expenses	£36.15
Mrs D Weir Reimbursements	£53.00
Clerks salary	£272.80
HMRC tax	£68.20

RESOLVED:- the above accounts be approved for payment.

b) Banking update and to consider bank signatories

The Chairman advised that he had made progress with the bank over bank statements being sent to him and not to the former Clerk.

RESOLVED:- that Cllr Cox be added as an authorised signatory.

c) To consider appointment of Internal Auditor for 2014/2015

RESOLVED: this item be deferred to the February Meeting.

d) To review and complete Parish Council's Annual Risk Assessment

RESOLVED: this item be deferred to the February Meeting

e) To consider office equipment and furniture position (under confidential terms)

RESOLVED: this item be deferred to the end of the Meeting to be discussed under confidential terms.

f) To update and approve Council's Asset Register

The position regarding the Asset Register was discussed and members noted the procedures as laid down in Governance & Accountability A Practitioners Guide.

Minute 201/14 - Public participation:

The Chairman suspended Standing Orders to allow public participation and presentation of reports by County and District Councillors.

Minute 202/14 - Community Reports:

a) **Warwickshire Police – no report given**

b) **District Councillor – Kenilworth Abbey – Ann Blacklock**

A copy of District Cllr Ann Blacklock's report had been circulated to members prior to the meeting and was given in her absence. Her report covered the Local Plan, sale of the Riverside site, re-location of the District Council's Offices and proposals for a Cultural Quarter in Leamington.

c) **County Councillor – Kenilworth Abbey – John Whitehouse**

County Councillor John Whitehouse reported to members on various matters including the proposed 30 mph speed limit on Cromwell Lane which had now been implemented together with the changes to the priority give-way traffic calming feature on Cromwell Lane. He referred to 40 mph speed activated signs to be erected in Red Lane and the speed limit outside the School which was to be reviewed. He reported on the Consultation regarding proposals for new arrangements to fund services. He introduced Richard Dickson, a Prospective Parliamentary Candidate for Kenilworth and Southam to members.

Local residents expressed concern as to what was happening with the Burrow Hill Site.

The Chairman advised that the position was dependent on Warwick District Council's Core Strategy. A local resident stated he lived in Hob Lane and at the meeting with HS2 work on electricity pylons was discussed. HS2 had gone onto their land and had a good walk round regarding work required to the pylons and advised him they would come back to him before the Petition regarding the proposal

to go over the track and slack off the existing pylons. They were proposing to take vehicles in front of Moat Farm down a non-existent road. Cllr Mrs Hills advised that HS2 agreed the lanes were not suitable for HGV's and were to look at the creation of a separate lane to take the traffic away from that area. HS2 had advised that they would have an answer before the Petition and the resident asked if they could be notified as soon as possible if any news was available. Cllr Mrs Hills advised that she had emailed Richard Nuttall that day asking if the Parish Council could be notified of any information by 2nd January.

The Chairman re-opened the meeting with the published agenda.

Minute 203/14 – Link Councillor Reports

Cllr Hickinbottom advised there was no report from the School.

He reported to members that the Village Hall Management Committee were to look at plans for what they would like by way of a replacement village hall and the Committee were currently forming a sub-committee to look at the design. A successful lunch had been held the previous Friday for the retired of Burton Green.

The Chairman advised that he had received a request from the Residents Association for the Parish Council to consider a donation towards recalibration of the gun used for Speedwatch and this was on the Agenda for consideration.

Minute 204/14 - HS2

a) Select Committee preparation and report of meeting in Burton Green

Cllr Stewart advised that he had attended a meeting of the sub-committee where the emphasis the Parish Council would put on the Petition was discussed along with other issues, together with proposed strategy. He had not been able to attend the meeting with the Village Hall Committee, but understood former Cllr Langton had attended. He had met up with Mrs Rona Taylor beforehand when an approach for the whole parish had been agreed. The overall impact on the Greenway and broader issues had been discussed and this would be included in the presentation, together with operational noise and vibration. It was felt that all these arguments supported the need for a tunnel which, if not successful, would form the basis for arguing for improved mitigation measures. Cllr Mrs Hills requested that the notes of the meeting the Parish Council recently had with HS2 be put on the Parish Council's website. Warwick District Cllr Illingsworth requested consent to speak. The Chairman consented to this. He referred to the 50 metre extension, querying whether the Parish Council had responded to this. Cllr Mrs Hills advised that the Parish Council wished the extension to go beyond habitation.

b) To consider any other issues

Members were asked if they had been shown the flyover. Cllr Mrs Hills advised that the Parish Council had not received the road report on that and would need to request it before the meeting. Members also considered the impact arising from the Report being completed before the 50 metre extension had been offered and therefore the Report did not give the latest proposals for Burton

Green. Ward District Cllr Illingworth indicated that the Report was also wrong for Crackley and Canley Brook. Cllr Mrs Hills also indicated that the Report would not show the additional road from Bockendon Road. Ward District Cllr Illingworth indicated that the Report was out of date and the computer assimilation would be incorrect.

The issue of the computer assimilation was raised and it was indicated that the Parish Council need to ask if it is intended to show the computer assimilation as part of the evidence and if it has been updated and corrected. It was noted that Warwick District Council have no evidence on tunneling and were receiving advice from an Agent. Cllr Stewart suggested that Warwick District Council be requested to do a letter of support similar to the letter of support sent by Solihull Metropolitan Borough Council on behalf of Solihull parishes. Cllr Stewart advised that he had spoken with the local estate agent and he understood that he may have problem in representing the Parish Council due to a potential conflict of interest.

RESOLVED:- that

- a) Cllr Cox be delegated to draft a letter to Warwick District Council seeking written support of that Council on similar terms to that provided by the Solihull Metropolitan Borough Council in respect of Solihull parishes, the letter of support to be provided as a matter of urgency and to take account of the issues raised by Cllr Mrs Hills
- b) Cllr Cox to contact the Officer at Warwick District Council dealing with HS2 and to request any letter of support from the District Council to be provided by 2nd January 2015
- c) the issue of monitoring air pollution and noise be included as an item on the Agenda for the next Parish Council Meeting
- d) Cllr Cox to clarify the position with regard to the local estate agent and
- e) The resignation email from former Cllr Langton dated 9th December 2014 be noted.

Minute 205/14 - Progress reports for information:

a) Le Van Site – update

Members noted the written report provided by Warwick District Cllr Mrs Blacklock that subject to Planning Committee approval, the District Council would be considering enforcement proceedings.

b) Red Lane Play area

The Chairman updated members on the current position with regard to transfer of Red Lane Play Area and payment of legal fees.

Minute 205/14 – Planning applications – for information

W/14/1730 – 291 Cromwell Lane, Burton Green – Proposal 2 Storey side extension

RESOLVED:- that the Parish Council make no comment.

Minute 206/14 – Parish Plan – Update

The Chairman advised that he had attended the Kenilworth Community Forum with Kathryn Stewart she had presented the Parish Plan to the Forum and this would now be forwarded to Warwick District Council Executive Mid January to be adopted.

Minute 207/14 – WALC – Training Seminars: Induction Day for Councillors and Clerks 24th January Annual Briefing Seminar 7th March 2015

RESOLVED:- that the cost be approved for the Chairman, Cllr Cox and Cllr Mrs Hills to attend the Annual Briefing Seminar on 7th March 2015 subject to them being available to attend.

Minute 208/14 – Notice board

The Chairman updated members of the position over the Parish Council's request for refund of the cost of the planning application for the noticeboard following his discussions with Warwick District Council.

Minute 209/14 – Precept 2015/2016

Following debate, members agreed the precept as detailed in the budget outline prepared by the Chairman, a copy of which is attached to the Minutes.

RESOLVED:- that a) the Council adopts the budget for 2015/2016 £32181.00 and b) to set the Precept for the financial year 2015/2016 at £21595.

Minute 210/14 – Burton Green Residents Association – Request for Donation

Members considered a request from Burton Green Residents Association for a donation of £100.00 towards recalibration of the speed watch group speed gun.

RESOLVED: that the Parish Council approve a donation of £100.00 for Burton Green Residents Association to be used for recalibration of the speed watch group speed gun in accordance with the provisions of the Local Government & Rating Act 1997 S.31 (c).

Minute 211/14 – Communications

There were no communications.

Minute 212/14 – Items for future agenda

There were no additional items raised other than those agreed during the meeting.

Minute 213/14 – Date of Next Year's Meetings – Burton Green Village Hall

RESOLVED:- that the dates for forthcoming meetings be agreed as follows:

16th February 2015

16th March 2015

The Chairman to make arrangements for the Annual Parish Meeting

20th April 2015

18th May 2015

15th June 2015

20th July 2015

No Meeting to be held in August

21st September 2015

19th October 2015

16th November 2015

21st December 2015

The Chairman closed the Meeting at 9.30 pm and moved into Confidential Session.

Signed (Chairman)

Date

DRAFT